

**Cowbridge with Llanblethian Town Council**  
**Minutes of the Town Council Meeting**  
**held in the Council Chamber, Cowbridge Town Hall,**  
**on Tuesday 20<sup>th</sup> January 2004 at 7.30pm.**

**Present:** Mayor - Councillor H W Field  
Deputy Mayor - Mrs S M Cox  
Councillors – Mrs L Adams, Mrs M Arnold, Mrs G Baty, G A Cox (*arrived at start of Item 13*), W H Evans, J R Harris, J L Jones, H L Morgan, A Williams and Mrs J Williams.

**In Attendance:**

Town Clerk - Mr Andrew Davies  
Administrative Assistant - Mrs Jackie Griffin  
Mrs J Tyre, The Treasurer  
Police Inspector Chris Patterson  
Police Superintendent Josh Jones.

**Item 1:**           **Apologies for Absence.**  
**1/04**           Councillor V W Eveleigh.

**Item 2:**           **Declarations of Interest.**  
**2/04**           Councillor J L Jones, item 14.3.  
Councillor Mrs M Arnold, item 7.6 of Planning minutes.  
Councillors Mrs J Williams and Mrs S M Cox, items relating to Y Bont Faen Primary School.  
Councillor Mrs L Adams, items relating to Ysgol Iolo Morganwg.  
Councillors H W Field, Mrs S M Cox, Mrs G Baty, and Mrs J Williams, items relating to Cowbridge Charter Trust.

**Item 3:**           **The Treasurer's Report.**  
**3/04**           The report was presented by the Treasurer, Mrs J Tyre. The Receipts and Payments Account for the period 1<sup>st</sup> April 2003 to 31<sup>st</sup> December 2003 and the statement of bank balances as at 31<sup>st</sup> December 2003 had previously been circulated.

Balances as at the 31<sup>st</sup> December 2003.

Current Account:	£ 1,500.00
Investment Gold Account:	£ 84,916.81
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Total	£ 86416.81
Less Outstanding Cheques	£ 1,669.82
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	£ 84,746.99
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**Proposed** by Councillor J L Jones, seconded by Councillor A Williams, that this report be accepted and adopted.

**Resolved:** This report be adopted.

**Item 4: 4/04 To confirm the minutes of the Town Council Meeting held 16<sup>th</sup> December 2003.**

**Proposed** by Councillor Mrs G Baty, seconded by Councillor Mrs L Adams, and **Resolved** that the minutes of the Town Council Meeting held on 16<sup>th</sup> December 2003 was confirmed as a correct record and was duly signed.

**Item 5: 5/04 Matters arising from Town Council Meeting held on 16<sup>th</sup> December 2003.**

No matters arising.

**Item 6: 6/04 Community Police Matters.**

Councillor H W Field welcomed Superintendent Josh Jones, Divisional Commander, to the meeting.

The crime figures for December were circulated and explained to members by Inspector Patterson.

The figures showed a drop on the previous month and out of the 22 reported crimes, 6 have been detected.

Councillor Mrs G Baty queried the opening times of the Police Station in Cowbridge and Superintendent Jones advised that it would normally be open Monday to Friday between 9am and 5pm however, due to bereavement the Civilian Clerk is away and rather than an Officer being 'tied-up' at the Station, it was considered more beneficial for him to be on patrol.

Superintendent Jones did concede that a notice advising of the situation would have been appropriate in this instance.

- 6.1 Letter received from Superintendent M Mathias, 'W' Communications, Force Operational and Emergency Planning, South Wales Police in respect of Call Handling involving three emergency control rooms across the force area. A review of the way all calls from the public are dealt with has taken place during the last few months, which is due to be reported back to the Police Authority. New systems have been identified to enhance the service to the public and these have been implemented in the short term prior to the conclusion of the review. As a result of this the number of unanswered non-urgent calls have been dramatically reduced through linking certain call handling departments to maximise their efficiency. Superintendent Mathias advised that he would be meeting with the Divisional Commander of the Vale of Glamorgan Division, Superintendent Jones, to find a balance of efficiency whilst providing a local service to the communities. Superintendent Mathias has offered to attend a Council meeting to discuss the issues.

