

**Cowbridge with Llanblethian Town Council**  
**Minutes of the Meeting of the Town Hall Committee**  
**held in the Council Chamber, Cowbridge Town Hall,**  
**on Tuesday 9<sup>th</sup> February 2007 at 8.00pm.**

**Present** Vice Chairman – Councillor A Thomas  
Mayor – Councillor Mrs L Adams  
Deputy Mayor - H Ll Morgan  
Councillors – G A Cox , J R Harris and L E Taylor

**In Attendance:**

Town Clerk - Mr Andrew Davies.

- Item 1: Apologies for Absence.**  
Councillor W H Evans and Mrs M Y Williams M.B.E.
- Item 2: Declarations of Interest.**  
None.
- Item 3: Matters arising from the Committee meeting held on 9<sup>th</sup> January 2007.**  
No matters arising.
- Item 4: Matters arising from the Full Council meeting held on 23<sup>rd</sup> January 2007.**  
No matters arising.
- Item 5: Fire Risk Assessment.**  
The Town Clerk advised that he had attended a talk given by the South Wales Fire and Rescue Service at the last ‘One Voice Wales, meeting and information on carrying out Risk Assessment was distributed.
- Item 6: Emergency Light Upgrade.**  
Further information is in the process of being obtained in order to evaluate the quotations received.
- Item 7: C.A.S.H. Grant Scheme.**  
Members put forward the following suggestions:
- Replacement notice boards outside the Town Hall
  - Replacement Christmas lights for the Aberthin and Llanblethian.
- Item 8: Consideration of ‘A Good Practice Guide for Community and Town Councils’. (Item 11 Full Council 19/12/06 refers)**  
No matters arising.

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- Item 9: Correspondence.**
- 9.1 Letter received from Cowbridge & District Local History Society in respect of the ventilation provision in the Lesser Hall and asked if the matter might be addressed. The letter further enquired whether there is an obligation on the society to have a designated 'first aider' present at their meetings.
- Members agreed that costs should be obtained with the possibility of providing some fans for the occasions when the heat in the lesser hall becomes excessive, particularly in the summer. Investigations are being made to fit thermostatic valves to the radiators although the existing valves allow the radiators to be switched off. With regard to a 'first aider', it was agreed that this is a matter for the History Society to decide upon and not the Town Council.
- Recommended** that the Town Clerk should respond to the letter accordingly.
- 9.2 Letter received from John Smith M.P. enclosing a response from the Deputy Prime Minister's Office in connection with the question raised concerning Temporary Event Notices. The letter advised that charitable, fund raising events are not exempt from the licensing system because the risks associated with such events are no different to those of a commercial event. The limit set on Temporary Events Notices was set after a great deal of consultation with Action for Communities in Rural England and other representative bodies. The number of twelve was seen to be the best balance of running village halls and similar institutions for the benefit of local communities and ensures that if there were the need for the premises to be used more regularly, a premise licence would have to be obtained which would allow local residents to make representations.
- Noted.**
- 9.3 The Vale of Glamorgan Council – Smoke-free premises etc. (Wales) Regulations 2007. Legalisation comes into force on 2<sup>nd</sup> April 2007 and its aim is to protect workers and the general public from the harmful effects of environmental tobacco smoke. It will apply to all offices and public buildings and will be enforced by the unitary authority. The letter advised that the Vale of Glamorgan Council is holding information sessions in February, one of which will be in the Town Hall.
- Noted.**
- The Town Clerk confirmed that he has made a reservation to attend.
- Item 10: Matters to be discussed at the discretion of the Chairman.**  
None.
- Item 11: Date and Time of next Meeting**  
Tuesday 6<sup>th</sup> March 2007 at 8.00pm.

Councillor A Thomas.  
**Chairman.**