

**Cowbridge with Llanblethian Town Council**  
**Minutes of the Town Council Meeting**  
**held in the Council Chamber, Cowbridge Town Hall,**  
**on Tuesday 18<sup>th</sup> February 2014 at 7.00pm.**

**Present:** Mayor - Councillor Mrs G Baty  
Councillors: Mrs M Arnold, Mrs F Blomeley (*arrived item 4*), Mrs A Burges, G A Cox, Mrs S M Cox (*arrived item 4*), Mrs E George, J R Harris, D G Morgan, D W Morris, A T Trousdell, Mrs S J Vaughan and T L Williams MBE.

**In Attendance:**

Town Clerk – Mr Andrew Davies  
Administrative Assistant - Mrs J Griffin  
One member of the public.

Councillor G A Cox preceded the meeting with a prayer.

**Item 1:**           **Apologies for Absence.**  
**15/14**           Councillors P J Knapp and Mrs N C Thomas.

**Item 2:**           **Declarations of Interest.**  
**16/14**           None.

**Item 3:**           **The Financial Report.**  
**17/14**           The Report was presented by Councillor J R Harris. The Receipts and Payments Account for the period 1<sup>st</sup> April 2013 to 31<sup>st</sup> January 2014 and statement of bank balance as at 31<sup>st</sup> January 2014 was circulated.

Balances as at 31<sup>st</sup> January 2014.

Current Account:	£ 8,724.50
Investment Gold Account:	£136,669.46
Money Market	<u>£ 60,000.00</u>
Total	£145,393.96
Less Outstanding Cheques	<u>£ 1,439.25</u>
	<u>£143,954.71</u>

**Proposed** by Councillor J R Harris, seconded by Councillor Mrs E George and **resolved** that the Receipts and Payments Account and statement of bank balance be accepted and adopted.

**Item 4:**           **To confirm the minutes of Town Council Meeting held on 21<sup>st</sup> January 2014.**  
**18/14**           **Proposed** by Councillor D W Morris, seconded by Councillor Mrs A Burges and **resolved** that the minutes of the Town Council Meeting held on 21<sup>st</sup> January 2014 was confirmed as a correct record and duly signed.

**Item 5:**           **Matters arising from Town Council Meeting held on 21<sup>st</sup> January 2014.**  
**19/14**           No matters arising.

**Item 6:**           **Community Police Matters.**  
**20/14**           In the absence of a representative from South Wales Police, there was no report and no matters were discussed.

**Item 7:  
21/14**

**Road Safety.**

The following matters were discussed and will be brought to the attention of the police by the Town Clerk:

- The lack of lighting in the area adjacent to Emms Cottage i.e. the junction of Castle Hill, Bridge Road and Broadway.
- Aberthin Road from the lay-by outside the former Sixth Form Block to the main entrance of the Comprehensive School where vehicles are parking on double yellow lines at the end of the school day.
- It was suggested that an 'unloading bay' might be considered outside the Lesser Hall entrance of the Town Hall for the use of hirers.

**Item 8:  
22/14**

**Reports**

**a) Mayor**

**Thursday 23<sup>rd</sup> January** – The Mayor and Consort attended and Exhibition of Students Work at the Old Hall, Cowbridge.

**Saturday 25<sup>th</sup> January** – The Mayor and Councillor Mrs S Vaughan attended a Coffee Morning hosted by the Mayor of Barry in the Mayor's Parlour in support of the Mayor's Charities, Ty Hapus and The Jam Fund.

**Monday 27<sup>th</sup> January** – The Mayor and Councillor Mrs S Vaughan attended a Private Viewing of the Vale of Glamorgan's 2014 Holocaust Memorial Day Exhibition : Hineni at Art Central, Town Hall, Barry.

**Tuesday 28<sup>th</sup> January** – The Mayor attended the funeral of Mr Robert Thomas.

**Saturday 1<sup>st</sup> February** – The Mayor held a Coffee Morning in the Mayor's Parlour in aid of her chosen charities, Marie Curie Cancer Care and Macmillan Cancer Support.

**b) Town Clerk**

The Town Clerk referred to an e-mail circulated to Members immediately before the meeting from the Vale Market Action Group in which they requested the opportunity to come to talk to the Members of the Town Council about their proposals for the 'Cattle Market Site' which have already been presented to the Vale of Glamorgan Council's Cabinet.

All Members agreed that members of the group should be invited to come along before the next Town Council meeting on 18<sup>th</sup> March at 6.30pm.

The Town Clerk advised that repairs have been carried out to the Mayor's Chain involving re-soldering of one of the links and a check being carried out of the remaining. The cost of the repair was £120.