Members discussed the matter at length and agreed that the offer of Superintendent Mathias should be taken up and he is invited to attend the next full Council meeting. Superintendent Jones confirmed the meeting, which he has with Superintendent Mathias at which he will be putting forward his own views.

- 6.2 Councillor Mrs Arnold referred to the Twt Play Park and the problem of broken glass, particularly on Saturday mornings. Inspector Patterson confirmed that visits are made by his Officers but he will draw the matter to the attention of the Community Police Officer once again.

**Item 7:**  
**7/04**

**Road Safety.**

Councillors raised the following items of concern:-

- The newly sited 'double yellow lines' in the proximity of Basils, Broadway and Croft Terrace, and the resultant parking appear to have made the problem of visibility for drivers in the area worse.
- Vehicles parked close to the junction of Llantwit Major Road onto Westgate.
- Contractors vehicles parked on 'double yellow lines' on both sides of the road, all day, at The Limes.
- Vehicles parked on the bend on the hill of Church Road in Llanblethian.
- Surface water on the Aberthin Road close to the Comprehensive School.

The Inspector will investigate all of these matters.

The Mayor thanked Superintendent Jones for his attendance at the meeting.

**Item 8:**  
**8/04**

**Reports:**

**a) Mayors Report**

**Thursday 18<sup>th</sup> December** -The Mayor and Mayoress attended Christmas Festival of Lessons and Carols at the Holy Cross Church followed by a Reception in the Main Hall, Cowbridge Town Hall.

**Sunday 21<sup>st</sup> December** - The Mayor and Mayoress attended a Carol Service hosted by Penarth Town Council at All Saints Church, Penarth.

**Thursday 25<sup>th</sup> December** - The Mayor visited the Residents at Southways Residential Home, Cowbridge.

**Monday 5<sup>th</sup> January** - The Mayor and Mayoress attended a performance of Mahler Symphony No.5 and Mozart's Concerto for Flute and Harp by Cardiff County and Vale of Glamorgan Youth Orchestra Concert in City Hall, Cardiff.

**b) Town Clerk's Report**

The Town Clerk advised members of the date of the Memorial Service which is to be held at Llandaff Cathedral on Monday 2 February 2004 at 1pm.

Barry Town Council are holding the Mayor's Charity Ball at Barry Memorial Hall Theatre on Friday 23<sup>rd</sup> April 2004.

**Dates for your Diary.**

Charter weekend – 13/14 March 2004.

Mayors Charity Ball – Saturday 8<sup>th</sup> May 2004.

Councillor H L Morgan queried 3 BT Invoices on the Expenses, this was explained as 3 separate telephone lines.

Payment of the accounts to be ratified.

Expenses totalling £6,401.77 to be paid.

**Proposed** by Councillor Mrs J Williams, seconded by Councillor J R Harris, that the payments of the accounts be ratified.

**Resolved** as proposed.

Item 9:  
9/04

**Reports of Committees.**

**a. Leisure & Amenities.**

Councillor Mrs M Arnold reported on the meeting held on 5<sup>th</sup> January 2004 and referred to Item 7.4 (entrance to the Twt Play Park from Southgate) and confirmed that re-surfacing has taken place, with the pennant stones safely secured.

Councillor J L Jones requested that two stones be made available for Cell No.1 in the Museum.

**Proposed** by Councillor J L Jones, seconded by Councillor Mrs J Williams, that the report be accepted and adopted.

**Resolved** as proposed.

**b. Planning.**

Councillor Mrs G Baty reported on the meeting held 5<sup>th</sup> January 2004.

**Proposed** by Councillor Mrs S M Cox, seconded by Councillor H L Morgan, that the report be accepted and adopted.

**Resolved** as proposed.

**c. Finance and General Purposes Committee**

Councillor J R Harris reported on the meeting held 6<sup>th</sup> January 2004 and outlined the budget figures for 2004/2005 previously circulated to members and the recommendation made by the Committee for a 2.5% increase in the Precept which represented 96p per week on a Band D property.

