

Cowbridge with Llanblethian Town Council
Minutes of Meeting of the Leisure & Amenities Committee held in the Council
Chamber, Cowbridge Town Hall,
on Monday 5th January 2004 at 7.00pm.

Present: Chairman – Councillor Mrs M Arnold
Vice-Chairman – Councillor Mrs J Williams
Councillors - Mrs L Adams, Mrs G Baty, H L Morgan and A Williams.

In Attendance:
Town Clerk - Andrew Davies.

Item 1: Apologies for Absence.
Councillors: Mrs S M Cox and H W Field

Item 2: Declarations of interests.
None.

Item 3: Matters arising from the Committee meeting held on 1st December 2003.
No matter arising.

Item 4: Matters arising from the Full Council meeting held on 16th December 2003.
No matter arising.

Item 5: Playground Equipment Maintenance Report.
The report was circulated to all members and advised that all equipment is safe to use. The Town Clerk will arrange for the rocker to be secured in the Twt Park; and in Llanblethian Playing Fields, for the trip hazards around the swings and on the steps leading the slide to be attended to.

5.1 Letter received from the Vale of Glamorgan Council regarding the Inspection of Children's Play Areas 2003/2004. The letter advised that responsibility is to be transferred to the Park's Department at the Vale of Glamorgan Council. The Town Clerk confirmed that the inspections will not be affected and will be carried out by Mr Wyndham Hughes, as is already the case.
Noted.

Item 6: Amenities Supervisor's Report.
The Town Clerk gave the report, which highlighted no additional matters, which had already been mentioned in the inspection report.

Item 7: Rolling Programme 2003/2004
7.1 Masonry Walls – Southgate Park
The Town Clerk advised that the matter is proceeding and that a third quotation is still being sought by Mr Jim Jones of Andrew James Partnership.

7.2 Limes Cemetery.
i) Screening of the wall.
The Town Clerk confirmed that work is due to commence on Thursday (8 January) and that a skip has also been ordered to remove any rubbish arising from the contract and to enable the Amenities Supervisor to dispose of rubbish from the 'lockup'.

7.3 Holy Cross Churchyard.
No matters arising.

Item 7: Rolling Programme 2003/2004 (continued)

- 7.4 Twt Play Park.
(a) Entrance from Southgate
The order has been placed with the Vale of Glamorgan Council and the Town Clerk will follow this up once storage is made available for the 'pennant stones', which are to be removed.
- 7.5 Emms Cottage.
Members agreed that pruning should be carried out and that advice is sought with regard to additional 'low maintenance' planting.
- 7.6 Llanblethian Playing Fields/Cae Rex Allotments.
Members of the committee discussed the trees at the entrance and agreed that prices should be obtained for them to be reduced in height and thinned as appropriate. Members referred to the remaining stakes and straps on the trees, which the committee agreed, should all now be removed. The Town Clerk will ask the Amenities Supervisor to investigate.

Item 8: CASH Grant.

- The Chairman and vice-chairman will meet with the Town Clerk with a view to submitting cash grant applications covering.
- i) A survey of Holy Cross Churchyard to identify works required to conserve the gravestones and with a view to subsequent grant monies being obtained.
 - ii) The provision of fingerposts on Town Council owned property.
 - iii) Ownership/information signs at the Twt Play Park and Llanblethian Playing Fields.

Item 9: The Limes Cemetery Cowbridge. (Memorial applications.)

- 9.1 Newtown Memorials – application for memorial to be placed on Grave 172. (Vera Davies)
Approved.

Item 10. Correspondence.

- 10.1 Letter received from the Vale of Glamorgan Council regarding maintenance and management of trees at Cae Rex Allotments. The Council is arranging for an Arboricultural Consultant to examine the hedge line and make proposals to satisfy both the Town and Vale Councils, with a view to identifying the costs and programming the works in the near future.
The Town Council will be kept informed of progress.
Noted
Councillor Mrs Arnold believed that the survey was carried out prior to Christmas. The Town Clerk will write to enquire whether an update can be expected.

- 10.2 Association of Burial Authorities Quarterly publication
Noted

- 10.3 Play for Wales Autumn Publication
Noted

Item 11. Any other business.

- 11.1 No matters arising.

Item 12: Date and time of next Meeting.

Monday 2nd February 2004 at 7.00pm.

Councillor Mrs M Arnold
Chairman