**Dates for your Diaries:**

Big Screen 27<sup>th</sup> February 2014 – Le Weekend.

Mayor's Charity Concert at Holy Cross Church – Saturday 1<sup>st</sup> March 2014.

Big Screen 13<sup>th</sup> March 2014 – Philomena.

18<sup>th</sup> March 2014 – Nominations for Mayor and Deputy Mayor.

Big Screen 17<sup>th</sup> April 2014 – The Butler.

Tuesday 20<sup>th</sup> May 2014 - Mayor Making.

Wednesday 21<sup>st</sup> May 2014 - Adjourned Annual General Meeting.

Sunday 13<sup>th</sup> July 2014 – Civic Sunday.

Sunday 9<sup>th</sup> November 2014 – Remembrance Sunday.

**Item 8:**

**Reports**

**b) Town Clerk (Continued)**

Payment of the accounts to be ratified

Expenses totalling £20,268.83 to be paid.

**Proposed** by Councillor Mrs F Blomeley, seconded by Councillor T L Williams, that the payment of the accounts be ratified.

**Resolved** as proposed.

**Item 9:  
23/14**

**Reports of Committees.**

**a. Leisure & Amenities.**

Councillor Mrs M Arnold reported on the meeting held on 3<sup>rd</sup> February 2014 and referred to Item 8.4 in respect of the drain which has now been installed to alleviate the flooding problem. Councillor Mrs M Arnold is of the opinion that the drain is insufficiently large but will be monitored.

Councillor J R Harris raised a number of points with regard to Item 5 about the Footpath Forum/Committee and these were clarified as was the representation from the Town Council.

**Proposed** by Councillor Mrs S M Cox, seconded by Councillor J R Harris, that the report be accepted and adopted and that it be confirmed that the representatives from the Town Council on the Footpath Forum/Committee are Councillors Mrs M Arnold, Mrs E George and T L Williams.

**Resolved** as proposed.

**b. Planning.**

Councillor Mrs S M Cox reported on the meeting held on 3<sup>rd</sup> February 2014 and drew Members' attention to a number of items.

Councillor D G Morgan referred to Item 6 in respect of the Local Development Plan. Whilst there were 'no matters arising' in the Minutes, Councillor D G Morgan referred to the situation whereby as a result of the Code of Conduct, rulings made by the Standards Committee and absences, the Town Council was unable to make representations concerning the Draft Deposit Local Development Plan. Councillor D G Morgan is concerned that this may again be repeated in the later stages of the 'Plan' and whether the Town Council could seek advice on this. A letter, which has been acknowledged, has already been sent by the Town Clerk immediately following the previous attempt to hold a meeting.

Members of the Town Council agreed that the Town Clerk should seek guidance as to whether any dispensation might be available in the event of insufficient numbers being present to form a quorum in the future as the direct result that the constraints of the Code of Conduct and Standards Committee have imposed on this matter.

**Proposed** by Councillor G A Cox, seconded by Councillor Mrs A Burges, that the report be accepted and adopted.

**Resolved** as proposed.

**Item 9: Reports of Committees (Continued)**

**c. Finance and General Purposes.**

Councillor J R Harris reported on the meeting held 4<sup>th</sup> February 2014 and highlighted a number of items. Councillor J R Harris confirmed that the grant aid payment to the Vale Market Action Group has been agreed in principle only and is conditional upon the clarification of a number of queries.

**Proposed** by Councillor D W Morris, seconded by Councillor Mrs E George, that the report be accepted and adopted.

**Resolved** as proposed.

**d. Town Hall**

Councillor D W Morris reported on the meeting held 4<sup>th</sup> February 2014 and referred to Item 6 regarding the Chamber windows. The opaque glass chosen by the Committee has now been approved by the Conservation Officer at the Vale of Glamorgan Council.

Councillor Mrs S M Cox referred to Item 8.2 regarding the display of banners at the rear of the Town Hall. The Town Clerk advised that only banners relating to hirers of the Town Hall or events within the Town Council area are displayed with the exception of the Vale of Glamorgan Agricultural Show. Any events outside the area would be referred to the Town Council should a request be received for a banner to be put up.

**Proposed** by Councillor Mrs S M Cox, seconded by Councillor Mrs S Vaughan, that the report be adopted.

**Resolved** as proposed.

**Item 10: Reports of Representatives & Other Committees.**  
**24/14**

10.1 **Cowbridge and Llanblethian United Charities.**

No meeting.

10.2 **Evan Jenkins Charity.**

No meeting.

10.3 **Cowbridge Institute Charity.**

No meeting. A new secretary has been appointed following interview by two of the Trustees.

10.4 **One Voice Wales.**

No meeting.

