

Cowbridge with Llanblethian Town Council
Minutes of the Town Council Meeting
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 18th November 2014 at 7.00pm.

Present: Mayor – Councillor P J Knapp
Deputy Mayor – Councillor D W Morris
Councillors: Mrs M Arnold, Mrs G Baty, Mrs F Blomeley (*arrived item 3*),
G A Cox, Mrs E George, J R Harris, D G Morgan, A T Trousdell and
T L Williams MBE (*arrived item 3*).

In Attendance:

Town Clerk – Mr Andrew Davies
Administrative Assistant - Mrs J Griffin
Police Sergeant Mark John
Reverend Canon Belcher

Reverend Canon Belcher preceded the meeting with a prayer.

Item 1: **Apologies for Absence.**
145/14 Councillors: Mrs A Burges, Mrs S M Cox, Mrs N C Thomas and
Mrs S Vaughan.

Item 2: **Declarations of Interest.**
146/14 None.

Item 3: **The Financial Report.**
147/14 The Report was presented by Councillor J R Harris. The Receipts and
Payments Account for the period 1st April 2014 to 31st October 2014 and
statement of bank balance as at 31st October 2014 was circulated.

Balances as at 31st October 2014.

Current Account:	£ 8,020.50
Investment Gold Account:	£ 42,865.80
Money Market	<u>£ 60,000.00</u>
Total	£110,886.30
Less Outstanding Cheques	<u>£ 1,263.60</u>
	<u>£109,622.70</u>

Proposed by Councillor J R Harris seconded by Councillor Mrs E George
and **resolved** that the Receipts and Payments Account and statement of bank
balance be accepted and adopted.

Item 4: **To confirm the minutes of Town Council Meeting held on**
148/14 **21st October 2014.**
Proposed by Councillor Mrs G Baty, seconded by Councillor A Trousdell
and **resolved** that the amended minutes of the Town Council Meeting held on
21st October 2014 were confirmed as a correct record and duly signed.

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**Item 5: Matters arising from Town Council Meeting held on
149/14 21st October 2014.**

No matters arising.

Item 6: Community Police Matters.

150/14

PS Mark John circulated the crime figures for the month of October and gave some background detail. The figures had fallen from the previous month and October 2013. A number of the thefts related to offences of shoplifting in local stores which have been detected.

PS John advised that arrangements have been made for the Reindeer Parade and 18 officers will be in attendance.

Members of the Town Council thanked PS John for the support of the police on Remembrance Sunday to enable the Parade to run smoothly.

Item 7: Road Safety.

151/14

Councillor Mrs E George advised that a number of volunteers have come forward from Aberthin village to take part in the 'Community Speed Awareness' initiative.

Further mention was made to the ongoing parking along the road leading into Middlegate Court and in Broadway particularly during the end of the school day.

Item 8: Reports

152/14

a) Mayor

Friday 24th October – The Mayor attended the 12th AGM of Cardiff & Vale Citizens Advice Bureau in the Corporate Suite, Civic Offices, Barry. The meeting was followed by light refreshments.

The Mayor and Mayoress attended a presentation by Chris Bryant MP on his new book 'Parliament – The Biography, Volume II – Reform' at Cowbridge United Free Church and hosted by the Cowbridge Book Festival.

Saturday 1st November – The Mayor and Mayoress hosted a Coffee Morning in the Mayor's Parlour in aid of the Mayor's Chosen Charity, Prostate Cymru.

Sunday 9th November – The Mayor, Mayoress and some Members of the Town Council attended a Service of Remembrance at St John's Church, Llanblethian.

Mayor, Mayoress and Members of the Town Council along with the Royal British Legion and Mayor's Guests attended the Remembrance Sunday Parade and Service.

Tuesday 11th November – The Mayor and some Members of the Town Council attended a Remembrance Service at the War Memorial.

Thursday 13th November – The Mayor and Mayoress attended Cowbridge Art Society's Annual Christmas Exhibition in the Old Hall, Cowbridge and the Mayor performed the Official Opening. Light refreshments were served.

The Deputy Mayor and Deputy Mayoress attended 293 (Cowbridge) Squadron ATC's Annual Presentation Evening in the Georgian Ballroom in the Bear Hotel.

Saturday 15th November – The Mayor and Mayoress attended a private viewing of 'Remembering the Great War' Art Exhibition commemorating the Centenary of the First World War at Art Central Gallery, Town Hall, Barry.

