

Cowbridge with Llanblethian Town Council
Minutes of Meeting of the Leisure & Amenities Committee
held in the Council Chamber, Cowbridge Town Hall,
on Monday 3rd November 2008 at 7.00pm.

Present: Chairman – Councillor Mrs M Arnold
Vice Chairman – Councillor Mrs A Burges
Mayor – Councillor D W Morris
Deputy Mayor – Councillor J R Harris
Councillors: A E Banks, Mrs G Baty, Mrs N C Thomas and
A Williams.

In Attendance: Town Clerk – Mr Andrew Davies

Item 1: Apologies for Absence.
All members present.

Item 2: Declarations of interests.
None.

Item 3: Matters arising from the Committee meeting held on 6th October 2008.
(i) Gingko Biloba Tree
The Town Clerk confirmed that he had been in contact with Mr P Beaman, Operational Manager Parks and Grounds Maintenance, who has agreed that the tree can be planted in Poplars Park. Liaison between Town Twinning and Mr Beaman is to take place to arrange the planting of the tree.

Item 7.1 – the Town Clerk confirmed that he has written to the Head of Visible Services regarding the bus shelters and it was agreed that the letter should be followed-up.

Item 4: Matters arising from the Full Council meeting held on 21st October 2008.
No matters arising.

Item 5: Playground Equipment Maintenance Report.
The monthly inspection report was circulated and all equipment shown as safe to use.
The Town Clerk advised that he is meeting with Mr Wyndham Hughes, the Playground Inspector, and a playground equipment representative to discuss how the damage to the tube slide might be remedied.

Item 6: Amenities Supervisor's Report.
Treatment of the moss has taken place on a number of safety surface areas at the Twt and Llanblethian and it appears that the solution used is taking affect though this will be monitored over the next few weeks.
The verges have been cleared of weeds in the Twt and the drainage grids cleared although replacement fastenings are required due to rusting.

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- Item 7: Grasscutting.**
Tenders were invited from six contractors but only two were received. The Committee considered those received from Edenvale Garden Services and Ginkgo Garden Services.
Proposed by Councillor D W Morris, seconded by Councillor J R Harris and **recommended** that the contract for 2009/2010 and 2010/2011 be awarded to Edenvale Garden Services.
- Item 8: Budget 2009/2010.**
Members discussed the budget and it was agreed that the maintenance should be increased by 5% to £14,700 and that the sum of £12,000 be set aside for capital expenditure to cover some play equipment, signage and fencing at Cae Rex Allotments.
- Item 9: Rolling Programme 2008/2009.**
- 9.1 Limes Cemetery
i) Boundaries.
a. Letter and e-mail communication received from the Vale of Glamorgan Council advising that the land between the Cemetery and Security Fencing of the school is to be transferred into the ownership of the Town Council. Since being notified the Town Clerk has met with representatives of the Vale of Glamorgan Council and the small area to the southwest corner of the cemetery be incorporated with the land being transferred. It is hoped that the necessary paperwork should be available in December.
- 9.2 Holy Cross Church Yard.
i) Entrance Gate and Railings.
No matters arising.
- 9.3 Southgate Park
i) To note a letter received from Anstee Landscapes containing details of treework to be undertaken on the boundary with the Gatehouse, which has submitted to the Vale of Glamorgan Council.
Noted.
- 9.4 Twt Park
Not discussed.
- 9.5 Emms Cottage
Not discussed.
- 9.6 Llanblethian Playing Fields
A site meeting was arranged with members of the Committee for Thursday 13th November at 10am. It was agreed that Mr Garbett Davies should be contacted and his presence requested.
- 9.7 Cae Rex Allotments
Not discussed.

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- Item 10:** **Correspondence.**
10.1 Play for Wales Publication – Autumn 2008.
Noted.
- Item 11:** **Matters to be discussed at the discretion of the Chairman.**
None.
- Item 12:** **Date and time of next Meeting.**
Monday, 1st December 2008 at 7.00pm.

Councillor Mrs M Arnold
Chairman.