

**Cowbridge with Llanblethian Town Council  
Minutes of the Meeting of the Town Hall Committee  
held in the Council Chamber, Cowbridge Town Hall,  
on Tuesday 6<sup>th</sup> October 2009 at 8.00pm.**

**Present:** Chairman – Councillor A Thomas  
Vice Chairman – Councillor D W Morris  
Deputy Mayor – Councillor L E Taylor  
Councillors: Dr B Gibbon, and J Wilks

**In Attendance:**  
Town Clerk - Mr Andrew Davies.

**Item 1: Apologies for Absence.**  
Councillors G A Cox, J R Harris and Mrs S Massey.

**Item 2: Declarations of Interest.**  
None.

**Item 3: Matters arising from the Committee meeting held on 8<sup>th</sup> September 2009.**  
No matters arising.

**Item 4: Matters arising from the Town Council Meeting held on 22<sup>nd</sup> September 2009.**  
No matters arising.

**Item 5: Temporary Events Notices.**  
5.1 The Town Clerk circulated further guidelines issued by the Department for Culture, Media and Sport relating to Designated Premise Supervisors. The guidelines referred to the removal of the requirement for a Designated Premise Supervisor (DPS) and personal licence at community premises. The Committee **recommended** that the Town Clerk should write to the Licensing Department at the Vale of Glamorgan advising that it is the intention of the Town Council to pursue an application in accordance with these new guidelines unless advised to the contrary.

**Item 6: Rolling Programme 2009/2010.**  
(i) Notice boards  
The Town Clerk advised that the notice boards should be ready by the end of the month.

**Item 7: Inspire Grant Scheme.**  
The Town Clerk confirmed that a quotation is in the process of being obtained for 'blackout' roller blinds in the Main and Lesser Halls.

**Page two**

- Item 8: Report from Sound Inductions Systems.**  
The committee considered a report prepared by Sound Induction Systems after their recent visit. The report related to the Loop System in the Council Chamber which had been installed a number of years previously and identified a number of areas where improvements can be made which would result in improved efficiency of the system. The report identified a problem of background noise resulting from high voltage cables that run underground outside the building and that nothing can be done to overcome this. The report gave a quotation of £1014.00 to upgrade the Loop system which would result in a much more efficient Loop and would benefit the wearers of hearing aids.  
**Proposed** by Councillor D W Morris, seconded by Councillor L E Taylor, that the quotation is accepted and an order is placed to upgrade the system under the maintenance budget of the Town Hall.  
**Recommended** as proposed.
- Item 9: Budget 2010/11.**  
The Committee agreed that the Chairman should prepare a budget in time for November's meeting and identified re-decoration of the Council Chamber to be included plus cleaning of carpets and curtains.
- Item 10: Correspondence.**  
None.
- Item 11: Matters to be discussed at the discretion of the Chairman.**  
No matters arising.
- Item 12: Date and Time of next Meeting**  
Tuesday, 3<sup>rd</sup> November 2009 at 8.00pm.

Councillor A Thomas  
**Chairman.**