Tuesday 18th November – The Mayor attended '21st Annual Understanding Disability Awards Presentation' at the Future Inn Hotel, Cardiff, followed by a buffet lunch.

Councillor P J Knapp remarked on Remembrance Sunday and especially the number of youngsters representing various organisations who turned out on the day.

Item 8: Reports (Continued)

b) Town Clerk

Dates for your Diaries:

Thursday 27th November 2014 – Big Screen – ‘Chef’.

Sunday 30th November 2014 – ‘Reindeer Parade’.

Thursday 11th December 2014 – Big Screen presents ‘Elf’.

Friday 19th December 2014 – Pantomime – ‘Sleeping Beauty’.

Monday 9th March at 10am – Raising of the Commonwealth Flag.

Sunday 12th July 2015 – Civic Sunday.

The Town Clerk thanked his ‘team’ for their support with the arrangements for Remembrance Sunday.

The Town Clerk advised that the ‘Reindeer Parade’ will be leaving the Rugby Club at 12 noon and should arrive at the Town Hall at approximately 1pm.

The lights will be turned at approximately 5pm and the Christmas Trees and lights are to be erected during the next week.

The Town Clerk advised that he had received a letter from Councillor Mrs S M Cox requesting that the Town Council grants her dispensation to extend her absence from meetings for a further three months due to her ill health and resulting medical treatment.

Proposed by Councillor Mrs M Arnold, seconded by Councillor T L Williams, that Councillor Mrs S M Cox is granted dispensation as requested.

Resolved as proposed.

Payment of the accounts to be ratified

Expenses totalling £19,594.78 to be paid.

Proposed by Councillor T L Williams, seconded by Councillor Mrs G Baty, that the payment of the accounts be ratified.

Resolved as proposed.

**Item 9:
153/14**

Reports of Committees.

a. Leisure & Amenities.

Councillor Mrs M Arnold reported on the meeting held 3rd November 2014.

Proposed by Councillor Mrs M Arnold, seconded by Councillor T L Williams, that the report be accepted and adopted.

Resolved as proposed.

b. Planning.

Councillor D G Morgan reported on the meeting held on 3rd November 2014 and highlighted the following items:

- Land South of Primrose Hill – the appeal against the planning decision was dismissed. The Planning Inspector’s report stated that the impact of the houses on the landscape was greater than had been claimed and that under performance of the local shops was not evident.
- Planning (Wales) Bill – the Committee had recommended for a special meeting to be arranged for all Members in order to draw up a response to the consultation.

Proposed by Councillor D G Morgan, seconded by Councillor T L Williams, that the report be accepted and adopted.

Resolved as proposed.

Item 9: Reports of Committees (Continued)

c. Finance and General Purposes.

Councillor J R Harris reported on the meeting held 4th November 2014 and highlighted the following:

- Item 3 – Councillor J R Harris confirmed that a formal presentation of the defibrillator from Welsh Hearts in conjunction with the Masonic Lodges, who meet at the Town Hall, was made the previous day. Training for its use is to take place on a date to be arranged in January.
- Councillor J R Harris requested the expected expenditure for the current financial year from the Committees in order to assist him with next year's budget requirements.

Proposed by Councillor J R Harris, seconded by Councillor G A Cox, that the report be accepted and adopted.

Resolved as proposed.

d. Town Hall

Councillor Mrs E George reported on the meeting held 4th November 2014 and referred to Item 6 in respect of the Pantomime on Friday, 19th December and advised that tickets are now on sale and that she will be requesting volunteers at next month's meeting.

With reference to the defibrillator, the Town Council has agreed to purchase a case for it to be kept in which will be located at the West Entrance.

Proposed by Councillor Mrs E George, seconded by Councillor A T Trousdell, that the report be accepted and adopted.

Resolved as proposed.

Item 10: Reports of Representatives & Other Committees.

154/14

10.1

Cowbridge and Llanblethian United Charities.

Next meeting 20th November.

10.2

Evan Jenkins Charity.

No meeting.

10.3

Cowbridge Institute Charity.

Councillor Mrs G Baty reported on the meeting held 12th November at which 13 grants were awarded and a number were referred back to the Evan Jenkins Charity.

10.4

One Voice Wales.