It was confirmed that the web site would go live in February.

Councillor H W Field thanked Councillor J R Harris for preparing the budget figures for 2004/2005.

**Proposed** by Councillor W H Evans, seconded by Councillor Mrs S M Cox, that the report be accepted and adopted.

**Resolved** as proposed.

**d. Town Hall**

Councillor J L Jones reported on the meeting held 6<sup>th</sup> January 2004 and advised that the Plans for Disabled Persons WC have been drawn up and will be available for the next meeting.

It was **noted** that several members of the Council have received very favourable reports on the dishwasher, since its installation.

**Proposed** by Councillor H L Morgan, seconded by Councillor Mrs J Williams, that the report be accepted and adopted.

**Resolved** as proposed.

10.  
10/04

**C.A.S.H. Grants.**

Councillor Mrs S M Cox suggested that there might be areas where C.A.S.H. Grants maybe appropriate to benefit the Community and that the formation of a sub committee might be the way forward to broaden the scope of such applications.

**Proposed** by Councillor Mrs S M Cox, seconded by Councillor J L Jones, that a sub committee is formed to consider C.A.S.H. Grants.

**Resolved** as proposed.

The following members put their names forward for the committee:  
Councillors Mrs L Adams, Mrs M Arnold, Mrs G Baty, Mrs S M Cox  
J L Jones and Mrs J Williams.

**11. Charter Weekend – arrangements.**

**11/04**

11.1

Letter received from Charter 750 in respect of Charter Exhibition that is being arranged by the Town Council in conjunction with the Glamorgan Records Office.

**Noted.**

Councillor Mrs S M Cox referred to the following items planned for Charter 750, which involve either participation from the Town Council or permission for use of areas of their responsibility.

- Time Capsule to be sited in Cell 1 of the Museum.
- Use of the Town Hall on Charter Weekend to incorporate:
  - (i) Charter Exhibition to be held in conjunction with Glamorgan Records Office in the Main Hall.
  - (ii) W.I. Market, provision of refreshments on Charter Day in the Lesser Hall.
  - (iii) Broadcasting by local amateur radio in the Robing Room.
- Military Parade from The Butts to the Town Hall and on to Druids Green and return; involving the band of the Royal Regiment of Wales, Royal Naval Reserve, Welsh Guards and the Royal Air Force.
- The military parade to be preceded by a ‘community procession’
- Twt Play Park – hoped to site a band within the Park (next to Birds).
- Display a Banner for Charter Weekend on the front of the Town Hall.
- Holy Cross Churchyard – floodlights at ground level (away from the building) to light the Church - no planning permission is required although permission from the Town Council is sought.

**Proposed** by Councillor J L Jones, seconded by Councillor J R Harris, that the Town Council gives its support for the items referred to above and grants permission for the use of its premises/facilities as indicated; also that plenary powers be given to the Mayor plus the Chairman of each of the Committees whom do not have any direct involvement with the Charter Trust.

**Resolved** as proposed.

The Mayor emphasised the importance of **all Councillors** giving their support to the events on Charter Day, especially the Parade.

**12. Amenities Supervisor.**

**12/04**

The Town Clerk confirmed that four applications have been received. Members agreed that the interview committee should comprise of the Town Clerk and Councillors Mrs S M Cox, Mrs M Arnold and J L Jones.

**Proposed** by Councillor Mrs J Williams, seconded by Councillor Mrs G Baty, that the Committee be given delegated powers to make any appointment following the interviews.

**Resolved** as proposed.

**Item 13: Reports of Representatives.**

**13/04**

13.1

**Cowbridge and Llanblethian United Charities.**

No meeting.

13.2

**Evan Jenkins Charity.**

Councillor J R Harris advised that a routine meeting was held on 15<sup>th</sup> January.

13.3

**Cowbridge Institute Charity.**

Next meeting 4<sup>th</sup> February.

