

Cowbridge with Llanblethian Town Council
Minutes of Meeting of the Leisure & Amenities Committee
held in the Council Chamber, Cowbridge Town Hall,
on Monday 4th September 2006 at 7.00pm.

Present: Chairman – Councillor A Williams
Vice Chairman – Councillor D W Morris
Mayor – Councillor Mrs L Adams
Deputy Mayor – Councillor H L Morgan
Councillors - Mrs G Baty and Mrs A Burges.

In Attendance:
Town Clerk - Andrew Davies.

Item 1: Apologies for Absence.
Councillor Mrs M Arnold.

Item 2: Declarations of interests.
None.

Item 3: Matters arising from the Committee meeting held on 3rd July 2006.
No matters arising.

Item 4: Matters arising from the Full Council meeting held on 18th July 2006.
No matters arising.

Item 5: Playground Equipment Maintenance Report.
The report was circulated to all members and confirmed that all equipment is safe to use.

5.1 Quotation received from Monmouthshire County Council for
a) renew safety surfacing beneath cradle seat swings using ‘Notts Childsplay’ synthetic grass matting. Complete works totalling £1042.23 net.
b) To use grass crete blocks for the eroded area (7sq mtrs) opposite ‘The Poplars’ Complete works totalling £289.00 net.
Proposed by Councillor Mrs G Baty, seconded by Councillor H L Morgan, that both quotations are accepted and that an order is placed for the works to be carried out.
Recommended as proposed.

Item 6: Amenities Supervisor's Report.
Limes Cemetery – work to the bin bay at the entrance has been delayed because the portable generator has been with a petrol leak, which is a safety issue. The generator has been returned to the supplier for a replacement part.
The Committee asked for thanks to be conveyed to Mr Billy James for all the hard work he has put into the Cemetery.
Twt Park – the stone pillar at the entrance of the park from Town Mill Road has been repositioned after being dislodged.

Item 7: Rolling Programme 2006/2007

7.1 Limes Cemetery

i) Boundaries

No matters arising.

The Town Clerk is waiting to hear from the Chair of the Governors.

ii) Sewer & Extension of the Limes Cemetery

Letter received from the Engineering Department at The Vale of Glamorgan Council advising that the survey in respect of the sewer crossing the extension of the cemetery has been carried out and the cost borne by the Vale Council.

The Town Clerk reported that he has acknowledged the letter and requested details of the survey, the possibilities of the sewer being diverted and what steps the Vale Council now propose to take in the matter.

iii) 'Lock-Up'.

The Town Clerk reported that the opening mechanism of the 'up and over' door of the 'lock up' in the Limes Cemetery has failed, resulting in a health and safety issue. The door is irreparable and a new door has been purchased and installed from 'The Garage Door Centre' in Cardiff for the sum of £412.77.

7.2 Holy Cross Church Yard.

a) Members considered a letter received from Centre Great Ltd concerning clarification of ownership of the areas at the entrance of Holy Cross Church and requesting an opportunity to hold further discussions with the Town Council regarding the proposals.

Recommended to arrange a meeting at 6.30pm before the next Leisure and Amenities meeting and to invite a representative from Holy Cross Church to attend as well.

b) Letter received from Caroe and Partners advising that the survey of the churchyard has been completed.

The Town Clerk advised that he met with Mr Nick James from Caroe and Partners at the Churchyard and that Mr James will be forwarding his report on the various possibilities open to the Town Council in order to enhance the churchyard. Whatever work is decided upon will require close consultation with the Conservation Officer at the Vale of Glamorgan Council as the majority of gravestones are subject to listed building consent.

7.3 Twt Play Park.

A copy of a letter sent from The Town Clerk to the Planning Department at the Vale of Glamorgan Council in respect of beech tree in Old Grammar School was circulated.

7.4 Llanblethian Playing Fields.

The Town Clerk reported that the beech hedge has been cut.

7.5 Cae Rex Allotments.

a) Consideration of the renewal of the Allotment Association's Lease, which is due for renewal in January 2007.

Members were circulated with a copy of the current lease for consideration.

Recommended that the lease be renewed unaltered in January.

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- Item 8: The Limes Cemetery Cowbridge. (Memorial applications.)**
8.1 Application received from Dewi Reynolds & Sons for a memorial to be placed on Grave N150 (Edwards)
Approved.
- 8.2 Application received from D T David & Son, Monumental Sculptors for a memorial to be placed on Cremation Plot B17. (Thomas)
Approved.
- Item 10: Correspondence.**
10.1 Letter received from Vale of Glamorgan Council in respect Rural Communities Grass cutting contract.
Members recommend that a letter should be sent to the Vale of Glamorgan Council requesting that the first and last cuts should be fixed and the number of cuts in between reflect the growing season.
- Item 11: Any Other Business**
The Chairman referred to the Amenities Supervisor tackling emergency situations which can occur from time to time and may sometimes involve areas not strictly the responsibility of the Town Council.
Members of the Committee agreed that the Town Clerk should decide whether such work should be carried out by the Amenities Supervisor, at his discretion.
- Item 12: Date and time of next Meeting.**
Monday 2nd October 2006 at 7.00pm.

Councillor D W Morris
Vice Chairman.