

Cowbridge with Llanblethian Town Council
Minutes of the Meeting of the Town Hall Committee
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 6th March 2007 at 8.00pm.

Present Chairman – Councillor W H Evans
Vice Chairman – Councillor A Thomas
Deputy Mayor - H Ll Morgan
Councillors – G A Cox , J R Harris and L E Taylor

In Attendance:
Town Clerk - Mr Andrew Davies.

Item 1: Apologies for Absence.
Councillor Mrs L Adams and Mrs M Y Williams M.B.E.

Item 2: Declarations of Interest.
None.

Item 3: Matters arising from the Committee meeting held on 6th February 2007.
No matters arising.

Item 4: Matters arising from the Full Council meeting held on 20th February 2007.

4.1 To give consideration to the letter received from Creative Rural Communities in respect of Axis Funding.
No matters arising.

Item 5: Fire Risk Assessment.
No matters arising.

Item 6: Emergency Light Upgrade.
The chairman reported on the findings of Councillor A Banks, Councillor A Thomas and the Town Clerk after consideration of the information submitted by Vale Electrical Company and Floodlighting and Electrical in respect of the upgrade of the emergency lighting.
Recommended that the contract for the emergency lighting upgrade is placed with Floodlighting and Electrical in the sum of £3424.00.

Item 7: Lesser Hall
(a) Thermostatic Valves
After considered of the two estimates received from ‘Solvit’ and Norman Evans Plumbing, the committee **recommend** that an order is placed with Norman Evans (Plumbing and Heating) for replacement of the existing vales in the Lesser Hall with a thermostatic type. The estimate of £250.00 also includes draining down the system and replacement of the inhibitor.

(b) Fans – control of air temperature.
Members and agreed that a ‘Challenge Air Cooler’ is purchased from Argos and that dependant upon its performance, further units might be purchased.

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- Item 8: The New Smoking Law 2nd April 2007**
The Town Clerk reported on a seminar he had attended, arranged by the Vale of Glamorgan Council, which advised on the new smoking law that prohibits smoking in the workplace and any enclosed public space. The penalties for various offences were explained, including failing to display prescribed no smoking signs.
It was agreed that existing no smoking signs are replaced with those prescribed additional signs are displayed inside the building at each entrance point into the building, where necessary. The 'booking' forms and 'conditions of hire' will also be amended to read that:
'By Law, there is no smoking allowed anywhere in the building whatsoever'.
- Item 9: C.A.S.H. Grant Scheme.**
A C.A.S.H grant application is to be submitted for replacement of the outside notice boards and replacement lights for the trees at Aberthin and Llanblethian.
- Item 10: Correspondence.**
- 10.1 To consider a request from the Chairman Christian Aid Cowbridge Branch to place a banner in the High Street during Christian Aid week 13th – 19th May. Members agreed that the banner might be placed during the week on the rear of the Town Hall between 13th & 19th May 2007 but that it must be removed on Sunday 20th May at the latest.
- 10.2 To note a letter from South Wales Fire and Rescue Service advising that as the result of a review of service delivery, they will no longer be providing the extinguisher maintenance. The letter gives three months notice of the termination of the agreement to provide the service and will come into effect from 31st May 2007.
Noted.
The Town Clerk advised that the last service on the extinguishers had taken place the previous Friday, 2nd March.
- 10.3 To note a letter received from Western Power Distribution, which advises that external power lines to the Town Hall will be replaced in a programme of works that will be taking place during the next ten years.
Noted.
- Item 11: Matters to be discussed at the discretion of the Chairman.**
No matters arising.
- Item 12: Date and Time of next Meeting**
Tuesday 3rd April 2007 at 8.00pm.

Councillor W. H. Evans.
Chairman.