

**Cowbridge with Llanblethian Town Council**  
**Minutes of the Meeting of the Finance & General Purposes Committee**  
**held in the Council Chamber, Cowbridge Town Hall,**  
**on Tuesday 6<sup>th</sup> July 2004 at 7.00pm.**

**Present:** Mayor - Councillor Mrs S M Cox  
Deputy Mayor - Councillor Mrs G Baty  
Councillors - W H Evans, H W Field, J R Harris and A W Ll Thomas.

**In Attendance:**  
Town Clerk - Mr. Andrew Davies

**Item 1: Apologies for Absence**  
Councillor G A Cox.

**Item 2: Appointment of Chairman and Vice-Chairman.**

**Proposed** by Councillor H W Field, seconded by Councillor Mrs G Baty,  
that Councillor J R Harris be appointed Chairman for the ensuing year.

**Resolved** as proposed.

**Proposed by** Councillor J R Harris, seconded by Councillor W H Evans,  
that Councillor H W Field be appointed Vice Chairman for the ensuing year.

**Resolved** as proposed.

**Item 3: Declaration of Interests.**  
None.

**Item 4: Receipts & Payments Account/sundries/Accounts to be paid**  
Receipts and Payment Accounts for period 1<sup>st</sup> April 2003 to 30<sup>th</sup> June 2004 and  
the statement of bank balances as at 30<sup>th</sup> June 2004 were circulated to members  
and read.  
**Recommended** that these accounts be approved.

A list of accounts to be settled from 24<sup>th</sup> June 2004 to 6<sup>th</sup> July 2004 was circulated  
to members and read.

End of year accounts were also circulated for consideration prior to approval at the  
next Town Council meeting.

**Item 5: Matters arising from the Committee meeting held on 8<sup>th</sup> June 2004.**  
No matters arising.

**Item 6: Matters arising from the Full Council meeting held on 23<sup>rd</sup> June 2004.**  
No matters arising.

**Item 7: Grant Aid.**  
7.1 Letter received from Childline Cymru Wales in acknowledgement of the donation  
made by the Town Council under S 137 Local Government Act.  
**Noted.**

**Item 8: Correspondence.**  
None.

**Item 9: Any Other Business.**

- 9.1 The Town Clerk advised members of the Committee that there are a number of candidates interested in co-option onto the Town Council and that a questionnaire has been sent out to each person.  
The Appointments Committee will comprise of the Mayor, Deputy Mayor, Immediate past Mayor and one other. (Standing Order 68)
- 9.2 Members discussed the possibility of an induction process for any new members who join the Town Council and recommend that the Chairman of each the four committees should meet with them and explain the role and functions of the individual committee and the function of the Town Council itself.
- 9.3 The Town Clerk advised that there is still no progress with the plaques but that he would contact Mr Devine again and also enquire whether transfer of ownership of the plaques by way of presentation would simplify the matter and negate any need for a licence agreement to be entered into and associated fees incurred.
- 9.4 Councillor Mrs S M Cox referred to the inaugural meeting of 'One Voice Wales', which is due to take place on 26 July and asked if there were any issues Members would like raised. Members agreed the necessity for minutes of meetings to be circulated to member councils together with any information about any relevant issues or matters of interest such as funding.
- 9.5 Councillor Mrs S M Cox referred to European Heritage Day on 17 September 2004 and the possibility of items held by the Records Office in relation to the granting of the Freedom of the Borough being obtained for display.
- 9.6 Councillor H W Field referred to Standing Order 1 relating to the times of the Town Council.  
**Proposed** by Councillor H W Field, seconded by Councillor W H Evans and **recommended** that Full Council should give consideration to Town Council meetings being brought forward by 30 minutes to start at 7.00pm rather 7.30pm.
- 9.7 Councillor A W LI Thomas referred to notification he had received about the Annual General Meeting of the Walled Towns Friendship Circle.  
Councillor Mrs S M Cox advised that there is not an active committee in the area at present but that she is hoping to resurrect it in the near future.

**Item 10: Date and Time of next Meeting.**

Tuesday 7<sup>th</sup> September 2004 at 7.00pm.

J R Harris.  
**Chairman.**