

**Cowbridge with Llanblethian Town Council**  
**Minutes of the Meeting of the Town Hall Committee**  
**held in the Council Chamber, Cowbridge Town Hall,**  
**on Tuesday 2<sup>nd</sup> March 2004 at 8.00pm.**

**Present** Chairman – Councillor J L Jones  
Vice-Chairman - W H Evans  
Mayor - Councillor H W Field  
Councillors –J R Harris

**In Attendance:**  
Town Clerk - Mr Andrew Davies.

**Item 1: Apologies for Absence.**  
Councillor V W Eveleigh, G A Cox and Mrs S M Cox

**Item 2. Declaration of Interests.**  
None.

**Item 3: Matters arising from the Committee meeting held on 3<sup>rd</sup> February 2004.**  
No matters arising.

**Item 4: Matters arising from the Full Council meeting held on 17<sup>th</sup> February 2004.**  
No matters arising.

**Item 5: Town Hall - Rolling Programme.**  
a) Window above porch, Main entrance.  
The Town Clerk confirmed that work to the window has been completed.

**Item 6: Disability Rights Commission – Access Audit.**  
a) Draw up plans for WC for disabled persons.  
The Town Clerk is expecting an initial costing for the project this week.  
  
b) Handrail on internal stairs (west entrance)  
The roundels are the only item outstanding and are in the process of being made.

**Item 7: Correspondence.**  
7.1 E Mail received from CADS (Cowbridge Amateur Dramatic Society) requesting that consideration be given for the provision of a larger notice board being provided at the front of the Town Hall to display notices. Members discussed the request made and agreed that the Town Clerk should respond and advise that notices are displayed on the notice board and that priority is given to the hirers of the Town Hall. There are currently no plans to replace either of the notice boards on the front of the Town Hall which are of the same dimensions and therefore balanced. Members of the Committee agreed that CADS should be advised of the Town Council website and perhaps they may wish to consider providing some details to be included on the ‘Whats On’ page.

**Page two**

**Item 7: Correspondence.(continued)**

7.2

Letter from Cowbridge & District Local History Society requesting whether there is any storage facility available for their slide projector.

Members of the committee agreed that it is not policy to provide storage space to outside organisations and recommend that a response is sent to that effect.

**Item 8: Any other business.**

8.1

Members examined the cell in the Mayors Parlour and agreed that the cracks in the wall and ceiling should be looked at and this item placed on the next agenda.

**Item 10: Date and Time of next Meeting**

Tuesday 6<sup>th</sup> April 2004 at 8.00pm.

Councillor J L Jones

**Chairman.**