

Cowbridge with Llanblethian Town Council
Minutes of Meeting of the Leisure & Amenities Committee held in the Council
Chamber, Cowbridge Town Hall,
on Monday 2nd February 2004 at 7.00pm.

Present: Mayor – Councillor H W Field
Deputy Mayor – Councillor Mrs S M Cox
Chairman – Councillor Mrs M Arnold
Vice-Chairman – Councillor Mrs J Williams
Councillors -, Mrs G Baty, H L Morgan (Arrived item 11) and A Williams.

In Attendance:
Town Clerk - Andrew Davies.

Item 1: Apologies for Absence.
Councillor Mrs L Adams

Item 2: Declarations of interests.
None.

Item 3: Matters arising from the Committee meeting held on 5th January 2004.
No matters arising.

Item 4: Matters arising from the Full Council meeting held on 20th January 2004.
No matters arising.

Item 5: Playground Equipment Maintenance Report.
The report was circulated to all members and advised that all equipment is safe to use. The Town Clerk confirmed that the repair had been carried out to the rocker unit in the Twt Park.

5.1 Letter received from Phil Beaman, Operational Manager, Parks and Grounds Maintenance, to confirm that the Vale of Glamorgan Council will continue to carry out monthly safety inspections for the next financial year.
Noted.

Item 6: Amenities Supervisor's Report.
No matters arising.

Item 7: Rolling Programme 2003/2004
7.1 Masonry Walls – Southgate Park
The Town Clerk confirmed that work should start this month and that it would be carried out by Andrew Bullen, Contractors.

7.2 Limes Cemetery.
i) Screening of the wall.
The Town Clerk confirmed that the trellis has been erected and work carried out to the bank. Members agreed that the Town Clerk should contact Ashdown Fencing as they felt the bank required further levelling. It was agreed that initially four clematis should be planted in the first instance.

- 7.3 Holy Cross Churchyard.
(i) Letter received from Parish Office at Holy Cross Church advising that there has been an infestation of rats in the Church and the Parish Office.
Noted.
Members discussed the letter and agreed that enquires should be made with the Vale of Glamorgan Council in order to establish what drains were located within churchyard and exactly whose responsibility they were.
- 7.4 Twt Play Park.
(a) Entrance from Southgate
The Town clerk confirmed that the re-surfacing has been completed and that the pennant slabs retained for future use.

(b) Pruning within the park.
(i) Quotation received from Colin Anstee
Members considered a quotation in the sum of £1083.00,
The quotation included for the replacement of mature dogwoods with 12 more suited shrubs. The border will be re-edged and mulched. In the small coppiced area of mixed trees, some of the trees require crown lifting and thinning. To the right of the tree area approximately 15 sq metres of turf will be laid.
Included in the quotation was additional work which involved removal of growth/ivy from the Town Walls on the left hand side of the entrance to the park from Southgate and which runs parallel with the path. Members agreed that a revised quotation should be obtained from Mr Anstee without the removal of the growth/ivy from the Town Wall, which is not in the ownership of the Town Council. Members agree that a letter is sent to the owner of the Grammar school requesting the growth on the walls be attended to as soon as possible as soon as possible.

(c) Pruning at entrance from Southgate
(i) Quotation received from Colin Anstee
The quotation is for the small planted area as you enter form Townmill Road. The quotation is for the sum of £225 and involves the border being completely cleared out and excavated to a depth of 300mm and new top soil incorporated. A new assortment of more suitable shrubs will then be planted to give year round interest. The area will be mulched to restrict weed germination and maintenance to the border will be carried out at the same time as Southgate Park at no additional cost.
Members of the committee **recommend** that the quotation is accepted.
- 7.5 Emms Cottage.
A quotation has been requested from Colin Anstee for this area.
- 7.6 Llanblethian Playing Fields/Cae Rex Allotments.
The Town Clerk confirmed that David Lewis has removed all the strapping off the trees in Llanblethian Playing Fields as discussed at the previous committee meeting.
- 7.7 Southgate Park – quotation received from Colin Anstee.
Members considered a five-year maintenance programme submitted by Colin Anstee for Southgate Park. The maintenance included weed control, forking the area of the border, keeping a good edge to the border, addition of slow release fertilizer, general litter pick, lifting and dividing various herbaceous border, pruning of shrubs where necessary to enhance and maintain their shape. Also included is work to the Ash trees at the rear of the border, these would be cut back once within the five year period. He has quoted the sum of £180.00 per calendar month for the work.
After consideration the committee **recommended** that the quotation be accepted but that work should be carried out on a quarterly basis rather than monthly.

Item 8: CASH Grant.

The Town Clerk circulated draft wording for ownership signs for the Twt Play Park and Llanblethian Playing Fields. Members agreed that a Welsh translation should be placed on the reverse side and each sign should include the Cowbridge and Llanblethian Crests.

Item 9: The Limes Cemetery Cowbridge. (Memorial applications.)

9.1 Application for Memorial received from M Harding & Sons Ltd, in respect of Celia Margaret Raiment, Grave No. N129.

Application approved.

9.2 Application for Memorial received from Bellview Monumental Masons in respect of an additional inscription to an existing memorial for Olive Hopkins on cremation plot C21.

Application approved.

Item 10. Correspondence.

10.1 ROSPA – Notification of Annual Playground Inspections for 2004.

Noted

The committee **recommended** that the Town Clerk should make the necessary arrangements for the inspection to take place in June.

10.2 Consultation Document received from the Home Office – ‘Burial Law and Policy in the 21st Century: The need for a Sensitive and Sustainable Approach’. The response to the document, which comprises 32 pages, is 13 July 2004.

Noted

The Committee agreed that the document should be passed around members in order for any response to be formulated. The Chairman agreed to read it first.

Item 11. Any Other Business.

11.1 Councillor Mrs S M Cox advised members of the Committee that there was to be a Royal visit by Prince Charles on 1st March to Holy Cross Church and requested extra vigilance to be taken with regard to the tidiness of the Churchyard.

Item 12: Date and time of next Meeting.

Monday 1st March 2004 at 7.00pm.

Councillor Mrs M Arnold
Chairman