

**Cowbridge with Llanblethian Town Council
Minutes of the Meeting of the Town Hall Committee
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 3rd February 2009 at 8.00pm.**

Present Chairman – Councillor A Thomas
Mayor – Councillor D W Morris
Deputy Mayor – Councillor J R Harris
Councillors: Mrs A E Harding, D E Magnay and L E Taylor.

In Attendance:
Town Clerk - Mr Andrew Davies.

Item 1: Apologies for Absence.

Item 2: Declarations of Interest.
None.

Item 3: Matters arising from the Committee meeting held on 6th January 2009.
No matters arising.

Item 4: Matters arising from the Town Council Meeting held on 20th January 2009.
No matters arising.

Item 5: Temporary Events Notices.
5.1 To consider letter received from Senior Licensing Officer at the Vale of Glamorgan Council.
Members of the Committee agreed that Mr Hughes should be invited to attend on Tuesday, 3rd March for a question and answer session starting at 6.30pm and that the Town Hall Committee meeting should be held before the Finance and General Purposes Committee meeting.

Item 6: Rolling Programme 2008/2009.
a) Staff toilet.
Councillor A Thomas advised the Committee that the original contractor selected was no longer trading and a further quotation has been received from Lambert Property Maintenance in the sum of £813.
Recommended that the quotation should be accepted and the work proceeds as soon as possible.

Item 7: Lesser Hall Kitchen.
The Town Clerk advised that the new units are to be installed next week.

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- Item 8:** **CASH Grants (2009/2010).**
The Committee agreed that a CASH Grant application should be submitted for the external notice boards on the Town Hall. Members were circulated with details of notice boards from two companies, Harry Stebbing Workshop and Greenbarnes. The committee chose a notice board from Harry Stebbing comprising of two extended double doors plus inscription.
- Item 9:** **Outside Notice Boards.**
See Item 8.
- Item 10:** **Correspondence.**
10.1 Letter received from Smith of Derby Ltd confirming that their engineer attended the Town Hall and carried out the routine annual service on the clock.
Noted.
- Item 11:** **Matters to be discussed at the discretion of the Chairman.**
None.
- Item 12:** **Date and Time of next Meeting**
Tuesday, 3rd March 2009 at 7.00pm.

Councillor A Thomas
Chairman.