

**Cowbridge with Llanblethian Town Council**  
**Minutes of the Town Council Meeting**  
**held in the Council Chamber, Cowbridge Town Hall,**  
**on Tuesday 25<sup>th</sup> January 2005 at 7.00pm.**

**Present:** Mayor - Councillor Mrs S M Cox  
Councillors: Mrs L Adams, Mrs M Arnold, Mrs A Burges, G A Cox,  
W H Evans, H W Field, J R Harris, R G Jones, H L Morgan, D W Morris,  
A Thomas, A Williams and Mrs M Y Williams MBE.

**In Attendance:**

Town Clerk - Mr Andrew Davies  
Administrative Assistant - Mrs Jackie Griffin  
Inspector Chris Patterson  
Community Support Officer – Brian Froud  
The Treasurer – Mrs J Tyre (arrived item 9c)

Councillor G A Cox opened the meeting with a prayer.

**Item 1:**           **Apologies for Absence.**  
**01/05**           Councillor Mrs G Baty

**Item 2:**           **Declarations of Interest.**  
**02/05**           Councillor G A Cox – any planning matters  
Councillor Mrs S M Cox – any matters relating to Charter 750 and Y Bont  
Faen Primary School.

**Item 3:**           **The Treasurer's Report.**  
**03/05**           The report was presented by Councillor J R Harris in the initial absence of  
the Treasurer, Mrs J Tyre. The Receipts and Payments Account for the period  
1<sup>st</sup> April 2004 to 31<sup>st</sup> December 2004 and statement of bank balances as at  
31<sup>st</sup> December 2004 had previously been circulated.

Balances as at the 31<sup>st</sup> December 2004.

Current Account:	£ 1,500.00
Investment Gold Account:	£46,556.66
Treasury A/c )Money Mrkt	£50,000.00
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Total	£98,056.66
Less Outstanding Cheques	£ 3,068.33
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	£ 94,988.33
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**Proposed** by Councillor J R Harris, seconded by Councillor H W Field  
that these reports be accepted and adopted.

**Resolved:** This report be adopted.

The Treasurer asked members later in the meeting whether there were any  
questions they wished to raise on the accounts.

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- Item 4:**           **To confirm the minutes of the Town Council Meeting held on 21<sup>st</sup> December 2004.**  
**04/05**           **Proposed** by Councillor H W Field, seconded by Councillor A Williams, and **Resolved** that the minutes of the Town Council Meeting held on 21<sup>st</sup> December 2004 were confirmed as a correct record and were duly signed.
- Item 5:**           **Matters arising from Town Council Meeting held on 21<sup>st</sup> December 2004.**  
**05/05**           Councillor J R Harris referred to item 8.1 in relation to the Down Filling Station. Information received from the Principal Enforcement Officer at the Vale of Glamorgan Council that enforcement proceedings have commenced and therefore details of the case cannot be discussed. No information was given with regard to the likely amount of time that the matter might take to be dealt with. The Officer further advised that all of the land surrounding the petrol station belongs to the owner and nothing can be done in relation to replanting of trees.  
**Proposed** by Councillor H W Field, seconded by Councillor J R Harris, that clarification and confirmation is sought with regard to Court proceedings and requesting that the Town Council is kept informed.  
**Resolved** as proposed.
- Item 6:**           **Community Police Matters.**  
**06/05**           The Crime figures for December were circulated at the meeting and Inspector Patterson drew members' attention to certain matters for their information. Members referred to the proposed extension to licensing hours and how this might affect the local licensed premises and policing. Inspector Patterson advised that extension of permitted hours is a matter for the Local Authority rather than the police. As far as policing is concerned, resources would remain the same.
- Item 7:**           **Road Safety.**  
**07/05**           Inspector Patterson confirmed that he had made enquiries with regard to the current utility road works and was advised that in order to keep the amenities running, the work has to be staggered rather than all the work being carried out at the same time.  
Councillor Mrs M Arnold drew Inspector Patterson's attention to the number of cars, which are parking in Croft Street and Croft Terrace, close to the Main Road junctions at each end.  
Councillor Mrs M Arnold mentioned that despite the resurfacing of the Llantwit Major Road, there is still a problem with 'ponding' Members agreed however that the problem is much improved since the work has taken place.
- Item 8:**           **Reports:**  
**08/05**           **a) Mayor**  
**Thursday 23<sup>rd</sup> December**  
The Deputy Mayor attended a Christmas Party at Orchard House Residential Home, Barry.  
**Saturday 25<sup>th</sup> December**  
The Mayor and Consort visited residents at Southways Residential Home, Cowbridge.

