

Cowbridge with Llanblethian Town Council
Minutes of the Meeting of the Town Hall Committee
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 2nd October 2007 at 8.00pm.

Present Chairman – Councillor W H Evans
Vice Chairman – Councillor A Thomas
Mayor - Councillor H LI Morgan
Deputy Mayor – Councillor D W Morris
Councillors – G A Cox (arrived item 5), J R Harris, L E Taylor and
Mrs M Y Williams M.B.E.

In Attendance:

Town Clerk - Mr Andrew Davies.

Item 1: Apologies for Absence.

All members present.

Item 2: Declarations of Interest.

None.

Item 3: Matters arising from the Committee meeting held on 4th September 2007.

3.1 The Town Clerk referred to item 8 and advised members that there were no significant gains to be made from switching electricity supplier.
Proposed by Councillor J R Harris, seconded by Councillor D W Morris that the Town Council continues with SWALEC as its electricity supplier.
Recommended as proposed.

3.2 The Town Clerk advised that there has been no ingress of water into the Robing Room since the repair was carried out on the roof.

Item 4: Matters arising from the Town Council Meeting held on 18th September 2007.

No matters arising.

Item 5: Rolling Programme 2007/2008

- a) Re-decoration
 - (i) Front elevation doors/windows
 - (ii) Lounge & Robing Room
 - (iii) Kitchen & Lesser Hall
 - (iv) East elevation (ground floor)

To consider the quotations received from three out of the four decorators invited to submit a quotation.

Proposed by Councillor L E Taylor, seconded by Councillor J R Harris that, subject to confirmation of VAT, the contract is awarded to D B Decoration Ltd for the total sum of £3,300.

Resolved as proposed.

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- Item 5: Rolling Programme 2007/2008 (continuation)**
b) Lounge Carpet
The members of the committee examined the lounge carpet and agreed that The Town Clerk should make enquires about it being professionally cleaned.
- Item 6: Council Chamber - Loop System.**
No matters arising.
- Item 7: Mayoral Robes.**
The Town Clerk advised that the robes have been sent for cleaning and repair to 'Michaels' of Bristol.
- Item 8: Kitchen worktops.**
The committee examined the worktops and decided that no action should be taken to replace them.
The committee agreed that the tiles on the kitchen windowsill should be completely replaced rather than replacing the cracked ones. This will be carried out at the same time as the painting.
- Item 9: Cushions for seating in Main Hall.**
The Town Clerk advised that the cushions purchased for use at 'Big Screen' nights are not normally made available for other hirers who put on similar events with an audience.
Proposed by Councillor J R Harris, seconded by Councillor D W Morris that the conditions of hire are amended to advise hirers of the Main Hall that cushions are available upon request but that it is their responsibility to ensure that they are put away properly after use.
Recommended as proposed.
- Item 10: Matters to be discussed at the discretion of the Chairman.**
- 10.1 Members discussed the last film shown by 'Big Screen' and comments that had been received from some members of the audience, one of which was the sound quality. It was agreed that the Chairman would convey the feedback that has been received to the 'Big Screen' Committee.
- 10.2 Members discussed the problem of hirers of the Town Hall displaying various poster/banners around the town on lampposts etc.
It was agreed that the booking form should advise hirers who wish to display any posters or notices to advertise the event must contact the Highways Department at the Vale of Glamorgan Council to seek their permission.
- 10.3 Investigations will be carried out on the guttering on the east elevation by the upstairs toilets where there is vegetation growing which is causing the rainwater to overflow.
- 10.4 The Town Clerk advised members that 'Big Screen' has secured funding for vertical banners to be displayed on the front of the Town Hall next to the front doors. They would be displayed on the day that screening is due to take place. Members agreed that this would be a good opportunity for additional publicity.

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Item 11: Date and Time of next Meeting
Tuesday 6th November 2007 at 8.00pm.

Councillor W H Evans
Chairman.