

**Cowbridge with Llanblethian Town Council  
Minutes of the Planning Committee Meeting  
held in the Council Chamber, Cowbridge Town Hall,  
on Monday 5<sup>th</sup> December 2011 at 8.00pm.**

**Present:** Vice chairman – Councillor Dr B A Gibbon  
Mayor – Councillor A E Banks  
Deputy Mayor – Councillor Mrs N C Thomas  
Councillors: Mrs M Arnold, Mrs G Baty, Mrs A Burges and P J Knapp.

**In Attendance:** Town Clerk – Mr Andrew Davies

**Item 1:** **Apologies for absence.**  
Councillors Mrs S M Cox and Mrs N C Thomas

**Item 2:** **Declarations of interests.**  
None.

**Item 3:** **Matters arising from the Committee Meeting held on 7<sup>th</sup> November 2011.**  
No matters arising.

**Item 4:** **Matters arising from the Town Council Meeting held on 22<sup>nd</sup> November 2011.**  
No matters arising.

**Item 5:** **To consider the following Planning Applications:**  
5.1 **2011/01103/FUL**

Applicant: Ms J Breed  
Agent: Evolution Building Design  
Location: 2 Woodlands Close, Cowbridge  
Proposal: Single storey side extension.  
**No objections.**

**Item 6:** **Local Development Plan.**  
No matters arising.

**Item 7:** **Correspondence.**

7.1 Received notifications of the planning decisions made by the Vale of Glamorgan Council:

- (i) **2011/00612/FUL** – Conversion of existing garage/store into granny annexe at Westmoor Barn, Primrose Hill, Cowbridge - **Approved with 5 conditions.**
- (ii) **2011/00897/FUL** – Extension of existing house and sub-division into two dwellings with associated conservatories and garages with room over at Kumalo House, 69 Eastgate, Cowbridge – **Approved with 20 conditions.**
- (iii) **2011/00932/FUL** – Change of use to coffee shop with a two storey extension at Former Oxfam Shop, Verity’s Court, Cowbridge - **Approved with 7 conditions.**
- (iv) **2011/00938/FUL** – Proposed ground floor kitchen extension and first floor roof/loft conversion at Kristenson, Hillside Drive, Cowbridge - **Approved with 3 conditions.**
- (v) **2011/00986/FUL** – Removal of existing sunroom to be replaced with garden room as amendment to previous approvals 2011/00474/FUL and 2011/00484/LBC/  
Replacement windows to first floor rear elevations at East House, 18 Eastgate, Cowbridge – **Approved with 5 conditions.**

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**Item 7: Correspondence. (Continued)**

(vi) **2011/01054/FUL** – Two new dormer windows to front elevation to provide daylight to storage space at Bridgefield, 89 Broadway, Cowbridge – **Approved with 1 condition.**

7.2 Letter received from the Vale of Glamorgan Council in response to one sent from the Town Council regarding the erection of a ‘Touch Screen Information Point’ at Old Hall. The letter stated that it was concluded that as the purpose of the ‘touch screen’ was to serve a Local Authority function, then it fell within the terms of being considered permitted development by virtue of Class A, Part 12, Schedule 2 of the Town and Country Planning (General Permitted Development) Order 1995.  
**Noted.**

7.3 Email received from C P Mumford attaching copy letters of objection sent to the Vale of Glamorgan Council’s Planning Department regarding planning applications nos. 2011/00582FUL and 2011/00567/LBC relating to Pen-y-Bryn, Pen-y-Lan Road, Aberthin.

**Noted.**

The Town Clerk confirmed that he has contacted the Planning Officer involved with the Planning application and the Town Council was not consulted on the amendments as it was not considered necessary. The amendment to the application involves a boundary retaining wall. The Town Council previously considered the application and raised no objections in its observations.

7.4 Letter received from the Vale of Glamorgan Council regarding a proposed Tree Preservation Order for trees situated at Llyswen, Windmill Lane, Llanblethian.  
**Noted.**

7.5 E-mail communication received from Mari Wyn Pivotti of Creative Rural Communities regarding the initiative ‘Community Engagement’. Assistance is being offered to communities and villages to consult with their residents to ascertain what is important to them. From this information, a list of priorities can be drawn up which can possibly be supported by grant schemes available through Creative Rural Communities. The writer acknowledges that the Town Council has already expressed an interest in ‘Community Engagement’ and Creative Rural Communities are inviting villages to become part of their ‘pilot process’. Due to the size of Cowbridge, Creative Rural Communities may not have the capacity to support the process of community consultation at the moment but the villages of Aberthin and Llanblethian maybe more manageable unless the Town Council can suggest any other villages? The Committee **recommend** that it should be pointed out that it is not for the Town Council to suggest any villages outside its area but that it is interested in Aberthin and Llanblethian being part of the ‘pilot process’ and for Cowbridge itself to be included if Creative Rural Communities subsequently find that they are able to support it.

**Item 8: Matters, relevant to the committee, to be discussed at the discretion of the Chairman.**

No matters arising.

**Item 9: Date and Time of next Meeting**

Monday, 9<sup>th</sup> January 2012 at 8.00pm.

Councillor Dr B A Gibbon, **Chairman.**