

Cowbridge with Llanblethian Town Council
Minutes of Meeting of the Leisure & Amenities Committee
held in the Council Chamber, Cowbridge Town Hall,
on Monday 5th December 2005 at 7.00pm.

Present: Vice Chairman – Councillor A Williams
Mayor – Councillor Mrs G Baty
Deputy Mayor – Councillor Mrs L Adams
Councillors - Mrs A Burges, R G Jones, H Ll Morgan and D W Morris.

In Attendance:
Town Clerk - Andrew Davies.

Item 1: Apologies for Absence.
Councillors: Mrs M Arnold

Item 2: Declarations of interests.
None.

Item 3: Matters arising from the Committee meeting held on 4th November 2005.
None.

Item 4: Matters arising from the Full Council meeting held on 22nd November 2005.
4.1 Item 9(a) - Councillor L E Taylor referred to the grass cutting carried out by the Vale of Glamorgan Council of the verge on the junction of North Road and Middlegate Court and leading into Middlegate Court. The Council stopped cutting the verge in June and only after being pressured by residents did they carry out a further cut in October.
Proposed by Councillor Mrs G Baty, seconded by Councillor Mrs L Adams that a letter is sent to the Vale of Glamorgan Council requesting that the area is continued to be included in their grass cutting schedule.
Recommended as proposed

Item 5: Playground Equipment Maintenance Report.
The monthly inspection report was circulated to all members and advised that all equipment is safe to use.

5.1 Independent Playground Inspection Report.
The Town Clerk has contacted Mr Watkinson, the Independent Playground Safety Inspector, who carried out the independent inspection and risk assessment for the Town Council at the Twt and Llanblethian Playing Fields. Llanblethian Playing Fields was given a 'medium risk' rating. Mr Watkinson advised that guidelines laid down by R.O.S.P.A. for any area where there are facilities provided for sport automatically carry a 'medium risk' rating.

Item 6: Amenities Supervisor's Report.
The Town Clerk reported on the following items:
Limes Cemetery – hedges have been cut.

Twt Park - Slide has been painted.
- Graffiti has been removed from play equipment.
- broken branch and leaves removed.

Item 7. Budget 2006/2007

Proposed budget figures were circulated to all members on the basis of discussions at the last Committee.

Proposed by Councillor D W Morris, seconded by Councillor Mrs L Adams that the figures circulated are presented to the Finance and General Purposes Committee for consideration.

Resolved as proposed.

Item 8: Rolling Programme 2005/2006

8.1 Limes Cemetery

i) Boundaries

The Town Clerk advised that he is still in the process of making enquiries about the origin of the boundary fence at the police sports ground at Waterton Cross, Bridgend. A number of members have seen the fencing and are of the opinion that it would be suitable for the purpose of forming a secure boundary in the extension of the cemetery without being obtrusive.

ii) Sewer

Members agreed that a letter should be sent to the Vale of Glamorgan Council, enclosing a plan of the position of the sewer and advising that use of the extension of the cemetery is under consideration. The letter should request an update on the situation in respect of the sewer and details of what maintenance work is expected.

iv) Extension to the Limes Cemetery.

a) Letter received from Mrs Dodd Head Teacher Y Bont Faen Primary School advising that access for grass cutting will be allowed as a temporary measure. The school is to investigate the possibility of engaging the same grass-cutting contractor as the Town Council and the Town Clerk has forwarded details.

The Town Clerk confirmed that an initial quotation has been received from Edenvale Garden Services but this may be revised as soon as the position with the school is known. Members agreed for tentative enquiries to be made with the Vale of Glamorgan Council about the triangular patch of 'no mans' land at the top right hand corner of the cemetery. Members agreed that its incorporation into the cemetery would enable a more natural boundary line being established and a straighter fence line directly on to the security fence of the school. This might also provide a permanent composting area. Members were made aware that access would have to be made available to the manhole located there but must be without any liability falling onto the Town Council for its maintenance or that of the sewer.

8.2 Holy Cross Church Yard.

The Town Clerk circulated a draft letter to Mr John Pavitt exploring the possibility of whether he would be prepared to carry out a feasibility study of the graveyard or if he knew of anyone locally who might. Members agreed for the letter to be sent without delay.

The Town Clerk advised members that Mr David Daniels from Centregreat is meeting with the Mayor, Deputy Mayor, Chair of Planning and Chair of Leisure and Amenities to discuss work to the boundary wall of the Old Grammar School running from Town Mill Road into the Twt park. The work will require archaeological supervision.

Members discussed the trees in the graveyard and agreed that advice should be sought from the 'Tree Officer' at the Vale of Glamorgan Council of what work is required. Members considered that a contractor should be involved to enable a quotation to be prepared and it was suggested that Mr Tom Garbett-Davies be contacted.

Item 8: Rolling Programme 2005/2006 (continued)

8.3 Twt Play Park.
No matters arising.

8.4 Emms Cottage.
The Town Clerk advised that he has received a quotation from Anstee Landscapes, to provide maintenance for Emms Cottage at a cost of £52.00 per month. Work would be undertaken at the same time as Southgate Park.
The Town Clerk informed members that work to Southgate Park is currently carried out when necessary rather than on a regular monthly basis. Members agreed that this should similarly apply to Emms Cottage.
Members agreed that Anstee Landscapes should be engaged to maintain the area with the work carried out in conjunction to visits to Southgate Park.

8.5 Llanblethian Playing Fields.
Members referred to the report from the Playground Inspector and agreed that a replacement bench be considered rather than repairing the existing one, the back of which has become rotten.

8.6 Southgate Park.
The Town Clerk advised members that Mr Jeff Evans of Edenvale Garden Services has confirmed that grass cutting of this area would be included in the current contract at no extra cost.

8.7 Cae Rex Allotments.
Members agreed to investigations being made with regard to enclosing the bottom boundary, possibly using the same style of fencing being looked at for the extension of the Limes cemetery.

Item 9: The Limes Cemetery Cowbridge. (Memorial applications.)

9.1 Application received from M Harding & Sons, Monumental Sculptors, to place a memorial on Grave No. N139 (S J Sloper)
Approved.

9.2 Application received from M Harding & Sons, Monumental Sculptors to place a memorial on Cremation Plot no. B12 (B K Dale)
Approved.

Item 10: Correspondence.

10.1 Letter received from Mr G Deaves in Borough Close raising concerns about the lock up in the cemetery, which backs onto his boundary.
The Town Clerk confirmed that he is making enquires with the Housing Department at the Vale of Glamorgan Council who would have been owners of the house at the time that the lock up was constructed.
Members agreed that a letter should be sent to Mr Deaves to advise that the Town Council is making enquiries into the matter.

10.2 Letter received from Bridge Insurance brokers, giving details of insurance cover available to owners of memorial stones.
Noted.

Item 11: Any Other Business

No other business.

Item 12: Date and time of next Meeting.
Monday 9th January 2006 at 7.00pm.

Councillor A Williams.

Vice Chairman.