Councillor Mrs E George reported on the meeting on 27th October at which there was a speaker from the Counter Terrorism Unit. An initiative called 'The Channel' is in operation and its purpose is to prevent radicalisation of Muslims in the local communities.

The One Voice Wales website is now up and running and the next meeting is to be held on 26th January 2015.

10.5

Cowbridge and District Museum Trust.

No meeting.

- Item 10: Reports of Representatives & Other Committees (Continued)**
- 10.6 **Cowbridge Town Twinning Association.**
Councillor Mrs G Baty reported that the Annual Christmas Event which is to be a 'Victorian evening' is to take place on 22nd November in the Town Hall.
- 10.7 **Joint Liaison Association on Footpaths.**
No meeting.
Councillor Mrs M Arnold advised that she had reported a large fallen limb from an Ash tree on footpath no.44 to the Vale of Glamorgan Council's Footpaths Officer, Mr Gwyn Teague.
- 10.8 **Governing Body of Y Bont Faen Primary School.**
Councillor T L Williams reported that the next meeting will take place next week and that the school is currently undergoing an inspection. Two new Governors have recently been appointed.
- 10.9 **Governing Body of Ysgol Iolo Morganwg.**
No meeting.
- 10.10 **Cowbridge Chamber of Trade.**
Councillor D G Morgan reported on the meeting held a fortnight ago at which an number of items were discussed including the Reindeer Parade and the banners in the High Street; a 'temporary' post office service; Sunday opening hours and the information points that are to be installed through 'Destination Cowbridge' which should assist visitors to the town.
- 10.11 **Cowbridge in Bloom.**
Councillor Mrs E George reported that at the last meeting the display of winter pansies was discussed. The Committee is also looking at next year's summer display and those in other villages. There are two new members of the Committee who will replace a number of current members who have had to drop out for one reason or another.
- 10.12 **Best Kept Village.**
Councillor Mrs E George reported that there is to be a workshop being held on 27th November with the aim of keeping the competition going following a disappointing number of entries this year.
- 10.13 **Community Liaison Committee.**
Councillor J R Harris advised that the next meeting is to be held on 19th November and will be preceded by a seminar in connection with 'Reshaping Services'.
- 10.14 **Age Connect 'Good Neighbour Scheme'.**
No representative.
- 10.15 **Cowbridge Charter Trust.**
No representative.
- 10.16 **Food and Drink Festival Committee**
No representative.

- Item 10: Reports of Representatives & Other Committees (Continued)**
- 10.17 **Vale Market Community Enterprise.**
No representative.
- 10.18 **Llanblethian Community Group.**
Councillor Mrs G Baty reported that the Group has been holding successful ‘curry and quiz’ evenings.
- 10.19 **Cowbridge Town Team.**
No representative.
- 10.20 **Local Action Group (LAG).**
No meeting.
- Item 11: The Wales Planning Bill.**
155/14 **Proposed** by Councillor Mrs G Baty, seconded by Councillor D G Morgan and **resolved** that this item be discussed at the Town Council meeting which should start at the earlier time of 6.30pm.
- Item 12: Correspondence.**
156/14
- 12.1 Letter received from Llantrisant Town Trust regarding the refurbishment and enhancement of the Historic Guild Hall situated in the heart of the ‘Old Town’ of Llantrisant. The writer expressed the heartfelt thanks of the Trust for the letter of support sent from the Town Council which was a factor in the success of the Heritage Lottery Fund application. The Trustees would like to develop a close working and long term relationship with the Town Council with both towns being two ancient boroughs.
Members of the Town Council decided that a representative from the Trust should be invited to come along before either January or February’s Town Council meetings and representatives of the History Society, Museum Trust and Charter Trust be invited too.
- Item 13: Publications.** (All held by the Town Clerk unless otherwise stated).
157/14
- 13.1 The Clerk Magazine – November 2014.
13.2 Clerks and Councils Direct – November 2014.
Noted.
- Item 14: Documents for sealing.**
158/14
- 14.1 Exclusive Right of Burial for Cremation Plot No. D52 in the Limes Cemetery issued to Mrs A Gardner, 18 Porth y Green Close, Llanblethian, Cowbridge.
Document sealed.
- Item 15: Date and time of next Meeting.**
159/14 Tuesday 16th December 2014 at 7.00pm.

Councillor P J Knapp
Mayor.

Date minutes signed.