

**Cowbridge with Llanblethian Town Council**  
**Minutes of Meeting of the Leisure & Amenities Committee**  
**held in the Council Chamber, Cowbridge Town Hall,**  
**on Monday 4<sup>th</sup> December 2006 at 7.00pm.**

**Present:** Chairman – Councillor A Williams  
Vice Chairman – Councillor D W Morris  
Mayor – Councillor Mrs L Adams  
Deputy Mayor - H Ll Morgan.  
Councillors - A E Banks, Mrs A Burges and Mrs G Baty

**In Attendance:**  
Town Clerk - Andrew Davies.

**Item 1: Apologies for Absence.**  
Councillor Mrs M Arnold

**Item 2: Declarations of interests.**  
None.

**Item 3: Matters arising from the Committee meeting held on 6<sup>th</sup> November 2006.**  
No matters arising.

**Item 4: Matters arising from the Full Council meeting held on 21<sup>st</sup> November 2006.**  
No matters arising.

**Item 5: Playground Equipment Maintenance Report.**  
The report was circulated to members and all equipment is safe to use.  
The Town Clerk reported that fire damage was caused to one of the cradle swings on the evening of 29<sup>th</sup> November. The incident was reported to the police and the seat has been replaced.

**Item 6: Amenities Supervisor's Report.**  
The Town Clerk gave the report:

- Flowers and bulbs have been planted in the planters, hay racks and flower beds.
- The starter cable has been replaced on the mower.
- The new area for cremation plots has been prepared and new plots have been marked out.
- Damaged cradle seat was removed and incident reported to the police.
- Drains in the Twt Park have been cleared.

A request was made on behalf of the Amenities Supervisor that consideration is given to the Council purchasing a new small 'sit on' mower which will speed up the grass cutting process and cut down the number of times that the grass emptying process will be required. The cost of the mower is £1250.00

**Proposed** by Councillor G Baty, seconded by Councillor D W Morris and **recommended** that a new mower is provided for in next year's budget, unless the current budget allows for a purchase to be made in February/March.

**Item 7: Budget Proposals 2007/2008**

Members of the committee discussed the budget for 2006/2007 and agreed figures which will be presented to the Chairman of the Finance and General Purposes Committee for consideration.

**Item 8: Grass Cutting Contract 2007-2008**

8.1 The committee considered quotations from the following contractors: Blade, Edenvale Garden Services, Cut a Lawn and Lawn Doctor. Two other contractors were invited to submit quotations, one declined and no reply was received from the other.

**Proposed** by Councillor D W Morris, seconded by Councillor Mrs L Adams that the grass cutting for the next two years is awarded to Edenvale Garden Services on the basis that it was the cheapest quotation received.

**Recommended** as proposed.

**Item 9: Rolling Programme 2006/2007**

9.1 Limes Cemetery

i) Boundaries

The Town Clerk advised that he has spoken to Mr Haynes at the Education Department and a site meeting is to be arranged with a member of the Estates Department in the next few weeks.

ii) Sewer

Documents sent by the Town Clerk have been examined by the Legal Department at the Vale and there should be some progress made in the matter shortly.

9.2 Holy Cross Church Yard.

Work has commenced in the churchyard with clearance of foliage in and around the first 'tomb' enclosed by railings. Initially, it is anticipated that work will take place on Mondays and Fridays in the lead up to Christmas, weather permitting.

9.3 Southgate Park

Members considered a letter received from the Vale of Glamorgan Council concerning the two willow trees, which are in close proximity to the boundary wall and maybe responsible for drainage problems experienced at the adjoining property. Any action to remove the trees would have to be supported by an application for work to be carried out in a conservation area plus an independent report from a tree surgeon / Arboriculturist. After removal, replacement trees would be required in the park in an area away from the site of the Willows.

On the basis of the advice received from the Vale of Glamorgan Council, the members of the committee **recommend** that a report is obtained from Mr Colin Anstee with a view to the trees being removed and replaced.

9.4 Llanblethian Playing Fields.

No matters arising.

**Item10: Correspondence.**

None.

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**Item 11: Matters to be discussed at the discretion of the Chairman.**

- Complaints from residents in Millfield Drive whose boundaries adjoin the school. There are broken branches from the trees in the school grounds overhanging their properties.

Details will be forwarded to the Vale of Glamorgan Council.

**Item 12: Date and time of next Meeting.**

Monday 8<sup>th</sup> January 2007 at 7.00pm.

Councillor A Williams  
**Chairman.**