

**Cowbridge with Llanblethian Town Council**  
**Minutes of Meeting of the Leisure & Amenities Committee**  
**held in the Council Chamber, Cowbridge Town Hall,**  
**on Monday 3<sup>rd</sup> December 2007 at 7.00pm.**

**Present:** Chairman – Councillor A Williams  
Vice Chairman – Councillor Mrs L Adams  
Mayor – Councillor H Ll-Morgan  
Councillors – A E Banks, Mrs G Baty and Mrs A Burges.

**In Attendance:**  
Town Clerk - Andrew Davies.

**Item 1: Apologies for Absence.**  
Councillors Mrs M Arnold and D W Morris

**Item 2: Declarations of interests.**  
None

**Item 3: Matters arising from the Committee meeting held on 5<sup>th</sup> November 2007.**  
Members **noted** the report of the site meeting held on 10<sup>th</sup> November, 2007 (*see appendix I*)

**Item 4: Matters arising from the Full Council meeting held on 20<sup>th</sup> November 2007.**  
No matters arising.

**Item 5: Playground Equipment Maintenance Report.**  
The report was circulated to all members and all equipment was reported to be safe to use.

**Item 6: Amenities Supervisor's Report.**  
The Town Clerk gave the report to members.  
The broken bench has been removed from Llanblethian Playing Fields and the remaining holes will be filled in shortly.  
Leaves are still being cleared in the Cemetery and the Park.

**Item 7: Budget 2008/2009.**  
Members of the committee discussed the budget for 2008/2009 and agreed figures, which will be presented to the Chairman of the Finance and General Purposes Committee for consideration.

**Item 8: Rolling Programme 2007/2008**  
8.1 Limes Cemetery  
i) Boundaries  
The Town Clerk is still waiting for confirmation from the Vale of Glamorgan Council that the boundary changes have been agreed and confirmation of ownership is required on the boundary of Borough Close to allow a tree stump to be removed, before fencing can be erected. Fence panelling along the existing lengths is also to be costed.

8.1 Limes Cemetery (continued)

ii) Sewer

The Town Clerk circulated a 'draft' outline of the problems, which the Town Council is experiencing with regard to the sewer and is to be sent to 'One Voice Wales' and the 'Society of Local Council Clerks'.

This information has also been sent to the consultants who are carrying out the 'burial land survey'. Councillor J R Harris attended the 'burial land' workshop held on 29<sup>th</sup> November and will be reporting back to Full Council.

8.2 Holy Cross Church Yard.

(a) 'Making Space for Wildlife'

Members agreed that the churchyard would probably be able to provide a site suitable for a 'space for wildlife' but at the present time areas which would be suitable are or will be subject to repair work being carried out or has graves requiring work to the railings. Once the work has been completed then the those areas identified can be used to establish varying forms of 'wildlife.'

(b) Letter received from the Vale of Glamorgan Council in respect of the application made to fell the Holm Oak at Holy Cross Church. When the Authority receives an application for work to be carried out to a tree in the Conservation Area, an assessment of its contribution is undertaken. The standard method of assessment currently used is Tree Evaluation Method for Preserving Trees (TEMPO). The letter then outlined a number of the factors applied, which in this case resulted in there being no objection to the removal of the tree. The Council can only request a replacement of the tree and the applicant was advised accordingly.

**Noted.**

(c) The Town Clerk confirmed that the bushes in the churchyard have been trimmed.

8.3 Southgate Park

The Town Clerk confirmed that pruning has taken place.

8.4 Twt Park

A further point of access has been made in the boundary wall of the Old Grammar School to allow the completion of the remaining building works.

8.5 Emms Cottage

No matters arising.

8.6 Llanblethian Playing Fields

No matters arising.

**Item 9: Correspondence.**

9.1 Information received from the Vale of Glamorgan Council in respect of bird boxes.

They are unable to supply any additional boxes and it is recommended that the boxes are positioned just below eye level and out of reach of predators, the exception being for robins, coal tits and wrens which prefer nesting closer to the ground. The boxes should be east or north facing and sheltered from wind or rain.

**Noted.**

Councillor Mrs A Burges advised she has a spare bird box, which she will pass on for use in the cemetery.

**Page three**

**Item 9: Correspondence. (Continued)**

9.2 An article from 'Big Issue' publication dated 29<sup>th</sup> November 2007 was circulated in which reference was made to the National Cemetery of the Year Awards 2007 for which there were 55 entries and is run by the Memorial Awareness Board.

**Noted.**

It was suggested that the Limes Cemetery might be considered as a possible future entry.

9.3 Letter received from Vale of Glamorgan Council (Make Space for Wildlife) advising that a grant of £100 is available.

'Making Space for Wildlife' was discussed under item 8.2(a) although the Town Clerk will make enquiries to find out if the purchases of additional bird boxes might be covered by the grant.

**Item 10: Matters to be discussed at the discretion of the Chairman.**

None.

**Item 11: Date and time of next Meeting.**

Monday 7<sup>th</sup> January 2008 at 7.00pm.

Councillor A Williams

**Chairman.**