

Cowbridge with Llanblethian Town Council
Minutes of the Meeting of the Town Hall Committee
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 8th July 2008 at 8.00pm.

Present Chairman – Councillor A Thomas
Mayor – Councillor D W Morris
Deputy Mayor – Councillor J R Harris
Councillors: G A Cox, D E Magnay, Mrs S Massey and L E Taylor,

In Attendance:
Town Clerk - Mr Andrew Davies.

Item 1: **Apologies for Absence.**
Councillor Mrs A E Harding.

Item 2: **Declarations of Interest.**
None.

Item 3: **Matters arising from the Committee meeting held on 3rd June 2008.**
3.1 **Appointment of Vice Chairman for the ensuing year.**
Proposed by Councillor J R Harris, seconded by Councillor L E Taylor, that Councillor G A Cox, be appointed Vice Chairman for the ensuing year.
Resolved as proposed.

3.2 **Item 6** - The Town Clerk advised that no response has been received to date from the Vale of Glamorgan Licensing Department in respect of Temporary Events Notices. Councillor G A Cox advised that he would make enquiries in his capacity as a Vale Councillor.

3.3 **Item 12** – Big Screen – The Town Clerk will provide details of last season's takings.

Item 4: **Matters arising from the Town Council Meeting held on 17th June 2008.**
None.

Item 5: **Temporary Events Notices.**
See Agenda item 3.

Item 6: **Rolling Programme 2007/2008**
a) Re-decoration (External).
Decoration complete.

b) Cushions (Council Chamber)
The Town Clerk will investigate costs for the next meeting.

c) Refurbishment of outside lantern
The committee will examine the lantern and discuss how the lantern might be refurbished.

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- Item 7: War Memorial – Additional Name.**
The Town Clerk is experiencing difficulties in obtaining a second quotation. It was agreed that a letter is sent to the War Memorial Trust, to whom a grant application is to be made, to enquire whether one quote would suffice or if not whether it is able to provide a list of suitable monumental stone masons in the area.
- Item 8: Council Chamber - Loop System.**
The Town Clerk advised members that he has spoken to the proprietor of JPL Systems who has confirmed that because the interference on the system is from an external source, re-location of the microphone will have no effect. The only alternative that he is aware of would involve a 'grid system' covering the floor of the chamber and would require the removal and re-laying of the carpet. Further enquiries are being made.
- Item 9: Correspondence.**
9.1 To consider letter received from Operational Manager, Legal Services, in respect of the 'Christmas lights' grant. Enclosed with the letter was a legal agreement between the Vale Council and the Town Council concerning the grant. In previous years the Town Council has merely acted as 'banker' and apportioned the grant to the Chamber of Trade and Lions Club towards their respective costs involved in the 'Father Christmas Reindeer Parade' and 'Grotto' housed in the Town Hall
Members of the Town Hall Committee discussed the document and agreed that its terms are unacceptable on the basis that total responsibility and liability for all aspects of the organisation of the Parade and connected activities are placed on the Town Council.
The Town Council provides lights and Christmas trees for the Town Hall and lights for trees at Llanblethian and Aberthin; and these are funded solely by the Town Council save a for a small annual grant of £350.00.
Recommendation that the Town Clerk should liaise with the Legal Department at the Vale of Glamorgan Council and advise that the terms of the agreement is not acceptable to the Town Council.
- Item 10: Matters to be discussed at the discretion of the Chairman.**
10.1 It was agreed that the flooring and decoration of the staff toilet is placed on the next agenda for discussion.
10.2 A request has been received from Cowbridge U3A History Group for consideration to be given to installation of 'black out' roller blinds on the windows in the Lesser Hall. The Group hire the hall on a monthly basis and when the sun is shining and slides are being shown, it is difficult to see the images on the screen, despite the curtains being drawn.
Recommended that no action be taken, as the cost would be excessive in relation to the problem.
- Item 11: Date and Time of next Meeting**
Tuesday, 2nd September 2008 at 8.00pm.

Councillor A Thomas.
Chairman.