

**Cowbridge with Llanblethian Town Council**  
**Minutes of Meeting of the Leisure & Amenities Committee**  
**held in the Council Chamber, Cowbridge Town Hall,**  
**on Monday 6<sup>th</sup> March 2006 at 7.00pm.**

**Present:** Chairman – Councillor Mrs M Arnold  
Vice Chairman – Councillor A Williams  
Mayor – Councillor Mrs G Baty  
Councillors - Mrs A Burges, H Ll Morgan and D W Morris.

**In Attendance:**  
Town Clerk - Andrew Davies.

**Item 1: Apologies for Absence.**  
Councillors: Mrs L Adams and R G Jones

**Item 2: Declarations of interests.**  
None.

**Item 3: Matters arising from the Committee meeting held on 6<sup>th</sup> February 2006.**  
No matters arising.

**Item 4: Matters arising from the Full Council meeting held on 21<sup>st</sup> February 2006.**  
No matters arising.

**Item 5: Playground Equipment Maintenance Report.**  
The Town Clerk advised the committee that he had received verbal report from Mr Wyndham Hughes, the playground inspector, who confirmed that all equipment is safe for use.  
The new safety surfacing beneath the swings has been laid.

**Item 6: Amenities Supervisor's Report.**  
The Town Clerk gave the report and advised on the following:

- Mr James has installed a new bin in the Twt Park at the exit of the footpath from the park leading to the High Street. Two additional bins are required, one opposite the entrance to 'The Poplars' and the second at the entrance to the Twt Park leading from Townmill Road, both bins have rusted through.

**Proposed** by Councillor Mrs M Arnold, seconded by Councillor H L Morgan that both bins are replaced out of this year's budget.

**Resolved** as proposed.

- Mr James is in the process of clearing the bank next to the 'lock up' of stones and glass and has filled over twenty 'rubble' bags so far. Once the exercise has been completed, a skip will be hired for their removal off site.

**Item 7: Rolling Programme 2005/2006**

7.1

Limes Cemetery

*i) Extension to the Limes Cemetery.*

*a) Boundaries*

Letter received from the Vale of Glamorgan Council in respect of the Limes Cemetery boundaries between Y Bont Faen School and properties in Borough Close. The letter advised that the residents are responsible for their boundaries. The boundary of the School is the tree line, the maintenance for which lies with the Town Council as owners of the cemetery. The steel security fencing has been erected inside the school boundary and they have been advised that the area between that fence and the tree line is their responsibility.

Members discussed the findings of the letter and recommend that a reply should be sent to the Vale of Glamorgan Council firstly for them to clarify the basis of the information of the ownership of the boundary of the school and secondly, whether a copy of that section of map in their possession could be sent to this Council for information.

Members further recommend that a letter is sent to the headteacher of Y Bont Faen School to enquire what the school proposes to do about the strip of land between the security fence and the tree line.

*b) Sewer*

The Town Clerk advised members of the committee that a meeting with Mr Alan Bosley of the Vale of Glamorgan Engineering Department has been arranged to take place either on 14<sup>th</sup> March or 15<sup>th</sup> March at 10.30am

It was agreed that the Chairman and Vice Chairman would meet with Mr Bosley on Tuesday 14<sup>th</sup> March at 10.30am.

*ii) 'Lock-Up'.*

The Town Clerk advised members that following the visit by the chairman and vice chairman to 30 Borough Close, information has been forwarded to the Vale of Glamorgan Council Planning Department concerning the boundary between that property and the Limes Cemetery.

7.2

Holy Cross Church Yard.

Members discussed the previous letter received from the Pine Centre requesting overhanging branches to be removed. The Town Clerk replied and advised that enquiries about the ownership of the Yew tree in the churchyard are being made. Work is required to other trees and members of the committee agreed that arrangements should be made with the Tree Officer from the Vale of Glamorgan Council to visit the graveyard and discuss what work could be undertaken. It was suggested and that Mr Tom Garbett-Davies of Blade Landscapes should also be in attendance in order that a quotation could be prepared for any work required and agreed.

(i) Members considered a further letter from Cowbridge 750 in relation to the floodlighting at Holy Cross Church, which was referred from Full Council. In his letter, Mr Harry Hailes advised that as the result of enquiries concerning bats, it appears that any lighting will not affect them. With regard to lamp no.4, which was queried by the council and suggested it was left for the time being, this would result in additional cost being incurred by having the contractor return to complete the work at a later date. There is no likelihood of any work being carried out to the boundary wall where it is proposed to locate the light, other than the possibility of it being reduced in height.

**Item 7: Rolling Programme 2005/2006 (continued)**

7.3 Holy Cross Church Yard. (continued)

The letter then referred to the question of 'easement' and concluded that because of the longstanding connections between the Church and Town Council, there should be no reason for a legal document to be drawn up on this basis.

The letter concludes by formally asking for the Town Council's permission to install floodlighting as described in the presentation and that any future repair or replacement of the cabling is dealt with by a simple request in writing from the Church to the Council.

Members discussed the matter at length and recommend to Full Council that in order to cover any future maintenance repair or replacement of the cabling there needs to be a legal agreement drawn up between Cowbridge 750, the Town Council and the Church who, it is understood is to be responsible for the future maintenance, repair and running of the floodlights. The agreement should state clearly the responsibilities, future liabilities and obligations of each party. It is also further recommended that responsibility for the drawing up such a document and any associated costs should lie with Charter 750.

The reasoning behind this recommendation is to ensure that there is clear guidance of procedure and areas of responsibility should any work to the cabling be necessary in years to come.

7.3 Twt Play Park.  
No matters arising.

7.4 Llanblethian Playing Fields.  
No matters arising.

7.5 Cae Rex Allotments.  
No matters arising.

**Item 8: The Limes Cemetery Cowbridge. (Memorial applications.)**

No matters arising.

**Item 9: Correspondence.**

9.1 Letter received The Vale of Glamorgan Council regarding C.A.S.H. Grants  
Members agreed that this is discussed at next month's meeting.

**Item 10: Any Other Business**

Councillor Mrs A Burges mentioned the excellent play equipment at Millfield Park recently installed by the Vale of Glamorgan Council.

**Item 11: Date and time of next Meeting.**

Monday 3<sup>rd</sup> April 2006 at 7.00pm.

Councillor Mrs M Arnold  
**Chairman.**