

**Cowbridge with Llanblethian Town Council**  
**Minutes of the Meeting of the Town Hall Committee**  
**held in the Council Chamber, Cowbridge Town Hall,**  
**on Tuesday 5<sup>th</sup> January 2010 at 8.00pm.**

**Present:** Chairman – Councillor A Thomas  
Vice Chairman – Councillor D W Morris  
Mayor – Councillor J R Harris  
Deputy Mayor – Councillor L E Taylor  
Councillors: G A Cox, Mrs S Massey and J Wilks.

**In Attendance:**  
Town Clerk - Mr Andrew Davies.

**Item 1: Apologies for Absence.**  
Councillor Dr B A Gibbon

**Item 2: Declarations of Interest.**  
None.

**Item 3: Matters arising from the Committee meeting held on 8<sup>th</sup> December 2009.**

Item 8.1 – The Town Clerk confirmed that the leak from the roof area has been investigated in the ladies toilet and preventative measures taken

Item 8.2 – It was agreed that the sub-committee formed in connection with the ‘Are you Being Served’ report should look at ‘marketing’ the Town Hall.

Item 8.3 – The Town Clerk confirmed that a coat hook is now located in the disabled toilet.

**Item 4: Matters arising from the Town Council Meeting held on 22<sup>nd</sup> December 2009.**

No matters arising.

**Item 5: Temporary Events Notices.**

The Town Clerk advised that he is waiting for a response from the Licensing Officer at the Vale of Glamorgan Council regarding guidance issued under S182 of the Licensing Act 2003 relating to designated premise supervisors and personal licence holders.

**Item 6: Valuation Office Enquiry.**

An acknowledgement has been received from the Valuation Office who will make arrangements to inspect the Town Hall in due course.

**Item 7: Inspire Grant**

Quotation from Sorrento in respect of blackout blinds for the Main and Lesser Halls. A further quotation is to be obtained from a second company.

**Page two**

**Item 8: Correspondence.**  
None.

**Item 9: Matters to be discussed at the discretion of the Chairman.**  
None.

**Item 10: Date and Time of next Meeting**  
Tuesday, 2<sup>nd</sup> February 2010 at 8.00pm.

Councillor A Thomas  
**Chairman.**