

Cowbridge with Llanblethian Town Council
Minutes of the Meeting of the Town Hall Committee
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 6th September 2005 at 8.00pm.

Present Chairman – Councillor W H Evans
Vice Chairman – Councillor A Thomas
Mayor - Councillor Mrs G Baty
Deputy Mayor – Councillor Mrs L Adams
Councillors – G A Cox, J R Harris, L E Taylor and Mrs M Y Williams MBE

In Attendance:

Town Clerk - Mr Andrew Davies.

Item 1: Apologies for Absence.
All members present.

Item 2: Declarations of Interest.
None.

Item 3: Matters arising from the Committee meeting held on 5th July 2005.

3.1 Councillor Mrs L Adams advised members that arrangements are in place for the 'Film Festival', which is taking place week ending 16 September 2005 involving the 'Big Screen' organization. The films being shown are 'Spiderman 2' (Friday 16th September) and 'Ladies in Lavender' (Saturday 17th September and Monday 19th September).

3.2 The Town Clerk confirmed that he has spoken to the clockmaker who advised that a replacement chain for the 'chamber' clock and that once fitted would be 'tested' for a week to ensure that it is functioning properly. Once that has taken place the clock will be returned.

Item 4: Matters arising from the Full Council meeting held on 19th July 2005.
No matters arising.

Item 5: Town Hall - Rolling Programme 2005/2006

(a) West entrance

(i) Decoration.

Decoration is due to commence in early October.

(ii) Heating

No matters arising.

(b) Town Clerk's Office

(i) decoration (ii) carpet

Due to the busy period prior to Christmas, this project will be re-visited after the festive season.

Item 6: Replacement Boiler.

The Town Clerk confirmed that work is proceeding and the old boiler and flu have been removed. New radiators have been fitted in the lounge area and new isolating valve in the main hall. A hole for the new flue is due to be cut this Saturday and the new boiler installed and commissioned before the end of the month.

Item 7: Correspondence.

7.1 Letter received from the South Wales Fire and Rescue Service – Fire Precautions (Workplace) Regulations 1997 (as amended).

The letter reminded the Town Council of the responsibilities it has as an employer to ensure that provisions of the Workplace Fire Precautions Legislation are fully complied with. Two appendices were attached outlining details of those responsibilities.

Noted.

7.2 Letter received from Centregreat Limited in respect of the erection of Christmas Lighting and Decorations for the forthcoming festive season and offering to provide a free quotation to cover installation, maintenance and dismantling.

Members agreed that a quotation should be sought for the purposes of information at this stage.

7.3 Letter received from the Licensing Department at the Vale of Glamorgan Council acknowledging receipt of the application submitted by the Town Council for a Premise Licence at the Town Hall.

The Town Clerk confirmed that the application had been made within the required deadline but had proved very arduous and time consuming and had involved three separate trips to the Civic Offices at Barry. A fee of £190 was payable with the application which the Town Clerk is currently contesting and he has written an appropriate letter to the Licensing Department for their consideration.

Noted.

7.4 Letter received from the Performing Rights Society in connection with the accuracy and fairness of royalty payments to its members. A market research company (Maritz) is carrying out a survey on behalf of the PRS and the letter requests co-operation with any enquiries made.

Noted

The Town Clerk confirmed that similar information has been sought in previous years but that the amount of 'live' music played at the Town Hall is so infrequent that the specific period targeted (normally 1 week) had not coincided with any function where 'live' music occurred.

Item 8: Any Other Business.

8.1 An approach has been made from the Museum in relation to hanging additional photographs in the corridor leading from the chamber, specifically in relation to High Sheriffs of recent years with local connections. After discussion it was agreed that subject to more details being provided as to the likely number of photographs involved, such an application would be looked upon favourably.

Item 8:

Any Other Business.

8.2

The Town Clerk produced a photograph, which had been brought into the Town Hall since the Full Council in July, which depicted the Mayor at the time of the Festival of Britain. The photograph has been framed and mounted and suitably inscribed.

Members of the committee agreed that a suitable position should be found for the photograph in the corridor leading from the chamber.

Item 9:

Date and Time of next Meeting

Tuesday 4th October 2005 at 8.00pm.

Councillor W H Evans

Chairman.