

Cowbridge with Llanblethian Town Council
Minutes of the Meeting of the Finance & General Purposes Committee
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 2nd March 2004 at 7.00pm.

Present: Chairman – Councillor J R Harris
Mayor – Councillor H W Field
Councillors – G A Cox, W H Evans and J L Jones.

In Attendance:
Town Clerk - Mr. Andrew Davies

Item 1: Apologies for Absence
Councillor V W Eveleigh, G A Cox and Mrs S M Cox

Item 2: Declaration of Interests.
None.

Item 3: Receipts & Payments Account/sundries/Accounts to be paid
Receipts and Payment Accounts for period 1st April 2003 to 29th February 2004 and the statement of bank balances as at 29th February 2004 were circulated to members and read.
Recommended that these accounts be approved.

A list of accounts to be settled from 18th February 2004 to 2nd March 2004 was circulated to members and read.

Item 4: Matters arising from the Committee meeting held on 3rd February 2004.
No matters arising.

Item 5: Matters arising from the Full Council meeting held on 17th February 2004.
No matters arising.

Item 6: Grant Aid.
6.1 Letter received from Ian Downing, Lake Hill Drive, Cowbridge requesting financial assistance towards the costs of £3000 for a month long expedition to Svalbard in the Arctic Circle in the summer of 2004. Ian was selected through interview and is one of three young people from Wales.
Proposed by Councillor J R Harris, seconded by Councillor H W Field, that a payment of £100.00 be made.
Resolved that in pursuance of the power conferred by section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, the Committee approves the payment of the sum of £100.00 in respect of Ian Downing.

Page two

- Item 6: Grant Aid. (continued)**
- 6.2 Letter from South Wales Police in respect of the School Watch Presentation Event 2004 requesting a contribution towards the costs of the event.
Proposed by Councillor H W Field, seconded by Councillor W H Evans, that a payment of £66.50 be made.
Resolved that in pursuance of the power conferred by section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, the Committee approves the payment of the sum of £66.50 to South Wales Police in respect of the School Watch Presentation.
- 6.3 Letter from Llangollen International Musical Eisteddfod Appeal 2004 requesting financial assistance towards the event.
Noted
- Item 7 Meeting Dates for 2004/2005**
Recommended that the dates circulated (Appendix I) are approved.
- Item 8 Kenrich Publications – Official Town Map**
This was adjourned from the last committee meeting in order to seek the views of the Chamber of Trade. The Chamber has indicated that they are not interested in pursuing the map at the present time.
The Town Clerk will notify Kenrich accordingly.
- Item 9: Lease relating to Old Boilerhouse, Holy Cross Church**
The lease is still to be signed and members **recommended** that an invoice for the current financial year and next financial year is sent to the Parish Office.
- Item 10: Correspondence.**
- 10.1 Letter received from One Voice Wales advising the Town Council of the proposed membership fees of £391. It was agreed at the last Full Council meeting that the Council should become a member of One Voice Wales for an initial twelve month period. The letter also gave the date of the inaugural meeting on 24 April at Llandrindod Wells. Councillor J L Jones will attend.
- 10.2 Letter received from Welsh Assembly Government – ‘Borrowing by Community and Town Councils Loan Sanction for 2004-05’.
Noted.
- 10.3 Letter received from Pinnacle Office Equipment enclosing a quotation to upgrade the printing/photocopying equipment at the Town Hall.
Members discussed the proposals and agreed that further enquiries should be made with Pinnacle Office Equipment Ltd by the Chairman of the Committee and the Town Clerk.
- 10.4 Zurich Municipal newsletter – February 2004.
The Town Clerk referred to an article contained in the Newsletter, which referred to the availability of a CD-Rom which is aimed at Town and Community Councils and designed to help meet obligations under the Management of Health and Safety at Work regulations 1999 and in particular, Risk Assessment. Members agreed that a written record of Risk Assessment should be kept and the example previously obtained by the Town Clerk be looked at again.

Page three

- Item 10:** **Correspondence. (Continued)**
10.5 Letter received from Welsh Local Government Association – National Joint Council for Local Authority Services – April Pay Award. The letter gave an update on the present position i.e. that negotiations were still taking place.
Noted.
- Item 11:** **Any other business.**
11.1 Members of the Committee discussed the scrolls signed by Prince Charles during his visit, one of which is to be retained by the Town Council and displayed in the Mayor's Parlour.
Members of the Committee **recommend** that the scroll should be framed and the cost will be obtained. Councillor J R Harris agreed to liaise with Councillor Mrs S M Cox to discuss the details.
- Item 12:** **Date and Time of next Meeting.**
Tuesday 6th April 2004 at 7.00pm.

Councillor J R Harris
Chairman.