

Cowbridge with Llanblethian Town Council
Minutes of Meeting of the Leisure & Amenities Committee held in the Council
Chamber, Cowbridge Town Hall,
on Monday 5th April 2004 at 7.00pm.

Present: Deputy Mayor – Councillor Mrs S M Cox
Chairman – Councillor Mrs M Arnold
Vice-Chairman – Councillor Mrs J Williams
Councillors - Mrs L Adams, H L Morgan and A Williams.

In Attendance:
Town Clerk - Andrew Davies.

Item 1: Apologies for Absence.
Councillor Mrs G Baty and H W Field

Item 2: Declarations of interests.
None.

Item 3: Matters arising from the Committee meeting held on 1st March 2004.
No matters arising.

Item 4: Matters arising from the Full Council meeting held on 16th March 2004.
No matters arising.

Item 5: Playground Equipment Maintenance Report.
The report was circulated to all members and advised that all equipment is safe to use.
Twt Park –

- Rocker Unit - The Town Clerk has obtained various prices to replace the rocker unit, which has broken and cannot be repaired. Further details to include installation will be obtained for the next meeting.
- Roller Slide – Enquiries are proceeding as to whether spare parts are available.

Item 6: Amenities Supervisor's Report.
The Town Clerk gave the report and highlighted the following areas:

- Limes Cemetery – Mr James requested the purchase of a smaller and lighter re-chargeable strimmer for use around the graves, which will give greater manoeuvrability and be far quicker than the larger petrol one. It will also be more easily transportable if required for use elsewhere. The petrol strimmer, which is much larger and heavier, can be used for the more accessible areas. Mr James has priced a re-chargeable Black and Decker strimmer at a cost of £29.98.

Proposed by Councillor Mrs J Williams seconded by Councillor Mrs S M Cox that the strimmer be purchased.

Resolved as proposed.

- Twt Park – The posts of the stockade, which form the boundary to the safety surfacing, are rotting and some are missing. Members of the committee agreed for the situation to be monitored at this stage.

Item 6: Amenities Supervisor's Report.(continued)

- Llanblethian Playing Fields – The steps have been levelled with stone dust as well as the areas around the play areas. The moss on the safety surfacing has also been treated.
- Emms Cottage – The area has been cleaned up and the paved area weeded. Small areas of the paving and walls will require re-pointing. (Mr James will carry this out later in the year. The support rails of the slatted seat are showing signs of rotting and will be replaced during the year. The seat is safe for use. Councillor A Williams reported that he is due to meet with Billy James in the next couple of weeks to discuss the area.

Item 7: Rolling Programme 2003/2004

7.1 Masonry Walls – Southgate Park

The Town Clerk advised members that the work is due to be completed by this coming Wednesday and the storage container removed on Thursday.

7.2 Limes Cemetery.

i) Screening of the wall.

The Town Clerk confirmed that the clematis plants have been purchased and Mr James will harden them off before planting.

7.3 Holy Cross Churchyard.

Councillor Mrs L Adams updated the Committee with regard to the Article 33 funding for a survey of the churchyard to be carried out. Three quotations have been received within a range from £3,500 to £13,000, the highest is a far more comprehensive and covers a far wider remit including marketing, tourism and identifying sources for funding.

Members agreed that the application should be submitted with the highest quotation being the preferred one.

The chairman thanked Councillor Adams for the hard work that she had put in to obtain all the information.

7.4 Twt Park.

Councillor Mr Arnold referred to the letter to be sent to Mr Mathias at the Old Grammar School concerning the overhanging growth. The Town Clerk confirmed that he has received a response from Mr Mathias advising that negotiations with the Vale of Glamorgan Council have been resolved and matters should start moving within the next few weeks.

7.5 Emms Cottage.

Councillor Mrs Arnold advised that the trees have been pruned at Emms cottage but was unable to establish whether this had been carried out by Western Power or The Vale of Glamorgan Council.

7.6 Llanblethian Playing Fields/Cae Rex Allotments.

Members discussed the trees at the entrance of the playing fields, which will be placed as a sub agenda item for the next meeting.

The Town Clerk confirmed that the posts from the old swings are to be removed and will include a dead branch also at the entrance.

7.7 Southgate Park.

Colin Anstee has been requested to carry out maintenance to the beds on a quarterly rather than monthly basis.

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- Item 8: The Limes Cemetery Cowbridge. (Memorial applications.)**
- 8.1 Reply received from Ash Memorials in respect of a memorial application for grave no. N127 (William Lougher Thomas). The application included a photograph to be incorporated on the headstones and the committee requested dimensions before making a decision. The dimensions have been given as 10cmx8cm (4"x3") Oval set into a bronze frame 11cmx9cm, Italian porcelain and fitted to the top left hand corner of the headstone.
Approved
Members agreed that any amendment to the cemetery rules would be considered once the headstone has been put in place.
- 8.2 Application received from M Harding & Sons Ltd to place a memorial on Grave No. N131 – W J Parfitt.
Approved
- 8.3 Application for the purchase of an exclusive right of burial for a 'vaulted' cremation plot and for a memorial stone to be placed upon the plot prior to use with the plot number shown on it. (The matter was adjourned from last committee meeting on 1st March for enquires to be made by the Town Clerk with neighbouring Authorities. The Town Clerk advised members of the committee that he had contacted Llantwit Major and Penarth Town Councils. Neither Council had experience of any such application , but neither could see why the application should not be considered. Members discussed the application further and **recommend** that the application be **approved** subject to the fees chargeable being confirmed at Full Council.
- Item 9: Consultation Document – Burial Law and Policy in the 21st Century.**
Copies of the document have now been circulated to all members of the committee.
- Item 10: Correspondence.**
- 10.1 Play for Wales – Spring 2004 Publication.
Noted.
- 10.2 Letter received from the Vale of Glamorgan Council quoting for the grass cutting at the Cemetery Extension 2004-04 season. The quotation is in the sum of £449.08, a 3% increase from the previous year and will comprise of 16 cuts. The cuts will take place on the same occasion that the primary school field is cut.
Recommended that the quotation is accepted.
- Item 11. Any Other Business.**
- 11.1 Councillor Mrs M Arnold referred to the 'Walled Garden' off Church Street and asked what involvement Cowbridge 750 had with the current proposals to re-open it. Councillor Mrs S M Cox confirmed that Cowbridge 750 had nothing whatsoever to do with the project, but fully supported it and that it was the Wales Historic Garden Trust who was involved. Displays of what is proposed were exhibited on St Davids Day at Holy Cross Church and in the Town Hall on Charter Weekend.
Members agreed that the Town Clerk should write to the Trust and request an update of the situation and ask whether representative might like to address the Town Council before a meeting.
- Item 12: Date and time of next Meeting.**
Tuesday 4th May 2004 at 7.00pm.

Councillor Mrs M Arnold
Chairman