

Cowbridge with Llanblethian Town Council
Minutes of the Town Council Meeting
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 21st October 2014 at 7.00pm.

Present: Deputy Mayor – Councillor D W Morris
Councillors: Mrs M Arnold, Mrs G Baty, Mrs F Blomeley, Mrs A Burges,
G A Cox, Mrs E George, J R Harris, D G Morgan, A T Trousdell,
Mrs S Vaughan and T L Williams MBE.

In Attendance:

Town Clerk – Mr Andrew Davies
Administrative Assistant - Mrs J Griffin
PC Jamie Williamson
Revd Canon Belcher

Revd Canon Belcher preceded the meeting with a prayer.

Item 1: **Apologies for Absence.**
130/14 Councillors Mrs S M Cox and P J Knapp.

Item 2: **Declarations of Interest.**
131/14 Councillors Mrs M Arnold, Mrs G Baty, G A Cox, J R Harris and
Mrs S Vaughan – Item 12.5 – ‘Vale Villages Together Network’ on the basis
of the references made in respect of the Local Development Plan.

Item 3: **The Financial Report.**
132/14 The Report was presented by Councillor J R Harris. The Receipts and
Payments Account for the period 1st April 2014 to 30th September 2014 and
statement of bank balance as at 30th September 2014 was circulated.

Balances as at 30th September 2014.

Current Account:	£ 8,094.00
Investment Gold Account:	£ 62,500.47
Money Market	<u>£ 60,000.00</u>
Total	£130,594.47
Less Outstanding Cheques	<u>£ 6,720.50</u>
	<u>£123,873.97</u>

Proposed by Councillor J R Harris seconded by Councillor T L Williams
and **resolved** that the Receipts and Payments Account and statement of bank
balance be accepted and adopted.

Item 4: **To confirm the minutes of Town Council Meeting held on**
133/14 **16th September 2014.**
Proposed by Councillor D G Morgan, seconded by Councillor Mrs G Baty
and **resolved** that the minutes of the Town Council Meeting held on
16th September 2014 were confirmed as a correct record and duly signed.

**Item 5: Matters arising from Town Council Meeting held on
134/14 16th September 2014.**

5.1

Item 7 – Councillor Mrs M Arnold referred to the traffic entering and exiting Waitrose from the High Street. Councillor G A Cox reported on a meeting he had as a Vale Councillor with the Highways Department and advised that sometime in the future they will increase the road markings and delineate the pavement across the junction using paving stones set into the entrance. The department is also looking at a wider traffic scheme for the area and is to address the problem of motorists turning in from the High Street and travelling down the eastern side of the Town Hall despite the ‘no entry’ signs. Councillor G A Cox will forward an e-mail to the Town Clerk giving details.

**Item 6: Community Police Matters.
135/14**

PC Williamson gave an aural report of the crime figures for September of which there were 28 and have resulted in 13 arrests being made. Amongst the crimes were 9 assaults of a non violent nature, 2 shop lifting offences from local stores, 5 non dwelling burglaries, mostly from sheds and garages and 12 miscellaneous offences.

**Item 7: Road Safety.
136/14**

Councillors raised the following matters:

- Parking along the entrance road into Middlegate Court especially on the occasion of car boot sales being held in the Town Hall car park.
- Provision of no parking bollards at the junction of Llantwit Major Road and Westgate on ‘Reindeer Sunday’.
- Parking along Broadway during school opening and closing times. The head teacher is sending a letter out to all parents requesting that they park considerately.
- Inconsiderate parking at Millfield Drive, which has on occasion prevented the refuse lorry from gaining access.

**Item 8: Reports
137/14**

Reports

a) Mayor

Thursday 18th September – The Mayor and Mayoress attended a concert by the Chiaroscuro String Quartet at Holy Cross Church as part of the Cowbridge Music Festival.

Saturday 20th September – The Mayor and Mayoress attended the Annual Seafarers’ Service at the Memorial Hall, Barry followed by light refreshments at the Memorial Hall Annexe.

The Mayor and Mayoress attended a concert by a group of brass musicians entitled ‘Septura’ at Holy Cross Church as part of the Cowbridge Music Festival.

The Mayor presented the Organiser of the Festival with a ‘thank you’ bouquet of flowers.

