

**Cowbridge with Llanblethian Town Council**  
**Minutes of the Meeting of the Town Hall Committee**  
**held in the Council Chamber, Cowbridge Town Hall,**  
**on Tuesday 3<sup>rd</sup> April 2007 at 8.00pm.**

**Present** Chairman – Councillor W H Evans  
Vice Chairman – Councillor A Thomas  
Mayor - Councillor Mrs L Adams  
Deputy Mayor - H Ll Morgan  
Councillors – G A Cox, J R Harris, L E Taylor  
and Mrs M Y Williams M.B.E.

**In Attendance:**

Town Clerk - Mr Andrew Davies.

- Item 1: Apologies for Absence.**  
All members present.
- Item 2: Declarations of Interest.**  
None
- Item 3: Matters arising from the Committee meeting held on 6<sup>th</sup> March 2007.**  
No matters arising.
- Item 4: Matters arising from the Full Council meeting held on 20<sup>th</sup> March 2007.**  
No matters arising.
- Item 5: Fire Risk Assessment.**  
The Assessment is still in the process of being completed.
- Item 6: Emergency Light Upgrade.**  
The Town Clerk confirmed that the work was carried out and completed by the contractor on 28<sup>th</sup> and 29<sup>th</sup> March.
- Item 7: Lesser Hall**  
(a) Thermostatic Valves  
These are to be fitted on Wednesday 4<sup>th</sup> April.  
  
(b) Fans – control of air temperature.  
The Town Clerk demonstrated the newly purchased cooler/heater unit to the members of the Committee and it was agreed that one further unit should be purchased which should provide sufficient coverage for the Lesser Hall.
- Item 8: The New Smoking Law 2<sup>nd</sup> April 2007**  
The Town Clerk advised that the legally required signage is being displayed.
- Item 9: C.A.S.H. Grant Scheme.**  
No matters arising.

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- Item 10:**        **Correspondence.**  
10.1            To discuss a letter received from Smith of Derby (Town Hall Clock Maintenance) offering a discount of up to 15% for a five-year contract with a fixed price contract at current year rates paid in advance.  
**Proposed** by Councillor J R Harris, seconded by Councillor L E Taylor that subject to the terms of the contract, a five-year contract is entered into.  
**Recommended** as proposed.
- Item 11:**        **Matters to be discussed at the discretion of the Chairman.**  
11.1            The Town Clerk advised the committee that he has received an acknowledgement from John Smith MP in respect of the enquiry being made into Temporary Events Notices.  
All of the Temporary Events Notices allowed for the Town Hall in 2007 have been allocated.
- Item 12:**        **Date and Time of next Meeting**  
Wednesday 9<sup>th</sup> May 2007 at 8.00pm.

Councillor W. H. Evans.  
**Chairman.**