

Cowbridge with Llanblethian Town Council
Minutes of Meeting of the Leisure & Amenities Committee
held in the Council Chamber, Cowbridge Town Hall,
on Monday 4th February 2008 at 7.00pm.

Present: Mayor – Councillor H Ll-Morgan
Deputy Mayor – Councillor D W Morris
Councillors – Mrs M Arnold, A E Banks and Mrs A Burges.

In Attendance:
Town Clerk - Andrew Davies.

In the absence of the Chairman and Vice Chairman, **proposed** by Councillor Mrs M Arnold, seconded by Councillor D W Morris, that Councillor H Ll-Morgan take the chair.
Resolved as proposed.

Item 1: Apologies for Absence.
Councillors Mrs L Adams, Mrs G Baty and A Williams.

Item 2: Declarations of interests.
None.

Item 3: Matters arising from the Committee meeting held on 7th January 2008.
The Town Clerk referred to item 10.1 and confirmed that he had written to the Manager of the local sorting office at Llandow concerning the post box at Penny Lane and a copy has also been sent to 'Postwatch.'

Item 4: Matters arising from the Full Council meeting held on 22nd January 2007.
No matters arising.

Item 5: Playground Equipment Maintenance Report.
The report was circulated to all members and all equipment was reported safe to use. Reference was made to the moss of the safety surfacing and it was agreed that until the weather improves any action to remove it would not have any long lasting effect.

Arising out of the report, the members considered applying for bilingual information signs for each site at Llanblethian and Twt Park and considered designs drawn up by the Town Clerk previously.

Item 6: Amenities Supervisor's Report.
6.1 Members considered the matter referred from the Finance and General Purposes Committee in relation to additional hours carried out by the Amenities Supervisor on weekends and bank holidays.
Recommendation to Full Council that the hours are continued and the area cleared by 10am, on the basis of it not only demonstrating a 'duty of care' by clearing rubbish and glass, it is also a means to look after the assets and property of the Town Council.

Item 7: Rolling Programme 2007/2008

7.1 Limes Cemetery

i) Boundaries

Members of the Committee were circulated with a quotation received from Anstee Landscapes & Tree Felling Contractors Limited in respect of boundary fencing for the cemetery.

The quotation was split into three specific areas/sections and whilst all three were given consideration, only the first, the boundary with Borough Close, related to fencing that was not affected by any decision being made by the Vale of Glamorgan Council concerning the security fence line of the school. Decision on that fencing affected by that was deferred.

Members agreed to consider if it is appropriate to extending the wooden fence panelling along the Borough Close Boundary, which will screen the old railings that form the boundary edge of the gardens of the houses.

It was also agreed to request Anstee Landscapes to advise if the bank between the cemetery and Poplars Park needs to be stabilised and if so what his recommendation would be.

Proposed by Councillor A Burges, seconded by Councillor A Banks that the quotation in the sum of £2,420 received from Anstee Landscapes and Tree Felling Contractors be accepted for the section of new boundary fence to run along Borough close and link with the school security fence fence be accepted and the work proceed. The quotes provides for 1.5m galvanised barbican fencing to match the existing.

Recommended as proposed.

7.1 Limes Cemetery (continued)

ii) Sewer

No matters arising.

7.2 Holy Cross Church Yard.

It was noted that the Christmas tree has been left at the front of the church.

7.3 Southgate Park

The Town Clerk advised that Mr Bird has contacted him from the adjoining property raising concerns about the trees along his boundary The Town Clerk will ask the Tree Officer at the Vale to inspect them.

7.4 Twt Park

Members agreed that the Town Clerk should write to Mr D. Daniels at Centregreat with reference to the problems being caused when vehicles are delivering and completely block the footpath to all users and because of the state of the verges, cannot pass. Additionally lorries delivering to the bottom gate are cutting up the verge and creating deep ruts.

7.5 Emms Cottage

No matters arising.

7.6 Llanblethian Playing Fields

Town Clerk to arrange visit by Tom Garbett-Davies to inspect the trees previously reduced in size and advise on any necessary work to be carried out.

Page three

Item 8: C.A.S.H. Grant scheme.

Members discussed information boards in item for Llanblethian Playing fields and the Twt Park and also considered that an application for new boundary fencing alongside the footpath also be submitted.

Item 9: Correspondence.

9.1 Play Wales – Winter 2007 Edition

Noted.

Item 10: Matters to be discussed at the discretion of the Chairman.

- The temporary orange 'barrier fencing' which was erected in Poplars Park at the end of October is still in situ. Town Clerk to consult with the Vale of Glamorgan Council.
- Tree in Poplars Park. Town Clerk to follow up with Mr Cadogan at the Environment Agency.
- Litter under the viaduct and footpath leading to Millfield Drive. Town Clerk to contact Denny White at the Vale of Glamorgan Council.

Item 11: Date and time of next Meeting.

Monday 3rd March 2008 at 7.00pm.

Councillor H Ll Morgan

Chairman.