

Cowbridge with Llanblethian Town Council
Minutes of the Meeting of the Finance & General Purposes Committee
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 3rd February 2004 at 7.00pm.

Present: Chairman – Councillor J R Harris
Mayor – Councillor H W Field
Deputy Mayor - Mrs S M Cox
Councillors – G A Cox, W H Evans and J L Jones.

In Attendance:
Town Clerk - Mr. Andrew Davies

Item 1: Apologies for Absence
Councillor V W Eveleigh

Item 2: Declaration of Interests.
Councillor Mrs S M Cox – any matters pertaining to Cowbridge 750

Item 3: Receipts & Payments Account/sundries/Accounts to be paid
Receipts and Payment Accounts for period 1st April 2003 to 31st January 2004 and the statement of bank balances as at 31st January 2004 were circulated to members and read.
Recommended that these accounts be approved.

A list of accounts to be settled from 21st January 2004 to 3rd February 2004 was circulated to members and read.

Item 4: Matters arising from the Committee meeting held on 6th January 2004.
No matters arising.

Item 5: Matters arising from the Full Council meeting held on 20th January 2004.
No matters arising.

Item 6: Grant Aid.

6.1 Letter, requesting financial assistance, received from National Eisteddfod of Wales, which is due to be held in Newport.
Noted.

6.2 Letter received, requesting financial assistance, Hermon Community School Campaign to save the future of the rural community school.
Noted.

6.3 Letter of thanks received from Charter 750 in acknowledgement of the grant aid payment.
Noted.

Page two

- Item 6:** **Grant Aid.(continued)**
6.4 Application received from Cowbridge Senior Citizens Association for financial assistance towards their running costs.
Proposed by Councillor J L Jones, seconded by Councillor H W Field, that a payment of £150.00 be made.
Resolved that in pursuance of the power conferred by section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, the Committee approves the payment of the sum of £150.00 in respect of Cowbridge Senior Citizens Association.
- Item 7.** **Review of Hire Charges for Town Hall and Cemetery fees 2004/2005.**
a) Hire Charges Town Hall.
Proposed by Councillor G A Cox, Seconded by Councillor H W Field, that the hire fees for the Town Hall be increased by 3% and that any increase be rounded up to the nearest fifty pence.
Resolved as proposed.
- b) Cemetery Fees.
Proposed by Councillor Mrs S M Cox, seconded by Councillor H W Field, that the cemetery fees be increased by 10%.
Resolved as proposed.
- Item 8.** **Good Citizens Award 2004.**
Members agreed that a press release should be put in the local 'Gem newspaper before the end of February and that application form should be made available with a suitable closing date at the end of March.
- Item 9.** **Post of Amenity Supervisor.**
Councillor Mrs S M Cox advised the committee, comprising of herself and the Chairman of the Leisure and Amenities and Town Hall Committee together with the Town Clerk had interviewed four candidates and after deliberation had appointed Mr W James to the post. In order to allow for an adequate overlap period with Mr Lewis, Mr James commenced on Monday 2nd February, 2004.
Proposed by Councillor H W Field, seconded by Councillor J L Jones, that Mr James should undertake any training courses necessary and be provided with the necessary protective clothing shoes etc as required under Health and Safety.
Resolved as proposed
- Members discussed the retirement of Mr David Lewis and it was **recommended** that in acknowledgement of his seventeen years service to the Town Council he should be given a gift up to the value of £100 the exact details of which would be determined by the Town Clerk. It was agreed to make a presentation to Mr Lewis after the Town Council meeting in February.
- Item 10.** **Lease relating to Old Boilerhouse, Holy Cross Church**
The Town Clerk advised members that he has spoken to Canon Derek Belcher who confirmed that the Parochial Church Council has just approved the lease.
- Item 11:** **Correspondence.**
11.1 Welsh Local Government Association – April 2004 Pay Award.
Noted.

Page three

Item 11: Correspondence.(continued)

11.2 Kenrich Publications – Official Town Map
Members agreed to defer any decision until the next Committee meeting to allow for consultation with the Chamber of Trade.

11.3 Copy letter received from Charter 750 to Leander Architectural confirming that the production of the ‘blue plaques’ could proceed for the Town Walls and Old Hall.

Noted.

Item 12: Any other business.

12.1 Members discussed the possibility of having a ‘Town Flag’ with the Town’s crest displayed on it being made. Members agreed that a quotation should be obtained and **recommended** that any final decision should be made by Full Council.

Item 13: Date and Time of next Meeting.

Tuesday 2nd March 2004 at 7.00pm.

Councillor J R Harris

Chairman.