**Item 8:**

**Reports:**

**a) Mayor (Continued).**

**Monday 10<sup>th</sup> January**

The Mayor and Consort attended a Presentation of Bibles by Gideon Association, followed by a buffet and held in the Mayor's Parlour, at the Civic Offices, Barry.

**Wednesday 19<sup>th</sup> January**

The Mayor attended a meeting at the Docks Office of the Vale of Glamorgan Council regarding the Vale of Glamorgan Urban walks Scheme.

The Mayor advised members that she is hosting a Cheese and Wine Evening on 10<sup>th</sup> February in conjunction with and in support of the Vale of Glamorgan Agricultural Show. Tickets are priced at £7.50 and include a viewing of the Museum. The Mayor hoped that members would support the event.

**b) Town Clerk's Report**

***Dates for your diaries:***

**Monday 14<sup>th</sup> March – Monday Club Annual Dinner**

Councillor Mrs M Arnold referred to the Citizens Award, which was jointly made last year to Mrs N White and Mr G Roach. Unfortunately Mr Roach was unable to attend Civic Sunday to receive it and shortly after passed away before alternative arrangements could be made. It was proposed that the award should be made to Mrs Roach at the Monday Club dinner subject to her agreement.

Payment of the accounts to be ratified  
Expenses totalling £7,813.06 to be paid.

**Proposed** by Councillor H W Field, seconded by Councillor J R Harris, that the payments of the accounts be ratified.

**Resolved** as proposed.

**Item 9:  
09/05**

**Reports of Committees.**

**a. Leisure & Amenities.**

Councillor Mrs M Arnold reported on the meeting held 10<sup>th</sup> January 2005 and drew members' attention to the following.

Councillor J R Harris referred to Item 8.2 and understood that it was the Town Council's intention to encourage the formation of a Trust to take on responsibility of the Churchyard.

Councillor Mrs M Arnold advised that after lengthy discussion, members of the Committee recommended that the Town Council should maintain control of the Churchyard especially in light of current ongoing planning issues.

Councillor H L Morgan advised that he has undertaken a certain amount of research and that it is obscure whether as a result of the churchyard being transferred to the Town Council there maybe restrictions on its entitlement to lease it i.e. through the formation of a Trust. Should the Town Council wish to pursue the matter of a Trust in the future, expenditure on professional legal advice would have to be incurred.

**Item 9: Reports of Committees.**

**a. Leisure & Amenities (Continued).**

**Proposed** by Councillor D W Morris, seconded by Councillor Mrs L Adams, that the report be accepted and adopted.

**Resolved** as proposed.

**b. Planning.**

Councillor Mrs L Adams reported on the meeting held 10<sup>th</sup> January 2005.

**Proposed** by Councillor H W Field, seconded by Councillor A Williams, that the report be accepted and adopted.

**Resolved** as proposed.

**c. Finance and General Purposes Committee**

Councillor J R Harris reported on the meeting held 11<sup>th</sup> January 2005 and explained the details of the budgetary figures circulated and the recommendation made by the Committee for the Precept to be increased by 5%, which equated to an increase of 3.8p per week for a Band D property.

**Proposed** by Councillor H W Field, seconded by Councillor W H Evans, that the report be accepted and adopted.

**Resolved** as proposed.

**d. Town Hall**

Councillor W H Evans reported on the meeting held 11<sup>th</sup> January 2005 and advised that work on the disabled toilet is progressing.

**Proposed** by Councillor H L Morgan, seconded by Councillor Mrs L Adams, that the report be accepted and adopted.

**Resolved** as proposed.

**Item 10: Reports of Representatives.**

**10/05**

**10.1 Cowbridge and Llanblethian United Charities.**

No meeting.

**10.2 Evan Jenkins Charity.**

Councillor Mrs M Arnold reported on the meeting held on 20 January when the Wardens were in attendance and gave a detailed account of their work requirements.

**10.3 Cowbridge Institute Charity.**

No meeting.

**10.4 One Voice Wales.**

Next meeting in February 2005.

**10.5 Conservation Area Advisory Sub-Group.**

No meeting.

