

Cowbridge with Llanblethian Town Council
Minutes of the Meeting of the Town Hall Committee
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 5th December 2006 at 8.00pm.

Present Chairman – Councillor W H Evans
Vice Chairman – Councillor A Thomas
Mayor – Councillor Mrs L Adams
Deputy Mayor – H L Morgan
Councillors – J R Harris, L E Taylor and Mrs M Y Williams M.B.E.

In Attendance:

Town Clerk - Mr Andrew Davies.

Item 1: Apologies for Absence.
Councillor G A Cox

Item 2: Declarations of Interest.
None.

Item 3: Matters arising from the Committee meeting held on 7th November 2006.
No matters arising.

Item 4: Matters arising from the Full Council meeting held on 21st November 2006.
No matters arising.

Item 5: Budget Proposals 2007/2008
Members discussed the budget for 2006/2007 and agreed figures, which will be presented to the Chairman of the Finance and General Purposes Committee for consideration.
Projected expenditure figures will be produced for the next committee meeting.

Members considered a quotation received from Domestic Supplies and Services for cleaning the windows at the Town Hall. The cost to clean the ground and first floor windows is £30 and for the ground floor windows only the cost is £15.

Proposed by Councillor H L Morgan seconded by Councillor Mrs L Adams that the company are requested to clean the ground floor windows only on a six-weekly basis on a trial basis.

Recommended as proposed.

Item 6: Town Hall Rolling Programme 2006/2007.
6.1 Curtains

The committee considered samples of curtain materials and decided on material for the Main Hall and Lesser Hall.

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Item 7: Fire Risk Assessment.
The Town Clerk confirmed that he is due to meet with Councillor Banks to review the initial Risk Assessment carried out.

Item 8: Emergency Light Upgrade.
Details of the survey are still to be received.

Item 9: Consideration of Item 8.1 Planning Committee 6th November 2006.
Concerns were raised about the banners displayed on the front of the Town Hall by hirers, particularly on Saturdays.

Hirers of the Town Hall are allowed to advertise their events and guidelines are laid down in the hiring conditions. Allowance has to be given for hirers to use banners to promote their events and can only be displayed on the day of that event. Weekend hiring forms an essential income to the Town Council towards the town hall's running costs and successful events ensure continued use by hirers of the venue.

Item 10: Correspondence.

10.1 To consider a letter received from Mr Richard Phillips in which he asks to remove two photographs of his great-grandfather when he was Town Mayor and to have them repaired and re-mounted.

Noted.

Members agreed that Mr Phillips should be allowed to refurbish the photographs.

10.2 Letter of acknowledgement received from John Smith MP in respect of the letter sent from the Town Council concerning Temporary events notices.

Noted.

10.3 To note the letter received from Welsh Assembly Government in respect of the smoking ban in public places and work places and will take effect from 2nd April 2007.

Noted.

Item 11: Matters to be discussed at the discretion of the Chairman.

None.

Item 12: Date and Time of next Meeting

Tuesday 9th January 2007 at 8.00pm.

Councillor W H Evans
Chairman.