Tuesday 23rd September – The Mayor attended a meeting in the Council Chamber to discuss arrangements for the ‘Reindeer Parade’ to be held on 30th November.

Wednesday 24th September – The Mayor and the Town Clerk attended a meeting with the Leader of the Vale of Glamorgan Council and Managing Director to discuss the future delivery of services by the Vale of Glamorgan Council.

Wednesday 1st October – The Mayor and Mayoress attended the ‘Celebration of the New Look’ at Cowbridge Community College, Old Hall with a presentation by Dick Buswell on ‘The History of the Old Hall’ followed by Afternoon Tea and Cake.

Item 8:

Reports

a) Mayor (Continued)

Thursday 2nd October – The Mayor attended a meeting in the Council Chamber to discuss the arrangements for Remembrance Sunday.

The Mayor and Mayoress attended a performance of ‘Jesus Christ Superstar’ by Stage Door 1 Youth Theatre at St Donats Arts Centre.

Saturday 5th October – The Mayor and Mayoress hosted a Coffee Morning in the Mayor’s Parlour in aid of the Mayor’s Chosen Charity, Prostate Cymru.

Friday 10th October – The Mayor and Mayoress attended ‘CAOS’ 45th Anniversary Concert in Cowbridge Town Hall.

Saturday 18th October – The Mayor and Mayoress attended the RAF St Athan Voluntary Band’s 76th Annual Concert which featured a new choir entitled ‘Noteworthy’ at Llantwit Major School Hall.

The Deputy Mayor and Deputy Mayoress attended a ‘Charity Hog Roast’ with live music from ‘Out on Licence’ at St Athan Community Centre. The event was hosted by the Mayor of the Vale of Glamorgan Council, Councillor Howard Hamilton and proceeds went to his chosen charities, Barry Beavers and Wales Air Ambulance.

Monday 20th October – The Mayor and Mayoress attended a presentation of Bibles to Town Mayors by the Gideons and hosted by the Mayor of the Vale of Glamorgan Council, Councillor Howard Hamilton and held at the Town Hall, Barry. The presentation was followed by light refreshments.

b) Town Clerk

- Code of Conduct – Outstanding forms relating to Notification by Member of a Local Authority of Financial and other interests.
- **Reindeer Parade – Sunday 30th November.**
Following discussion, the Town Council **resolved** not to continue with the practice of distributing mince pies during the afternoon of the Reindeer Parade.
- **Planning Wales Bill** – The Town Clerk outlined the importance of the current consultation on the proposed bill which has implications for Town and Community Councils. He will place this on the agenda for the next Planning Committee meeting and next Town Council meeting and suggested that Members could access the document from the links sent to them by e-mail.

Dates for your Diaries:

Thursday 23rd October 2014 – Big Screen – ‘The Two Faces of January’.

Sunday 9th November 2014 – Remembrance Sunday.

Thursday 27th November 2014 – Big Screen – ‘Chef’.

Sunday 30th November 2014 – ‘Reindeer Parade’.

Thursday 11th December 2014 – Big Screen presents ‘Elf’.

Friday 19th December 2014 – Pantomime – ‘Sleeping Beauty’.

Payment of the accounts to be ratified

Expenses totalling £24,224.97 to be paid.

Proposed by Councillor Mrs G Baty, seconded by Councillor T L Williams, that the payment of the accounts be ratified.

Resolved as proposed.

**Item 9:
138/14**

Reports of Committees.

a. Leisure & Amenities.

Councillor Mrs M Arnold reported on the meeting held 6th October 2014.

- Councillor Mrs F Blomeley queried the accident in the Twt Play Park and it was agreed that further advice should be sought by the Town Clerk.
 - Leisure and Amenities Committee to review the grass cutting contract and whether or not it should include more flexibility.
- (i) To consider a gate between Twt Park and Waitrose Car Park. Following lengthy discussion, it was agreed for the matter to be referred back to the Leisure and Amenities Committee in order that a recommendation is made to Full Council and in the meantime the Town Clerk will seek the views of Mr P Beaman, Operational Manager of Parks and Grounds Maintenance at the Vale of Glamorgan Council.

Proposed by Councillor Mrs M Arnold, seconded by Councillor G A Cox, that the report be accepted and adopted.

