

**Cowbridge with Llanblethian Town Council**  
**Minutes of the Meeting of the Finance & General Purposes Committee**  
**held in the Council Chamber, Cowbridge Town Hall,**  
**on Wednesday 9<sup>th</sup> May 2007 at 7.00pm.**

**Present:** Chairman – Councillor J R Harris.  
Vice Chair - Councillor L E Taylor  
Mayor – Councillor Mrs L Adams  
Deputy Mayor – Councillor H Ll Morgan (arrived item 4)  
Councillors – G A Cox (arrived item 5) , Mrs S M Cox (arrived item 4),  
W H Evans and Mrs M Y Williams MBE

**In Attendance:**  
Town Clerk – Mr Andrew Davies.

**Item 1: Apologies for Absence**  
Councillor A Thomas.

**Item 2: Declaration of Interests.**  
None.

**Item 3: Receipts & Payments Account/sundries/Accounts to be paid**  
Receipts and Payment Accounts for period 1<sup>st</sup> April 2006 to 30<sup>th</sup> April and the statements of bank balances as at 30<sup>th</sup> April 2007 were circulated to members and read.  
**Recommended** that these accounts be approved.

A list of accounts to be settled from 18<sup>th</sup> April to 9<sup>th</sup> May was circulated to members and read.

**Item 4: Matters arising from the Committee meeting held on 3<sup>rd</sup> April 2007.**  
4.1 Item 8.2 - communication received from Canon Derek Belcher to confirm details of the proposed counselling service and outlining the way it is envisaged that it will be run.

**Recommended** that the Robing Room is made available on Thursday mornings between 10am and 12noon for Counselling sessions to be held and that notification must be given to the Town Clerk in advance to confirm that the room will be required for use.

4.2 Item 8.3 – ‘diary of events’ – Councillor Mrs L Adams will make further enquiries with a local web site.

4.3 Item 7.2 – Councillor J R Harris advised that he, the Mayor and Town Clerk had a meeting with Mrs A Morrish from the Western Mail to discuss the possibility of a new Town Guide being produced. The guide could be distributed locally at reasonable costs and would also be circulated to key Tourist information Centres and outlets. The turn around for the guide would be approximately six weeks and it is anticipated that the current earliest publication date would be August.  
**Recommended** that the Town Council proceed with the town guide and that a small sub committee is appointed to liaise with its production and editorial.

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- Item 5:** **Matters arising from the Full Council meeting held on 17<sup>th</sup> April 2007.**  
5.1 Members considered the guidelines issued by 'One Voice Wales' on establishing a complaints procedure.  
**Proposed** by Councillor Mrs S M Cox, seconded by Councillor W H Evans, that the Town Council adopt the suggested complaints procedure.  
**Recommended** as proposed
- Item 6:** **Grant Aid.**  
6.1 Application for financial assistance from Cowbridge Senior Citizens for financial assistance towards the running costs of the organization.  
**Proposed** by Councillor J R Harris, seconded by Councillor L E Taylor, that a payment of £150.00 be made to 'Cowbridge Senior Citizens' towards their running costs.  
**Resolved** that in pursuance of the power conferred by section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, the Committee approves the payment of the sum of £150.00 to 'Cowbridge Senior Citizens'
- Item 7:** **Civic Sunday – 24<sup>th</sup> June 2007**  
The Town Clerk confirmed that the format of Civic Sunday would be similar to previous years.
- Item 8.** **Appointment of Internal Auditor.**  
**Recommended** that Mrs H Emberling be appointed as the Internal Auditor for the forthcoming year and that her fee be increased to £150.00.
- Item 9:** **Correspondence.**  
9.1 Letter received from Zurich Municipal giving details of the company's annual Health and Safety Seminars that are being held around the country at a cost of £60.00 per delegate.  
**Noted.**
- 9.2 Letter received from the Vale of Glamorgan Council Legal Department, enclosing an agreement in relation to the Provision of Legal Services to Town Councils. There is no cost involved to the Town Council in signing the agreement. It is only when legal services are engaged that a charge will be made.  
**Recommended** that the Town Council enter into an agreement with the Vale of Glamorgan Council.
- 9.3 Letter received from Mr H G Phillips, Clerk to the Ystradowen, Allotment and Recreation Ground Charity. The letter enclosed a cheque in the sum of £200.00 which represented the amount allotted to Llanblethian Parish for the purpose of being used "towards the provision and support of improving the conditions of life of the inhabitants of the area of benefit in the interests of social welfare of facilities for recreation and other leisure time occupation".  
**Recommended** that the money is used to benefit the inhabitants of Aberthin and that enquiries are made with local residents to find out if there are any requirements towards which the £200.00 can be put. It may be possible that further monies might be available from the Trust upon application by an individual or organisation.

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**Item 10:**  
10.1

**Matters to be discussed at the discretion of the Chairman.**

Councillor J R Harris advised members that the Physic Garden is due to be opened on June 2<sup>nd</sup> and the plinth being provided by the Town Council is in the final stages of production. Councillor Harris showed members a 'draft' of the information to be displayed on the plinth and members of the committee agreed that minor amendments and additions should be made where reference is made to the Town Council. The Trust will be advised of these immediately.

**Item 11:**

**Date and Time of next Meeting.**

Tuesday 5<sup>th</sup> June 2007 at 7.00pm.

Councillor J R Harris  
**Chairman.**