

**Cowbridge with Llanblethian Town Council**  
**Minutes of Meeting of the Leisure & Amenities Committee**  
**held in the Council Chamber, Cowbridge Town Hall,**  
**on Monday 3<sup>rd</sup> September 2007 at 7.00pm.**

**Present:** Chairman – Councillor A Williams (arrived item 5)  
Vice Chairman – Councillor Mrs L Adams  
Mayor – Councillor H Ll-Morgan  
Deputy Mayor – Councillor D W Morris  
Councillors – Mrs M Arnold, Councillor A E Banks.  
Mrs G Baty and Mrs A Burges.

**In Attendance:**  
Town Clerk - Andrew Davies.

*Councillor Mrs L Adams chaired the meeting.*

**Item 1: Apologies for Absence.**  
All members present.

**Item 2: Declarations of interests.**  
None.

**Item 3: Matters arising from the Committee meeting held on 2<sup>nd</sup> July 2007.**  
Item 9 – The Town Clerk confirmed that he had contacted the Environment Agency in respect of the trees, which were hanging down from Poplars Park from the opposite bank. One of the trees is now affecting trees in the park and it was agreed that the Town Clerk should bring the matter to the attention of Mr Phil Beaman at the Vale of Glamorgan Council.

**Item 4: Matters arising from the Full Council meeting held on 17<sup>th</sup> July 2007.**  
None.

**Item 5: Playground Equipment Maintenance Report.**  
The report was circulated to all members and all equipment was reported to be safe to use.  
Repairs to the multiplay unit are due to be carried out this week.

**Item 6: Amenities Supervisor's Report.**  
The Town Clerk gave the report and highlighted repairs to the wall at Southgate Park and replacement of a broken rail to the bridge.

**Item 7: Rolling Programme 2007/2008**  
7.1 Limes Cemetery  
i) Boundaries  
The Town Clerk has been advised that the report on the boundaries is due to go before the Cabinet at the Vale of Glamorgan Council in September.  
Members discussed the boundary with Poplars Park and it was agreed to seek the advice of Colin Anstee with regard to 'laying' / pruning the hedges along that boundary.

**Item 7: Rolling Programme 2007/2008 (continued)**

ii) Sewer

The Town Clerk advised members that he has been informed that the matter is still in the hands of the Housing Department of the Vale of Glamorgan Council. The Town Clerk has advised the legal department that as no progress has been made, the Town Council will now proceed on the basis of the line of the sewer remaining unaltered and allowance of three metres either side of it shall be made. The Town Clerk will pursue the matter in any event so the should any works be required, they are carried out sooner rather than later. It is understood that a CCTV camera survey was undertaken a number of years ago and the Town Clerk will continue to request for information regarding this.

The scale drawing of the cemetery and survey being prepared by Mr Jim Jones of Andrew James Partnership will identify the three metre areas either side of the sewer and the 'layout' of the areas remaining will have to be planned to maximise the space available for burial and cremation plots.

7.2 Holy Cross Church Yard.

The Town Clerk advised that work is progressing in the churchyard and that two skips had been filled during August with concrete material as agreed by the Conservation Officer. The complete railings from one grave have been removed and are in the process of being re-furbished before being re-instated.

An application has been submitted for the removal of a Holm Oak Tree at Holy Cross Church and the Vale of Glamorgan Council has approved this. The Town Clerk confirmed that the tree stands on ground, which is in the ownership of the church and once removed, it is the intention of the church to clear and re-seed the area.

7.3 Southgate Park

The Acer tree planted in the border appears to have died and the Town Clerk will contact Colin Anstee to check it and if necessary provide a replacement.

7.4 Twt Park

The following items were discussed:

- Tree appears to have 'bacterial canker' – to be checked out.
- Removal of weeds along the verges and leaves by the entrance from Town Mill Road.

7.5 Emms Cottage

Mr James to check the ramp for cracking.

7.6 Llanblethian Playing Fields

There appears to be a dead Rowan tree in the corner by the swings. Approval to be sought from the Vale of Glamorgan Council for its removal.

**Item 8: Correspondence.**

8.1 Play for Wales –Summer 2007 edition

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**Item 8:**  
8.2

**Correspondence.(continued)**

Letter received from the Vale of Glamorgan Council in respect of the LDP 2001-2016. The Authority commenced work on the LDP in January 2007 and as part of that process, there is a requirement to prepare evidence on a variety of key land uses, one of which is the availability of burial land within the Vale of Glamorgan. The letter requests the current situation with regard to existing land and future planned burial land provision within Cowbridge.

**Recommended** that the Town Clerk respond to the letter and advise of the difficulty to be precise in any estimation because of the complication with the sewer the solution for which lies with the Vale of Glamorgan Council. If the sewer were to be diverted, it would in all probability result in more efficient use of space available.

**Item 9:**

**Matters to be discussed at the discretion of the Chairman.**

- The cricket field

**Recommended** that a letter be sent to the Trustees of the cricket field to invite them to come and speak to the Town Council.

- The hedge to the rear of the Old Girls Grammar School is affecting residents on the Aberthin Road.
- Weeds at the entrance of the flats around Cae Stumpie.

**Item 10:**

**Date and time of next Meeting.**

Monday 1<sup>st</sup> October 2007 at 7.00pm.

Councillor A Williams  
**Chairman.**