- Item 10: Reports of Representatives. (Continued).**
- 10.6 Cowbridge and District Museum Trust.**  
No meeting.
- 10.7 Cowbridge Town Twinning Association.**  
Next meeting 26 January 2005.
- 10.8 Joint Liaison Association on Footpaths.**  
No meeting.
- 10.9 Governing Body of Y Bont Faen Primary School.**  
Next meeting, 27<sup>th</sup> January 2005.
- 10.10 Governing Body of Ysgol Iolo Morganwg.**  
No meeting.
- 10.11 Cowbridge Chamber of Trade.**  
No meeting.
- 10.12 Cowbridge in Bloom.**  
Councillor A Williams reported that a meeting was held on 18 January when details for the end of winter planting and beginning of the Summer planting were discussed.
- 10.13 Rural Vale Police/Community Consultative Group.**  
Next meeting, 31<sup>st</sup> January 2005.
- 10.14 Best Kept Village.**  
Councillor A Williams advised that there was a meeting held on 24<sup>th</sup> January but he was unable to attend.
- 10.15 Ystradowen Recreation Ground and Allotments Charity.**  
No meeting.
- 10.16 Community Liaison Committee.**  
Next meeting 1<sup>st</sup> February 2005.
- 10.17 Walled Towns Friendship Circle.**  
No meeting.
- 10.18 Vale of Glamorgan Buildings Preservation Trust.**  
No meeting.
- 10.19 Age Concern 'Good Neighbour Scheme'**  
Councillor Mrs A Burges advised that she had attended a meeting on 10<sup>th</sup> January 2005 when it was agreed that meetings should be held 3 times a year. Items discussed included the Christmas Party held last month, a fund raising coffee morning to be held and the need for more volunteer drivers. Next meeting to be held in May.

**Item 10: Reports of Representatives. (Continued).**  
**10.20 Charter 750 Trust.**

Councillor Mrs S M Cox advised that a date has been arranged in October for the Food and Wine Festival 2005 and that the festival will run for 2 days.

**Item 11: Correspondence.**  
**11/05**

11.1 Application received for Transfer of Justices Licence in relation to 'Off the Beeton Track', to be heard at the Vale of Glamorgan Magistrates Court on 3<sup>rd</sup> February 2005.

**Noted.**

11.2 Application received for Transfer of Justices Licence in relation to 'Threshers', High Street, Cowbridge to be heard at the Vale of Glamorgan Magistrates Court on 3<sup>rd</sup> March 2005.

**Noted.**

11.3 Application received for Transfer of Justices Licence in relation to Ye Olde Masons Arms to be heard at the Vale of Glamorgan Magistrates Court on 3<sup>rd</sup> February 2005.

**Noted.**

11.4 Consultation Document received from the Welsh Assembly Government regarding 'Providing indemnities to members and officers of relevant authorities'. Any responses, questions, comments or complaints relating to the Consultative Document are to be received by the Welsh Assembly Government by 1<sup>st</sup> March 2005. It was agreed that this document should be placed on the agenda of the Town Council meeting scheduled for 22<sup>nd</sup> February 2005.

The Town Clerk advised members that he received a visit from the Regional Co-ordinator this week who offered to come and talk to the members about the services offered by the Assembly. Members agreed that that the offer should be accepted and the co-ordinator invited to talk before a Town Council Meeting.

11.5 Letter received from the Welsh Assembly Government giving details of a free visitor service to members of the public. The service is primarily to raise public awareness of the National Assembly for Wales and help individuals gain a better understating of its role and responsibility. Opportunities are given for groups to tour the Debating Chamber and Committee Rooms and look around the 'Assembly at the Pierhead' Exhibition Centre.

**Noted.**

**Item 12: Publications Received (All held by Town Clerk unless stated).**  
**12/05**

12.1 'Tathan' Publication for RAF St Athan.

**Noted.**

12.2 Clerk and Councils Direct – January publication.

**Noted.**

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**Item 12: Publications Received (All held by Town Clerk unless stated).  
(continued)**

12.3 The Clerk – Publication issued by the SLCC (Society of Local Council Clerks) – December 2004.  
**Noted.**

**Item 13: Documents for sealing.  
13/05**

13.1 Exclusive Right of Burial for Grave No. N137 purchased by  
Mr R Parsons, 12 Mill Park, Cowbridge.

13.2 Exclusive Right of Burial for Cremation Plot B5 purchased by  
Mr A Chick, 38 The Verlands, Cowbridge.  
**All Documents Sealed.**

**Item 14: Date and time of next Meeting.**

**14/05** Tuesday 22<sup>nd</sup> February 2005 at 7.00pm.

Councillor Mrs S M Cox  
**Mayor**

Date minutes signed.