10.5 **Conservation Area Advisory Sub-Group**

No representative.

10.6 **Cowbridge and District Museum Trust.**

Next meeting 13<sup>th</sup> March.

10.7 **Cowbridge Town Twinning Association.**

AGM 14<sup>th</sup> March.

10.8 **Joint Liaison Association on Footpaths.**

No meeting.

- Item 10: Reports of Representatives & Other Committees (continued).**
- 10.9 **Governing Body of Y Bont Faen Primary School.**  
Councillor T L Williams reported that there has been a number of sub-committee meetings and that an inspection is anticipated in the Autumn.
- 10.10 **Governing Body of Ysgol Iolo Morganwg.**  
Councillor Mrs G Baty advised that the school is in the process of appointing a new class teacher.
- 10.11 **Cowbridge Chamber of Trade.**  
No representative.
- 10.12 **Cowbridge in Bloom.**  
No meeting.
- 10.13 **Best Kept Village.**  
Councillor Mrs E George advised that whilst there have been no meetings, there is to be an event at Dyffryn Gardens to raise the profile of the competition as well as to raise some funds. The event will be held on 19<sup>th</sup> March and will be based on 'Gardeners Question Time' which will involve a panel of experts.
- 10.14 **Community Liaison Committee.**  
Councillor J R Harris advised that he was unable to attend but that Councillor Mrs N C Thomas stepped in as the reserve.
- 10.15 **Age Connect.**  
No meeting.
- 10.16 **Cowbridge Charter Trust.**  
AGM – 12<sup>th</sup> March 2014.
- 10.17 **Creative Rural Communities.**  
Councillor Mrs G Baty advised that the organisation is still undergoing restructuring.
- 10.18 **Food and Drink Festival Committee.**  
Councillor Mrs S M Cox advised that she had attended a meeting immediately prior to the Town Council and that an important press release has been issued which should appear in the forthcoming edition of the Gem Newspaper.
- 10.19 **Vale Market Action Group**  
Councillor Mrs S Vaughan advised that a subcommittee meeting took place on 5<sup>th</sup> February to examine the options for a constitution and a representative from the Social Enterprise Office for Wales was in attendance. A Treasurer has been appointed.  
Next meeting 5<sup>th</sup> March.
- 10.20 **Llanblethian Community Group.**  
Councillor Mrs G Baty advised that the group had held a successful dinner on 15<sup>th</sup> February.
- 10.21 **Destination Management Group.**  
No meeting.
- 10.22 **Charter Action Plan Working Group.**  
Councillor Mrs S Vaughan advised that there have been a number of revisions to the 'Plan', with the revised draft issued on 7<sup>th</sup> February.

**Item 11: Correspondence.**

**25/14**

- 11.1 Letter received from Llangollen Eisteddfod advising that Côr Heol y March will be competing in the Junior Children's Choir and Children's Folk Song Choir competitions on Tuesday and Wednesday, 8<sup>th</sup> and 9<sup>th</sup> July. The Festival Support Co-ordinator advised that two guest passes are available. Councillor T L Williams advised that he would be interested in attending and it was agreed by the Members that this should be the case.
- 11.2 E-mail communication received from One Voice Wales regarding local government audit and inspection fee scales 2014-15. Members were circulated with the relevant extract from the consultation document that indicated that there will be a drop in the audit fees for the Town Council.  
**Noted.**
- 11.3 E-mail communication received from One Voice Wales requesting invitations from its members for motions for 2014 Annual Conference and AGM to be held in October 2014. All member councils are able to put forward a maximum of two motions which must be submitted no later than noon on Thursday 17<sup>th</sup> April.  
It was agreed that this be listed on the agenda for the March meeting to allow Members to give the matter consideration.
- 11.4 Letter received from the Vale of Glamorgan Council regarding Community Action Self Help (C.A.S.H.) Grants 2014/15 and advised that applications should be submitted by 31<sup>st</sup> March 2014.  
The Town Clerk advised that this will be an agenda item on the relevant committees.

**Item 12: Publications. (All held by the Town Clerk unless otherwise stated).**

**26/14**

- 12.1 'The Voice' – Publication of One Voice Wales – Winter 2013.

**Item 13: Documents for sealing.**

**27/14**

Grant of Exclusive Right of Burial for Cremation Plot D45 in the Limes Cemetery purchased by Mrs E M Thomas, Llys-y-Don, Windmill Lane, Llanblethian, Cowbridge.

**Document sealed.**

**Item 14: Date and time of next Meeting.**

**28/14**

Tuesday 18<sup>th</sup> March 2014 at 7.00pm.

Councillor Mrs G Baty

**Mayor.**

Date minutes signed.