

Cowbridge with Llanblethian Town Council
Minutes of Meeting of the Leisure & Amenities Committee
held in the Council Chamber, Cowbridge Town Hall,
on Monday 2nd October 2006 at 7.00pm.

Present: Vice Chairman – Councillor D W Morris
Mayor – Councillor Mrs L Adams
Deputy Mayor – Councillor H Ll Morgan
Councillors - Mrs M Arnold

In Attendance:
Town Clerk - Andrew Davies.

Item 1: Apologies for Absence.
Councillor Mrs G Baty and A Williams.

Item 2: Declarations of interests.
None.

Item 3: Matters arising from the Committee meeting held on 4th September 2006.
No matters arising.

Item 4: Matters arising from the Full Council meeting held on 19th September 2006.
No matters arising.

Item 5: Playground Equipment Maintenance Report.
All equipment is reported to be safe to use. Action and enquiries will be made regarding any equipment where comment has been made for attention to be given. An order has been placed with Monmouth County Council for the replacement safety surfacing beneath the cradle swings and installation of grass crete adjacent to the 'Poplars'

Item 6: Amenities Supervisor's Report.

- Work to the 'bin bay' should be completed within the next 14days
- The benches are in the process of being painted in the Twt Park

Item 7: Rolling Programme 2006/2007

7.1 Limes Cemetery

i) Boundaries

The matter of the Southern boundary is currently being dealt with by the Legal Department of the Vale of Glamorgan Council.

Recommended that the Town Clerk writes directly to that Department to establish the current position.

ii) Sewer & Extension of the Limes Cemetery

A response to the Council's previous letter is in the process of being prepared.

Recommended that the matter is pursued with the Vale of Glamorgan Council and that Mr Jim Jones of Andrew James Partnership is consulted for an opinion on the question of the sewer and also to try and calculate the likely space which might be gained as the result of any diversion.

Item 7:
7.2

Rolling Programme 2006/2007

Holy Cross Church Yard.

i) The feasibility report from Mr Nick James of Caroe and Partners, Architects, was circulated to all members for their initial consideration, together with a report of the condition of the graves. The report puts forward suggestions for improvements to Holy Cross Church Yard under the headings of Treatment of the churchyard Generally; Treatment of the Monuments; the Treatment of Paths and Provision of Paved areas; Treatment of Boundary Walls and Grassed Areas.

The initial requirement is the clearance of ivy, vegetation and trees, which are covering and growing out of the graves.

Labour for this to be done is available through H.M. Parc Prison at Bridgend at no cost to the Town Council. Once this was completed it could be followed by the commencement of refurbishment work, be carried out systematically to the tombs/vaults enclosed by railings. The prison has workshop facilities, which would enable them to assist with this part of the project. At this time the only cost involved would be galvanising the railings and any additional castings which might be necessary to replace missing sections.

Mr Nick Lloyd, Conservation officer from the Vale of Glamorgan Council has already been consulted by Mr Nick James and any work carried out would be with his agreement and under the supervision of Mr James.

Recommended that clearance of the graves is undertaken by H M Parc Prison at Bridgend after liaison with Nick James of Caroe & Partners and Nick Lloyd, Conservation Officer at the Vale of Glamorgan Council.

2) A pre-meeting was held with Mr Dave Daniels representing Centre Great Ltd and project manager for the work being carried out at the old grammar school. Mr Daniels updated the committee on work intended for the former 'ball court' and included the adjacent area of the entrance to Holy Cross Church subject to agreement between the church and Town Council. This will be one of the last stages in the project but will require agreement by both parties as land owners and would result in the re-siting of the entrance gates and include a stretch of the entrance path into the church forming an 'off road' parking facility for the church at such times as weddings and funerals. Mr Daniels advised that the company had no direct interest as far as the development to the school was concerned regarding this area but it was a matter that was initially discussed with the church, by his predecessor at a very early stage of the project. The pillars and gates could only be moved and an off road parking area provided with the full agreement of both parties.

7.3

Twt Play Park.

i) Letter received from the Planning Department at the Vale of Glamorgan Council in respect of copper beech tree in grounds of Old Grammar School. The writer advises that the Department is currently liaising with Mr D Daniels of Centre Great Ltd regarding the matter and will notify the Town Council of the outcome in due course.

ii) **Recommended** that a letter is sent to Centre Great Ltd to remind them of Health and Safety issues surrounding the movement of vehicles to and from the Grammar School Site via the entrance to the Twt Park especially at the beginning and at the conclusion of the school day when there are a greater number of children and parents around.

iii) Damage has been caused to the bark of a Lime tree in the park and it was agreed that its condition should be monitored in the spring.

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Item 7: Rolling Programme 2006/2007 (continued)

7.4 Llanblethian Playing Fields.

The Town Clerk will approach H.M. Parc Prison to find out whether there is a possibility of a replacement bench being made at there workshop.

Item 8: The Limes Cemetery Cowbridge. (Memorial applications).

To discuss whether all applications made need to be placed before and considered by the Committee.

Recommended that the Town Clerk is given delegated powers to approve any application for a memorial to be placed on a grave or cremation plot where such an application falls within the remit of the cemetery rules and that any that do not conform are referred to the Leisure and Amenities Committee for consideration.

Item 9: Grass Cutting Contract 2007-2008.

Recommended that quotations be invited from five companies to cut the grass in accordance with the previous specification.

Item 10: Correspondence.

10.1

Letter received from Vale of Glamorgan Council in respect of funding being available through 'O2' in partnership by the Conservation Foundation. 'Its your Community' is a new community fund to enable people to make improvements where they live and awards up to £1,000 will be made available. The fund is open to members of the public – both groups and individuals besides parish and village councils, action groups schools and many others. The fund will run until next summer with grants being awarded each month.

Item 11: Any Other Business

Two items were brought to the attention of the committee:

- The hole in one of the slats on the bridge between the Twt Park and Poplars park.
- The re-instatement of a narrow strip of grassed area along side the path leading to the parish office at Holy Cross (this land is in the ownership of the church)

Item 12: Date and time of next Meeting.

Monday 6th November 2006 at 7.00pm.

Chairman.