

Cowbridge with Llanblethian Town Council
Minutes of the Meeting of the Town Hall Committee
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 6th July 2004 at 8.00pm.

Present Mayor - Councillor Mrs S M Cox
Deputy Mayor – Councillor Mrs G Baty
Councillors - W H Evans, H W Field, J R Harris A W Thomas

In Attendance:
Town Clerk - Mr Andrew Davies.

Item 1: Apologies for Absence.
Councillor G A Cox

Item 2. Appointment of Chairman and Vice-Chairman.

Proposed by Councillor H W Field, seconded by Councillor Mrs S M Cox,
that Councillor W H Evans be appointed Chairman for the ensuing year.
Resolved as proposed.

Proposed by Councillor H W Field, seconded by Councillor J R Harris,
that Councillor A W LI Thomas be appointed Vice Chairman for the ensuing
year.
Resolved as proposed.

Item 3. Declaration of Interests.
None.

Item 4: Matters arising from the Committee meeting held on 8th June 2004.
None.

Item 5: Matters arising from the Full Council meeting held on 23rd June 2004
None.

Item 6: ‘Duty to Manage’ Asbestos.
The Town Clerk advised that he has received a verbal quotation from the Vale
of Glamorgan Council in the sum of £760.00 to carry out a survey of the
buildings in ownership of the Town Council.
Members agreed that enquiries will be made by the Town Clerk and
Councillor Thomas to obtain a further quotation.

Item 7: Refrigerator – Lesser Hall.
The Town Clerk confirmed that the refrigerator in the Lesser Hall kitchen is
fully functional and does not require replacing.
Members had a general discussion covering the catering facilities at the Town
Hall and expansion of the facilities available to hirers, particularly weddings
and receptions. The implications of any changes would have to be carefully
considered and a feasibility study carried out.
Members agreed that a ‘walk around’ the Town Hall by the Chairman and
Vice Chairman would be beneficial.

- Item 8: Town Hall - Rolling Programme.**
a) Cell in Mayor's Parlour (ceiling)
The Town Clerk confirmed that he has spoken with Mr Jim Jones of Andrew James Partnership with a view to a survey being carried out in August.
- Item 9: Disability Rights Commission – Access Audit.**
i) WC for disabled persons.
No matters arising.
- Councillor Mrs S M Cox reported that whilst Access grants are available from the Welsh Assembly Government, they only apply to community halls administered by management committees.
- Item 10: Correspondence.**
10.1 Letter from the Vale of Glamorgan Council in respect of the Licensing Act 2003. The letter referred to the consultation process that is to take place between now and January 2005 in the development of a Licensing Policy specifically for the Vale of Glamorgan. A newsletter is to be produced shortly to give details of the implications of the Act and officers of the Council will be available to discuss any matters of concern or any enquiries in general. Training sessions/seminars are also to be arranged to assist licensees and advise on the implications of the new Licensing Laws.
Noted.
- Item 11: Any Other Business.**
11.1 The Town Clerk advised members of the following:
- Billy James has carried out repairs to one of the main notice boards at the front of the Town Hall and also replaced a broken panel in the lantern.
 - A 'watering wand' has now been purchased enabling the watering of the hanging baskets and troughs to be carried out more easily.
- Item 12: Date and Time of next Meeting**
Tuesday 7th September 2004 at 7.00pm.

Councillor W H Evans
Chairman.