Resolved as proposed.

b. Planning.

Councillor D G Morgan reported on the meeting held on 6th October 2014 and referred to Item 8 and his attendance at the Public Inquiry into the proposed development at Primrose Hill which lasted four days. The decision of the Inspector is expected before the end of October.

Councillor Mrs S Vaughan thanked Councillor D G Morgan for representing the Town Council at the Inquiry.

Proposed by Councillor D G Morgan, seconded by Councillor A T Trousdell, that the report be accepted and adopted.

Resolved as proposed.

c. Finance and General Purposes.

Councillor Mrs F Blomeley reported on the meeting held 7th October 2014 and drew Members' attention to Item 8, the defibrillator and Item 9, the equipment for Aberthin Village Hall.

Proposed by Councillor Mrs F Blomeley, seconded by Councillor Mrs S Vaughan, that the report be accepted and adopted.

Resolved as proposed.

d. Town Hall

Councillor Mrs E George reported on the meeting held 7th October 2014 and the Town Clerk updated Members on item 5 relating to the website and confirmed that the Vale of Glamorgan Council are now able to host the Town Council's email and he and Mrs Griffin recently attended a website training session. It is anticipated that the website should become 'live' in early December.

Councillor Mrs E George referred to Item 6, in relation to upgrading the Broadband service and gave Members background information. The cost of the service would increase by £7.00 per month and would improve the speed of the internet not only in the office but also for anyone using wi-fi in the Town Hall.

Item 9: Reports of Committees (continued).

d. Town Hall

Proposed by Councillor Mrs E George, seconded by Councillor T L Williams and **resolved** that the broadband is upgraded

The Town Clerk gave background details and reason for a security alarm to be installed in the foyer and it was agreed that this should be done to 'backup' the existing measures.

Proposed by Councillor Mrs E George seconded by Councillor Mrs G Baty that the report be accepted and adopted.

Resolved as proposed.

Item 10: Reports of Representatives & Other Committees.

139/14

10.1

Cowbridge and Llanblethian United Charities.

The Town Council considered an e-mail received from Mr H G Phillips, Clerk, advising that the terms of two of the Trustees, Mrs J Thomas and Dr B Gibbon, have expired. Both Trustees have indicated that they would like to continue.

Proposed by Councillor T L Williams, seconded by Councillor J R Harris that both Trustees are re-appointed to serve a further term.

10.2

Evan Jenkins Charity.

Councillor Mrs Arnold reported on the recent meeting when the Trust received the Stockbroker report and grants were distributed.

10.3

Cowbridge Institute Charity.

No meeting.

10.4

One Voice Wales.

Next meeting Monday 27th October.

10.5

Cowbridge and District Museum Trust.

No meeting.

10.6

Cowbridge Town Twinning Association.

Councillor Mrs G Baty reported that on November 22nd there is to be a Christmas event taking the form of a Victorian evening. The visit to Clisson next year will take place in May with the exact dates to be confirmed.

Cowbridge Rugby Club is considering the suggestion of a Veterans rugby match being arranged between Clisson and Cowbridge.

10.7

Joint Liaison Association on Footpaths.

Councillor Mrs M Arnold reported on the meeting held on Thursday, 18th September. Minutes of the meeting are available in the Town Clerk's Office.

10.8

Governing Body of Y Bont Faen Primary School.

Councillor T L Williams reported that a school inspection is expected in November and the Mayor recently visited the school and met the School Council.

