

Cowbridge with Llanblethian Town Council
Minutes of the Meeting of the Town Hall Committee
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 8th February 2005 at 8.00pm.

Present Chairman - Councillor W H Evans
Vice Chairman – Councillor A Thomas
Mayor – Councillor Mrs S m Cox
Deputy Mayor - Councillor Mrs G Baty
Councillors - G A Cox, H W Field, J R Harris and Mrs M Williams MBE

In Attendance:

Town Clerk - Mr Andrew Davies.

Item 1: Apologies for Absence.

All members present.

Item 2: Declarations of Interest.

None.

Item 3: Matters arising from the Committee meeting held on 11th January 2005

No matters arising.

Item 4: Matters arising from the Full Council meeting held on 25th January 2005

No matters arising.

Item 5: Town Hall - Rolling Programme 2004/2005

a) Cell in Mayor's Parlour (ceiling).

The Town Clerk confirmed that the repair work to the cell is to be carried out on Monday 21 February. Mr Nick Lloyd, the Conservation Officer met with Mr Jim Jones of Andrew James Partnership to discuss what is involved with the repair and is satisfied that Listed Building consent is not required.

Rolling Programme

Town Hall - Rolling Programme 2005/2006

The chairman advised that quotations would have to be obtained for the decoration of the West Entrance; decoration and re-carpeting of the Town Clerk's Office.

Item 8: Disability Rights Commission – Access Audit Rolling Programme

Financial year 04/05

a) WC for disabled persons.

The Chairman advised that the work is in its final stages.

Item 9: C.A.S.H. Grant 2005/2006

Members discussed various schemes, which might be put forward this year for consideration.

- Replacement of the Notice Boards on the front of the Town Hall
- Upgrading the electrical circuits in the annexe kitchen to enable catering equipment to be used.

Item 8: Correspondence.

8.1 Letter received from the Vale of Glamorgan Council advising of the renewal of Public Entertainment Licence for the Town Hall at a cost of £340.00. The application form is to be submitted by no later than 4 March and accompanied by the necessary fire and electrical certificates.

Noted.

Item 11: Any Other Business.

The Town Clerk reported on the following matters.

11.1 During the visit by Mr Nick Lloyd, the Conservation Officer, the problem of the door to cell no.3 was brought to his attention. After examining the problem he was of the opinion that in order to effect the necessary repair, one paving slab would have to be removed and a small area excavated in order to expose the wooden block which formed part of the pivot for the bottom hinge. This could be undertaken as a small general building repair and the Town Clerk has discussed it with the Amenities Supervisor. No work can take place until the crack in cell no.7 has been repaired and items transferred out of cell no.3.

11.2 The time capsule, which is to be buried in one of the museum cells, has now been ordered and its exact location agreed after consultation with Mr Nick Lloyd on his recent visit to the Town Hall.

Item 12: Date and Time of next Meeting

Tuesday 8th March 2005 at 8.00pm.

Councillor W H Evans
Chairman.