

**Cowbridge with Llanblethian Town Council**  
**Minutes of Meeting of the Leisure & Amenities Committee**  
**held in the Council Chamber, Cowbridge Town Hall,**  
**on Monday 7<sup>th</sup> June 2004 at 7.00pm.**

**Present:** Mayor – Councillor H W Field  
Deputy Mayor – Councillor Mrs S M Cox  
Chairman – Councillor Mrs M Arnold  
Vice-Chairman – Councillor Mrs J Williams (arrived item 6)  
Councillors - Mrs L Adams, H L Morgan (arrived item 8) and A Williams.

**In Attendance:**  
Town Clerk - Andrew Davies.

**Item 1: Apologies for Absence.**  
Councillors Mrs G Baty

**Item 2: Declarations of interests.**  
None.

**Item 3: Matters arising from the Committee meeting held on 4<sup>th</sup> May 2004.**  
No matters arising.

**Item 4: Matters arising from the Full Council meeting held on 18<sup>th</sup> May 2004.**  
Councillor Mrs M Arnold referred to the recent changes to 'green' waste collection by the Vale of Glamorgan Council. It appears that householders are not aware of the changes judging from the numbers of green bags that have not been collected.

**Item 5: Playground Equipment Maintenance Report.**  
The report was circulated to members.  
The Town Clerk confirmed that he had placed an order with Wicksteed for a new 'spring rocker' and was waiting for a price to replace the roller slide.

**Item 6: Amenities Supervisor's Report.**  
Mr Billy James attended the meeting and drew the following matters to the attention of the committee:

- The clematis has been planted starting to become established.
- Seven benches have been treated with preservative.
- The bank next to the lock-up will be strimmed once the daffodils have completely died back.
- Mr James also put forward several suggestions with regard to flowerbeds and troughs which members agreed to as long as time allows.
- Grasscutting in the cemetery:
  - (i) The design of the current lawnmower is such that the position of the spark plug cover makes it vulnerable to damage by the kerbstones of the graves.
  - (ii) Mr James intends to collect the grass as he cuts it but its collection with the current mower is only partially successful due to the design of the grass box and as a consequence the process is taking far longer than it should.

He has made enquiries with regard to a replacement mower, which will be more suitable in the execution of his duties. Details and cost will be put forward at the next Town Council meeting for consideration.

**Item 6: Amenities Supervisor's Report (continued):**

- (iii) In order to compost any grass/green waste it will be necessary to create some compost bins, which can be constructed during the winter.

Mr James suggested that the Town Council might give future consideration to a small 'sit-on' mower, which might enable his grass cutting duties to expand as well as speed up the grasscutting process. Members agreed that this should be included as a future agenda item for consideration.

**Item 7: Rolling Programme 2003/2004**

7.1 Limes Cemetery.

Members discussed the trees on the boundary and the need for branches overhanging the Lime cemetery and Poplars Park to be removed.

7.2 Holy Cross Churchyard.

Members discussed the unsuccessful bid for Article 33 Funding and agreed that alternative sources would need to be investigated. Any work to the graves will have to take place over a long-term period and would be subject to funding being found for a survey in the first instance.

Members recommended that those architects who had provided quotations for surveys of the churchyard should be written to and advised that whilst the bid for Article 33 Funding was unsuccessful, further investigations for alternative funding are being investigated.

7.3 Twt Park.

The Town Clerk confirmed that he had spoken with Colin Anstee who advised that the work is in hand and will be commenced shortly.

7.4 Emms Cottage.

No matters arising.

7.5 Llanblethian Playing Fields

The Chairman advised that alternative grass cutting arrangements have been made following the previous contractor being unable to continue. The new contractor, is to commence the grass cutting

7.6 Southgate Park

The Town Clerk confirmed that he had been advised by Colin Anstee that work to the borders will take place in the next ten days.

7.7 Cae Rex Allotments

(i) Letter received from the Vale of Glamorgan Council for work to the boundary of the allotments involving work to deadwood and lift crowns of the tree screen. The total cost of the work is £580.00.

**Proposed** by Councillor Mrs M Arnold, seconded by Councillor H W Field that the quotation is accepted.

**Recommended** as proposed.

The Town Clerk confirmed that he has written to Mr Withers to confirm when the work would take place and to arrange a meeting with the Chairman of the allotments committee in order to discuss any disruption to the allotment holders.

**Item 8: The Limes Cemetery Cowbridge. (Memorial applications.)**

None.

**Item 9: Consultation Document – Burial Law and Policy in the 21<sup>st</sup> Century.**

Adjourned for the next committee to be dealt with.

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**Item 10: Correspondence.**

10.1 Letter received from Pinewood Services advising that they are no longer able carry out the grass cutting contract. The contact for the remainder of the year has been given to 'Blade Landscapes'.

**Noted**

Members agreed that the letter should be acknowledged and the thanks of the Town Council given for the high standard of work carried out.

10.2 Bulletin – Publication for Memorial Masons (held by the Town Clerk).

**Noted**

**Item 11. Any Other Business.**

11.1 Members discussed the state of the verge opposite the Old Grammar School and the Town Clerk will sent a 'Streetcare' card to the Vale of Glamorgan Council to alert them to the problem.

11.2 Members referred to an overflowing skip located in the car park (cattle market) to the rear of the Health Centre and recommend that the Town Clerk contacts Watts and Morgan to request that it is removed.

11.3 Members discussed the bank on the border of Poplars park with the extension to the Limes cemetery and recommended that the Town Clerk write to the Vale of Glamorgan Council requesting that it is strimmed and similarly the Environmental Agency with regard to the bank leading down to the river.

**Item 12: Date and time of next Meeting.**

Monday 5<sup>th</sup> July 2004 at 7.00pm.

Councillor Mrs M Arnold  
**Chairman**