

**Cowbridge with Llanblethian Town Council
Minutes of the Meeting of the Town Hall Committee
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 7th December 2010 at 8.00pm.**

Present: Chairman – Councillor D W Morris
Deputy Mayor – Councillor A E Banks
Councillors – G A Cox, Mrs E George, J R Harris and A Thomas.

In Attendance:
Town Clerk - Mr Andrew Davies.

Item 1: Apologies for Absence.
Councillors L E Taylor and J Wilks.

Item 2: Declarations of Interest.
Councillor G A Cox – Item 8.1 – Letter from the Museum Trust.

Item 3: Matters arising from the Committee meeting held on 2nd November 2010.
No matters arising.

Item 4: Matters arising from the Town Council Meeting held on 16th November 2010.
No matters arising.

Item 5: Town Hall Marketing Plan.
Councillor Wilkes was not present to give a report.

Item 6: Budget 2011/2012.
No matters arising.

Item 7: Inspire Grant Application – Enterprising Community Buildings.
Councillor D W Morris reported to the committee that he had obtained details from Creative Rural Communities relating to the ‘Inspire Grant’ that is currently available under ‘Enterprising Community Buildings’ The scheme is due to finish in the early part of next year and there is still money currently available.
Councillor Morris advised that he has obtained draft costs for improvements to be made in various areas of the town hall amounting to £13K, the match funding for which, from the Town Council, would not exceed £4K.
Proposed by Councillor D W Morris, seconded by Councillor J R Harris and recommended, that the Town Council submits a grant application to Creative Rural Communities at the earliest opportunity in an attempt to secure the funding that is still available.

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Councillor G A Cox took no part in the following item.

Item 8: Correspondence.

- 8.1 Letter from D R Williams, Hon Secretary, Board of Trustees of Cowbridge and District Museum requesting that two additional keys are cut in addition to the key already held by the curator of the museum who is due to retire. The keys would be held by three of the volunteers including the deputy curator and honorary secretary and the museum trust will cover the costs involved. **Recommended** that two additional keys are obtained.

Item 9: Matters to be discussed at the discretion of the Chairman.

- 9.1 The Town Clerk reported that the clock engineer from Smith of Derby has examined the Town Hall Clock and will be submitting a report of his findings in due course.

Item 9: Date and Time of next Meeting

Tuesday, 11th January 2011 at 8.00pm.

Councillor D W Morris
Chairman.