

Cowbridge with Llanblethian Town Council
Minutes of the Meeting of the Town Hall Committee
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 6th April 2004 at 8.00pm.

Present Chairman – Councillor J L Jones
Mayor - Councillor H W Field
Deputy Mayor – Councillor Mrs S M Cox (item 7)
Councillors –J R Harris

In Attendance:
Town Clerk - Mr Andrew Davies.

Item 1: Apologies for Absence.
Councillors G A Cox, W H Evans and V W Eveleigh

Item 2. Declaration of Interests.
None.

Item 3: Matters arising from the Committee meeting held on 2nd March 2004.
No matters arising.

Item 4: Matters arising from the Full Council meeting held on 16th March 2004.
No matters arising.

Item 5: Town Hall - Rolling Programme.
a) Cell in Mayor's Parlour (ceiling)
The Town Clerk advised that Mr Jim Jones of Andrew James Partnership had visited the Town Hall and had visually examined the cell and various other relevant areas within the Town Hall. In order to progress any action that might be required, enquiries will be made by the Town Clerk to establish whether there are any early plans of the building in order to establish the exact location of the load bearing areas in the building.

Item 6: Disability Rights Commission – Access Audit.
Financial year 04/05
a) Draw up plans for WC for disabled persons.
The Town Clerk confirmed that plans are to be submitted by Andrew James Partnership under the building regulations and that there is unlikely to be any charge made as it falls under the Disability Discrimination Act.
It is understood that because of the nature of the internal alterations, Listed Buildings Consent will not be required.

Item 7: Photographs presented to Town Council/Museum.
Members of the committee considered the photographs and certificates and made the following recommendations.
i) Photograph of the Mayor of 1979 – Councillor Wilfred W T Mathews, Mayor 1979 - **recommended** that the photograph should be suitably mounted and framed and hung in the cell corridor.

ii) The original of the Grant of the Freedom of the Borough to William Thomas Gwyn, Town Clerk, in 1929 – **recommended** that the certificate is displayed in the Mayors Parlour and that it should be kept out of direct sunlight.

- Item 7: Photographs presented to Town Council/Museum.**
iii) Two photographs left at the Museum, the first of the members and officials of the Cowbridge Rural District Council in March 1934 and the second of an undated record of the swearing in of a Town Mayor or similar occasion – **recommended** that the photographs are given to the museum for safe keeping and display in the cells.
- Item 8 Correspondence.**
- 8.1 Letter received from the Performing Rights Society advising that they are carrying out a survey of music played in venues and businesses throughout the UK. The information is to be used to ensure the licence money paid by music users go to the right people – the writers and publishers of the music played. Maritx TRBI, a market research agency, is carrying out the survey.
Noted.
The Town Clerk confirmed that he has been contacted but that the researchers interest was in live music being played on specific dates and on none of those dates had the Town Hall been booked for that purpose. Playing of live music is not a regular occurrence at the Town Hall.
- 8.2 **European Heritage Day**
Members considered the literature that had been circulated and **recommended** that Saturday 18th September should be European Heritage Day as far as the Town Hall is concerned. It was further agreed that Holy Cross Church should be urged to participate as well as they had done two years ago and that times of opening should be co-ordinated and information for each venue exchanged for display.
- 8.3 Letter received from Filmbank Distributors Ltd giving information about licences that are required should any films be shown and offering their services.
Noted.
- 8.4 **Cowbridge 750**
Letter received from Cowbridge 750 in respect of the plaques for the Town Walls and Old Hall.
The Town Clerk confirmed that he had contacted the Vale of Glamorgan Council but that he had not received a response. Members **recommended** that he contact them again and that a copy of the letter is sent to Vale Councillor Mrs Catherine Clay.
- Item 9: Any Other Business.**
The Town Clerk advised the Committee that he understood that there is a requirement for public buildings to be examined to establish whether any asbestos is present. The matter will be placed on the next Committee agenda by which time more details should be available.
- Item 10: Date and Time of next Meeting**
Wednesday 5th May 2004 at 8.00pm.

Councillor J L Jones
Chairman.