- Item 13: Reports of Representatives. (Continued)**
- 13.4 Cardiff and Vale Association of Local Councils.**  
No meeting.
- 13.5 Conservation Area Advisory Sub-Group.**  
No meeting.
- 13.6 Cowbridge and District Museum Trust.**  
No meeting.
- 13.7 Cowbridge Town Twinning Association.**  
Councillor Mrs S M Cox advised that several meetings have been held but there is nothing to report.
- 13.8 Joint Liaison Association on Footpaths.**  
Councillor Mrs M Arnold advised that the meeting arranged for 22<sup>nd</sup> January has been cancelled.
- 13.9 Governing Body of Y Bont Faen Primary School.**  
Next meeting Thursday 22 January 2004
- 13.10 Governing Body of Ysgol Iolo Morganwg.**  
Next meeting 10<sup>th</sup> February.
- 13.11 Cowbridge Chamber of Trade.**  
No meeting.
- 13.12 Cowbridge in Bloom.**  
Councillor G A Cox advised that a meeting was held on 8<sup>th</sup> January when the planting for the Summer was agreed with Mr R Browning from Pencoed Agricultural College.
- 13.13 Rural Vale Police/Community Consultative Group.**  
Next meeting 26<sup>th</sup> January.
- 13.14 Best Kept Village.**  
Next meeting 26<sup>th</sup> January.
- 13.15 Ystradowen Recreation Ground and Allotments Charity.**  
No meeting.
- 13.16 Community Liaison Committee.**  
Next meeting 27<sup>th</sup> January.
- 13.17 Walled Towns Friendship Circle.**  
No meeting.
- 13.18 Vale of Glamorgan Buildings Preservation Trust.**  
No meeting.
- 13.19 Cowbridge Charter Trust.**  
See agenda item 11.
- Item 14: Correspondence.**
- 14/04**
- 14.1** Consultation document received from Local Health Board, Vale of Glamorgan in respect of Health, social care and well being assessment of need for the Vale of Glamorgan. Members agreed that responses should be sent back as individual Councillors.

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**Item 14: Correspondence.**

14.2 Received from South Wales Police Authority, Notice of Meeting to be held at the Pensioners Centre Llantwit Major on Thursday 22 January at 6.30pm The meeting relates to the Authority's budget strategy and Council Tax Precept for the forthcoming year and to consult on the Government's Green Paper "Policing: Building Safer Communities Together"; also to offer the opportunity to raise any concerns/questions on local policing.  
**Noted.**

14.3 Received from Bear Hotel, Cowbridge, amended notice of application to apply for Transfer of Justices Licence, to be heard at Vale of Glamorgan Magistrates Court, February 2004.  
**Noted.**

14.4 Received from Vale of Glamorgan Council, a flyer referring to the review of the Day care facilities for older people living in the Western Vale. A questionnaire is available upon request.  
**Noted.**

*Councillors Mrs L Adams, Mrs S M Cox and Mrs J Williams left the meeting whilst this item was discussed.*

14.5 Letter received from Mr G R S Williams in respect of the proposed sports pitch adjacent to the nursery unit at Ysgol Iolo Morganwg. Members discussed the matter at length and agreed that a copy of the Plan should be requested from the Vale of Glamorgan Council and that confirmation be sought over whether planning permission was required or conservation area consent and that the matter be referred to the Plan committee for further discussion. Councillor G A Cox advised that he has been approached by numerous local residents who have voiced their concerns regarding the proposal.

**15. Publications Received (All held by Town Clerk unless stated).**

**15/04**

15.1 Clerk and Councils Direct – January 2004.  
**Noted.**

15.2 Local Council Review – January 2004.  
**Noted.**

15.3 Tathan – Publication from RAF St Athan – Winter 2003.  
**Noted.**

**16. Civic Sunday.**

**16/04**

The Town Clerk confirmed that Sunday 4<sup>th</sup> July has been pencilled in for Civic Sunday, which will allow for the Elections on 10<sup>th</sup> June and be prior to the school term ending.

**17. Documents for sealing.**

**17/04**

None.

**18. Date and time of next Meeting.**

**18/04**

Tuesday 17<sup>th</sup> February 2004 at 7.30pm.

Councillor H W Field  
**Mayor**