

Cowbridge with Llanblethian Town Council
Minutes of Meeting of the Leisure & Amenities Committee held in the Council Chamber, Cowbridge Town Hall, on Monday 1st March 2004 at 7.00pm.

Present: Mayor – Councillor H W Field
Deputy Mayor – Councillor Mrs S M Cox
Chairman – Councillor Mrs M Arnold
Vice-Chairman – Councillor Mrs J Williams
Councillors - Mrs L Adams, Mrs G Baty and A Williams.

In Attendance:
Town Clerk - Andrew Davies.

Item 1: Apologies for Absence.
Councillor H L Morgan.

Item 2: Declarations of interests.
Councillor A Williams in respect of Item 8.1 – memorial application.

Item 3: Matters arising from the Committee meeting held on 2nd February 2004.
No matters arising.

Item 4: Matters arising from the Full Council meeting held on 17th February 2004.
No matters arising.

Item 5: Playground Equipment Maintenance Report.
The report was circulated to all members and advised that all equipment is safe to use. The following areas were highlighted:
Twt Park : Large Multi Play unit – corrosion on slide platform and handrail.
Roller slide – bolt connections – holes elongated.
Members agreed that enquiries should be made with the Manufacturer for replacement parts or unit.
Horse rocker unit – the top of the unit has broken and maybe repairable, the base of the unit has been removed and a temporary infill has been placed in the safety surface. Members agreed that prices should be obtained for a replacement unit, in case a repair cannot be carried out.
The Town Clerk confirmed that the algae on the safety surfacing is to be attended to by the Amenity Supervisor.

Item 6: Amenities Supervisor's Report.
The report referred to the boundary walls at the Holy Cross Church which the Amenity Supervisor considered were in need of attention.
Members agree that the survey carried out by Andrew James Partnership should be referred to.

Item 7: Rolling Programme 2003/2004
7.1 Masonry Walls – Southgate Park
The Town Clerk confirmed that the work has started and should be completed within the month dependent upon weather conditions.

Item 7: Rolling Programme 2003/2004 (Continued).

- 7.2 Limes Cemetery.
i) Screening of the wall.
Enquiries have been made in relation to the planting of clematis (*Armandii*). Whilst the Committee previously considered the planting of four plants to be adequate, the Town Clerk advised that as there were nine six foot fencing panels and one plant per panel would give better coverage. This was agreed and plants will be bought and planted by the Amenity Supervisor in due course.
Members of the Committee agreed that once the planting has taken place, any suggestions made the Amenity Supervisor for the area in front would be considered.
- 7.3 Holy Cross Churchyard.
No matters arising.
- 7.4 Twt Park.
The Town Clerk confirmed that he has written to Mr Mathias in relation to the overhanging vegetation from the Grammar School.
An order has been placed with Mr Colin Anstee for the replanting of the area at the entrance to the Twt Park from Town Mill Road and a revised quotation as been requested for the main area to exclude the removal of the vegetation from the boundary wall of the Grammar School which was originally included.
- 7.5 Emms Cottage.
Councillor A Williams agreed to visit Emms Cottage with the Amenities Supervisor with a view to clearing part and assessing what planting might be appropriate to improve its appearance.
- 7.6 Llanblethian Playing Fields/Cae Rex Allotments.
Members of the Committee agreed that an independent arboriculturist should be requested to examine the trees at Llanblethian Playing Fields with a view to advising on any work, which is necessary and providing a quotation.
- 7.7 Southgate Park.
The Town Clerk has spoken and written to Colin Anstee to request a revision of his quotation for a maintenance programme to be carried out on a quarterly rather than a monthly basis.

Item 8: The Limes Cemetery Cowbridge. (Memorial applications.)

- 8.1 Application for Memorial received from Ash Memorials – Application Grave No. N127 – William Lougher Thomas.
The application is approved in principle but it is to include a “coloured Italian photograph and frame”. It was agreed that further details should be obtained before any decision is made as this will set a precedent.
- 8.2 Letter from D M Halley requesting the right to purchase a cremation plot and for the following to be incorporated:
i) for the plot to be opened to the required depth and be lined with 2’x2’ cast slabs to create a ‘box’ like structure capable of holding 3 urns.
ii) for a top slab to be placed enclosing the box and for a memorial stone to be placed on top displaying the number of the plot only.
Members of the committee discussed the content of the letter at length and agreed to defer any decision until the next meeting to allow the Town Clerk to make enquiries with local cemeteries to establish their practice in relation to such requests.

Page three

- Item 8:** **The Limes Cemetery Cowbridge. (Memorial applications.) (Continued).**
8.3 Letter from Mr and Mrs Llewellyn requesting refund in respect of the grave numbers N89 & N90 for the reason that they are moving out of the area.
 Members recommend that that the fees be refunded subject to Administration charge of £20.00
- Item 9:** **Consultation Document – Burial Law and Policy in the 21st Century.**
 The document is being circulated amongst the members of the Committee.
- Item 10:** **Correspondence.**
10.1 Letter received from the Vale of Glamorgan Council (Landscape Design Service) enclosing a client Survey that required completion and return by 5 March 2004.
 Members of the committee agreed that each should complete the survey and return it to the Town Clerk who would then collate a response.
- 10.2 Association of Burial Authorities – Spring 2004 Publication
 Noted.
- Item 11:** **Any Other Business.**
11.1 Members agreed that the grounds at the front of Holy Cross Church looked very good for the Prince of Wales visit today (March 1st) after all the extra work put in by David and Billy. The Committee asked the Town Clerk to convey their thanks to both of them.
- Item 12:** **Date and time of next Meeting.**
 Monday 5th April 2004 at 7.00pm.

Councillor Mrs M Arnold
Chairman