

Cowbridge with Llanblethian Town Council
Minutes of the Meeting of the Town Hall Committee
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 9th January 2007 at 8.00pm.

Present Chairman – Councillor W H Evans
Vice Chairman – Councillor A Thomas
Mayor – Councillor Mrs L Adams
Councillors – G A Cox , J R Harris, L E Taylor
and Mrs M Y Williams M.B.E.

In Attendance:
Town Clerk - Mr Andrew Davies.

Item 1: Apologies for Absence.
Councillors : H Ll Morgan

Item 2: Declarations of Interest.
None.

Item 3: Matters arising from the Committee meeting held on 5th December 2006.
Item 5 – The contract for cleaning the ground floor windows of the Town Hall commenced on 5th January.

Item 4: Matters arising from the Full Council meeting held on 19th December 2006.
No matters arising.

Item 5: Fire Risk Assessment.
The Chairman confirmed that a further risk assessment form which is more in depth has been obtained from Councillor Banks and this will be looked at in relation to the Town Hall.
The Town Clerk advised that at the next meeting of One Voice Wales a talk has been arranged to be given by a member of the Fire Service on the subject of Fire Risk Assessment, which he hopes to be present at.

Item 6: Emergency Light Upgrade.
To consider the quotation received from Floodlighting and Electrical Services Ltd.
The Town Clerk confirmed that he has contacted Vale Electrical Services in order to obtain a further quotation.
Proposed by Councillor G A Cox, seconded by Councillor J R Harris, that once the second quotation has been received, a decision is made by the Town Clerk, Chairman and Vice Chairman of the Town Hall Committee for work to be carried out.
Recommended as proposed.

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- Item 7:** Consideration of 'A Good Practice Guide for Community and Town Councils'. (Item 11 Full Council 19/12/06 refers)
Deferred to the next Committee meeting.
- Item 8: Correspondence.**
- 8.1 To consider the letter received from the Vale of Glamorgan Council in connection with C.A.S.H. Grant applications.
Noted.
To be placed on the agenda as a separate item for the next committee meeting.
- 8.2 To consider an estimate received from Solvit, Heating Plumbing, Gas Servicing Engineers, to fit thermostatic radiator valves to the radiators in the Lesser Hall.
Recommended that a further quotation is obtained.
- 8.3 To note a letter received from John Smith MP in connection with the Temporary Events Notices, which the Town Council has requested him to look into. The letter advised that Mr Smith MP has contacted the Department for Culture, Media and Sport and they are investigating the query and will report back soon.
Noted.
- 8.4 To note a letter received from Welsh Water advising that with effect from 11th January for a period of approximately two weeks there may be a temporary discolouration of the water supply and that care should be taken when using appliances such as dishwashers.
Noted.
- Item 9: Matters to be discussed at the discretion of the Chairman.**
- 9.1 Reference was made to vehicles that continually park at the rear of the Town Hall and block the fire exit.
Recommended that a letter is sent to the persons responsible, if known, pointing out the hazards of such a practice in addition to the presence of 'double yellow' lines.
- Item 10: Date and Time of next Meeting**
Tuesday 6th February 2007 at 8.00pm.

Councillor A Thomas
Chairman.