

Cowbridge with Llanblethian Town Council
Minutes of Meeting of the Leisure & Amenities Committee
held in the Council Chamber, Cowbridge Town Hall,
on Monday 7th September 2009 at 7.00pm.

Present: Vice Chairman – Councillor Mrs A Burges
Mayor - Councillor J R Harris
Councillors: N C Thomas and A Williams.

In Attendance: Town Clerk – Mr A Davies

Item 1: Apologies for Absence.
Councillors: Mrs M Arnold, A E Banks, Mrs G Baty & L E Taylor.

Item 2: Declarations of interests.
None.

Item 3: Matters arising from the Committee meeting held on 6th July 2009.
No matters arising.

Item 4: Matters arising from the Full Council meeting held on 21st July 2009.
No matters arising.

Item 5: Playground Equipment Maintenance Report.
The Town Clerk gave a verbal report and advised that all equipment is safe to use.
A replacement bin will be purchased to replace the one that has been damaged adjacent to Revd Williams' property.

5.1 To note letter received from the Vale of Glamorgan Council in respect of Monthly Playground Recharges for 2009/2010 and advised that payment will be invoiced at the end of the financial year.
Noted.

Item 6: Amenities Supervisor's Report.
The Town Clerk gave the report to the members present and highlighted a problem that had occurred with the installation of a memorial.
Members agreed that advice should be sought from the National Association of Memorial Masons (NAMM) and further work suspended until such time that a response is received and considered.

Item 7: Rolling Programme 2009/2010.
7.1 Limes Cemetery
i) Boundaries
The Town Clerk advised that the Vale of Glamorgan Council has drawn up a legal document to transfer the strip of land between the cemetery and the boundary fence. Legal guidance has been sought and there are no issues arising.
It was agreed that the Town Clerk should proceed with the transfer document.

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- Item 7:** **Rolling Programme 2009/2010.**
- 7.2 Holy Cross Church Yard.
The committee considered the correspondence received from Holy Cross Church referring to an infestation of rats in the churchyard and within the church building itself and that enforcement proceedings will be taken against the Town Council unless it takes action. Members of the Committee agreed that a meeting should be arranged with David-Lloyd Jones, the church administrator and Councillors Mrs A Burges, Mrs N Thomas and the Town Clerk to discuss the matters that were raised.
- 7.3 Southgate Park
No matters arising.
- 7.4 Twt Park
Prior to the meeting, the committee received a presentation from Mr D Morgan in relation to his letter submitted for consideration by the Town Council to allow him vehicular access to his property. A report will be given to the Town Council at its next meeting.
- 7.5 Emms Cottage
No matters arising.
- 7.6 Llanblethian Playing Fields
The Town Clerk advised that the new bench has been delivered to the Town Council and will be installed in due course by the Amenities Supervisor.
- 7.7 Cae Rex Allotments
Members of the committee considered the quotation of £1680.00 (net) received from Ashdown Fencing to replace the existing 'chain link' fencing with similar and to re-bed the existing 'loose' posts. **Proposed** by Councillor J R Harris, seconded by Councillor Mrs N Thomas that the quotation is accepted and that an order is placed for the work to be carried out.
Recommended as proposed.
- Item 8:** **Correspondence.**
- 8.1 Information received in respect of 'Fiskers Orange Thumb' in relation to grant monies that are available to clean up and green up neglected community green spaces.
- 8.2 Letter received from Mossfords Monumental Sculptors offering help and advice on Health and Safety issues in cemeteries. The letter outlined the services that are available and offered a free and without obligation initial site visit to assess individual situations and requirements. The committee agreed that the Town Clerk should contact Mossfords to arrange a site visit.
- 8.3 To note letter received from Vale of Glamorgan Council advising that they are still waiting for their 2009/2010 provision of new bins and that once the procurement process has been completed, the missing litterbin in Poplars Park will be replaced.
Noted.

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Item 8: Correspondence.

8.4 Letter received from Play Wales inviting nominations for one Trustee Board Member to serve from October 2009 for a period of three years. The letter also provided background details and information regarding the existing trustees.

Noted.

8.5 To consider letter received from National Association of Memorials Masons to seek the acknowledgement and acceptance of the NAMM registration scheme by the Town Council. The aim is to establish a registration scheme of memorial fixers and memorial businesses and it is hoped that this will be launched in September/October this year. Members of the Committee recommended that the Town Clerk should complete the form provided to demonstrate that the Town Council acknowledge and accept the NAMM registration scheme.

8.6 Play for Wales – Summer 2009 Edition.

Noted.

Item 9: Matters, relevant to the Committee, to be discussed at the discretion of the Chairman.

The following items were discussed:

- For a request to be made for attention to be given to the height of the hedges and trees on the boundary of the Comprehensive School 6th form block on the Aberthin Road that are affecting neighbouring properties.
- For a request to be made for the hedges to be trimmed along the footpath that passes beneath the by-pass. The resulting overgrowth is making its use extremely difficult.

It is understood that the school will be submitting an application sometime in the future for the footpath to be upgraded and improved and hope that the Town Council will endorse and support the application when it is made.

Item 10: Date and time of next Meeting

Monday, 5th October 2009 at 7.00pm.

Councillor Mrs A Burges
Chairman.