- Item 10: Reports of Representatives & Other Committees (Continued)**
- 10.9 **Governing Body of Ysgol Iolo Morganwg.**
Councillor A T Trousdell reported on his first meeting since his appointment as a Minor Authorities Representative Governor. The school has received a good inspection report and there has been an official opening of the new facilities. The head teacher has written to all parents requesting them to park sensibly and with consideration for the safety of the children.
- 10.10 **Cowbridge Chamber of Trade.**
No representative.
- 10.11 **Cowbridge in Bloom.**
Councillor T L Williams reported that a meeting is currently being arranged. The watering rota for the summer season went very well and the planted 'box' in Eastgate is to be replaced.
- 10.12 **Best Kept Village.**
No meeting.
- 10.13 **Community Liaison Committee.**
Councillor J R Harris reported that there is a meeting this evening for which apologies have been given.
There was a meeting held on 17th September during which 'Reshaping Services' was discussed.
- 10.14 **Age Connect 'Good Neighbour Scheme'.**
Councillor Mrs A Burges reported on the meeting held 15th October at which the Christmas Party for the clients was discussed.
- 10.15 **Cowbridge Charter Trust.**
No representative.
- 10.16 **Food and Drink Festival Committee**
No representative.
- 10.17 **Vale Market Community Enterprise.**
Councillor Mrs S Vaughan reported that meetings had been held on 22nd September and 20th October and that she was unable to attend either meeting. Minutes will be deposited with the Town Clerk in due course.
- 10.18 **Llanblethian Community Group.**
Councillor Mrs G Baty has received a Newsletter which incorporated various events and achievements that have taken place during the year. There is to be a 'Christmas Tea' held in the Church Hall during December.
- 10.19 **Cowbridge Town Team.**
Councillor Mrs S Vaughan reported on the meeting held 23rd September and advised that three information panels giving historical facts and maps have been purchased.
- 10.20 **Local Action Group (LAG).**
Councillor Mrs G Baty advised that she was unable to attend the last meeting.

Item 11: Vale of Glamorgan Council – Consultation Document ‘Reshaping Services – Budget Consultation 2015/16’.
140/14

The Town Clerk gave some background information to Members who have all been sent the various links for the public consultation which is currently being carried out by the Vale of Glamorgan Council. This exercise represents the first stage in a larger programme of public engagement that will underpin the Vale Council’s ‘Reshaping Services’ strategy. The Vale of Glamorgan Council is seeking the views of Town and Community Councils of what they consider to be the key priorities for next year’s budget and whether there are alternative methods for delivering specific services in the Vale. Views are requested to be submitted before 31st October by e-mail to consultation@valeofglamorgan.gov.uk

The consensus of opinion was for Members to respond individually at this moment as it is understood that a specific questionnaire is to be prepared by the Vale of Glamorgan Council and directed to Town and Community Councils.

Councillor G A Cox pointed out that the voluntary sector is one area that is being considered to assist in the delivery of services as well as town and community councils and members of the local community. Following on from this point, Councillor Cox referred to the Town Council’s policy for grant aid payments under Section 137 Local Government Act 1972 and suggested that more emphasis is put on ‘local’ rather than national groups, organisations and charities.

Item 12: Correspondence.
141/14

12.1 E-mail communication received from Independent Remuneration Panel for Wales including its ‘Draft Annual Report 2015/16’. Any representations are to be made by 27th November 2014.
Referred to Finance and General Purposes Committee for consideration.

12.2 Letter received from Vale of Glamorgan Council concerning the Review of Polling Districts and Stations in the Vale of Glamorgan. None of the polling stations are affected apart from the one previously held in the former Red Cross Hut which has already moved to the Lesser Hall following its closure.
Noted.

Standing Orders (paragraph 1) were suspended to allow the meeting to extend past 9.00pm

12.3 Letter received from Glamorgan Law regarding the Twt Park.
After consideration, Members agreed not to pursue any further action at this time but that the Town Clerk should seek clarification about the Town Council’s position should it repair the wall and similar action be taken by the other party after it has been repaired.

12.4 Public Consultation Document regarding the ‘Welsh Language Commissioner’s Draft Enforcement Policy’.
Noted.

Page eight

Item 12: Correspondence (Continued).

Councillors: Mrs M Arnold, Mrs G Baty, G A Cox, J R Harris and Mrs S Vaughan left the Council Chamber whilst the following matter was discussed.

- 12.5 Members were copied a report from 'Vale Villages Together' Network Meeting that was attended on behalf of the Town Council by Councillor Mrs N C Thomas. Councillor Mrs A Burges also attended in a private capacity and reported that there was poor attendance. It was agreed that the report be **noted** and no further action is taken, including any future attendance of meetings.

Item 13: Publications. (All held by the Town Clerk unless otherwise stated).
142/14 None.

Item 14: Documents for sealing.
143/14 None.

Item 15: Date and time of next Meeting.
144/14 Tuesday 18th November 2014 at 7.00pm.

Councillor D W Morris
Deputy Mayor.

Date minutes signed.