

Cowbridge with Llanblethian Town Council
Minutes of Meeting of the Leisure & Amenities Committee
held in the Council Chamber, Cowbridge Town Hall,
on Monday 5th October 2009 at 7.00pm.

Present: Vice Chairman – Councillor Mrs A Burges
Mayor - Councillor J R Harris
Deputy Mayor – Councillor L E Taylor
Councillors: A E Banks, Mrs N C Thomas and A Williams.

In Attendance: Town Clerk – Mr A Davies

Item 1: Apologies for Absence.
Councillors Mrs M Arnold and Mrs G Baty.

Item 2: Declarations of interests.
None.

Item 3: Matters arising from the Committee meeting held on 7th September 2009.
Item 6 – Members considered a letter received from the National Association of Memorial Masons in relation to the advice sought by the Town Council regarding recent work carried out by a memorial mason at the Limes Cemetery. After giving due consideration to the content of the letter, it was **proposed** by Councillor J R Harris, seconded by Councillor A Williams and **recommended** to Full Council that a letter is sent to the memorial mason advising that he will no longer be allowed to carry out work in the Limes Cemetery apart from any outstanding orders that he may have. The Committee agreed that a copy of the letter received from NAMM should also be sent to him.

Item 4: Matters arising from the Full Council meeting held on 22nd September 2009.
No matters arising.

Item 5: Playground Equipment Maintenance Report.
The report was circulated to all members of the Committee and all equipment reported as being safe to use.

Item 6: Amenities Supervisor's Report.
The Town Clerk gave the report as follows:

- The clematis on the trellis next to the garage in the cemetery has been cut back but because of its thickness and weight, it is coming away from the trellis supporting it. It is not practicable to try and place a 'membrane' between the trellis and the wall as has been suggested.

The committee agreed that it would be sensible for the clematis to be cut right back to near ground level to allow completely new growth to take place.

Page two

Item 6: Amenities Supervisor's Report (continued).

- The cremation stones adjacent to the building works taking place have been washed down and are being monitored. The Town Clerk advised the committee that two letters of complaint have been received and that the contractor has been advised.

The committee agreed that the Town Clerk should acknowledge both letters.

- All of the safety surfacing areas at the Twt and Llanblethian Playing Fields have been treated for moss.
- A replacement waste bin has been fitted adjacent to 'The Poplars'
- The new bench for Llanblethian Playing field has been installed.

Item 7: Rolling Programme 2009/2010.

7.1 Limes Cemetery

i) Boundaries

The Town Clerk advised that the transfer documents have been received from the Vale of Glamorgan Council and the transfer of the land should be completed within the next fourteen days.

Members discussed the bank on the boundary of the extension of the cemetery and the Poplars park.

Proposed by Councillor A Williams, seconded by Councillor Mrs N Thomas that the project to stabilise the bank is shelved on the basis that the bank has not moved and the expenditure is unnecessary.

Recommended as proposed.

7.2 Holy Cross Church Yard.

The Town Clerk confirmed that he is in the process of arranging a meeting with the Parish Administrator who has just returned from leave.

7.3 Southgate Park

No matters arising.

7.4 Twt Park

Members of the committee agreed that urgent action should be taken to ensure that signs are placed at the entrance to Twt Park prohibiting unauthorised access by any vehicle with the added emphasis of it being a children's playground and that the monies can be used from this year's budget.

7.5 Emms Cottage

No matters arising.

7.6 Llanblethian Playing Fields

The Town Clerk advised that:

- the new wooden bench has been installed and the beech hedge is due to be cut this month.

The Town Clerk has requested that the contractor examine the trees in the area and give his professional opinion of any course of action that maybe required.

- 7.7 Cae Rex Allotments
The Town Clerk confirmed that an order has been placed for the chain-link fence to be replaced and a meeting between the contractor and allotment association is to be held.
- Item 8: Budget 2010/2011.**
Members agreed that the Chairman and Vice Chairman should produce budget proposals for the next Committee meeting.
- Item 9: Correspondence.**
- 9.1 Nomination details for Play Wales Cymru Trustees.
The members of the Committee were circulated with the details of the two nominees and agreed that that first preference should be given to Mary Davies from the Vale of Glamorgan and that the Town Clerk should complete the ballot paper and return before the closing date of 12th October.
- 9.2 E-mail communication received from Cowbridge Transition Group advising that they are consulting with the Vale of Glamorgan Council with regard to an increased allotment provision. The group is also looking at the management of the woodland alongside Poplars Park and has submitted a proposal for consideration by the Vale of Glamorgan Council. The Transition Group will keep the Town Council informed of any developments.
The group also request an opportunity to make a full presentation to the Town Council about Transition.
Noted.
- Item 10: Matters, relevant to the Committee, to be discussed at the discretion of the Chairman.**
Members of the committee discussed the following matters:
- The growth of Buddleia on the top of Southgate Arch.
Recommend that a letter is sent from the Town Clerk to the Vale of Glamorgan Council (Visible Services – Parks and Open Spaces and Highways)
 - Provision of ‘Dog bins’ on the perimeter, specifically the entrances, of the Rugby Field. Reference was also made to a letter written to the Town Council regarding the amount of litter around the perimeter of the area.
Recommend that a letter is sent to the Vale of Glamorgan Council (Visible Services)
 - The oil deposits on the pavements by the bus shelter at the rear of the Town Hall where the buses reverse and park.
Recommend that a letter is sent to the Vale of Glamorgan Council.
- Item 11: Date and time of next Meeting**
Monday, 2nd November 2009 at 7.00pm.

Councillor Mrs A Burges.
Chairman.