

**Cowbridge with Llanblethian Town Council**  
**Minutes of the Town Council Meeting**  
**held in the Council Chamber, Cowbridge Town Hall,**  
**on Tuesday 22<sup>nd</sup> January 2008 at 7.00pm.**

**Present:** Mayor – Councillor H Ll-Morgan  
Deputy Mayor – Councillor D W Morris  
Councillors: Mrs L Adams, Mrs M Arnold, A E Banks, Mrs A Burges,  
G A Cox, Mrs S M Cox, W H Evans, J R Harris, L E Taylor, A Thomas,  
and Mrs M Y Williams MBE.

**In Attendance:**  
Town Clerk - Mr Andrew Davies  
Administrative Assistant - Mrs Jackie Griffin  
Inspector S Clarke

Councillor G A Cox opened the meeting with a prayer.

**Item 1:**           **Apologies for Absence.**  
**1/08**           Councillors: Mrs G Baty and A W Williams  
Treasurer Mr J Nixon  
Canon D Belcher

**Item 2:**           **Declarations of Interest.**  
**2/08**           Councillor G A Cox – All Planning Matters and Correspondence.

**Item 3:**           **The Treasurer's Report.**  
**3/08**           The Report was presented by Councillor J R Harris in the absence of the  
Treasurer.  
The Receipts and Payments Account for the period 1<sup>st</sup> April 2007 to  
31<sup>st</sup> December 2007 and statement of bank balance as at 31<sup>st</sup> December 2007  
had previously been circulated.

Balances as at the 31<sup>st</sup> December 2007.

Current Account:	£ 1,500.00
Investment Gold Account:	£ 67,322.39
Money Market	<u>£ 60,000.00</u>
Total	£ 128,822.39
Less Outstanding Cheques	<u>£ 2,112.71</u>
	<u>£ 126,709.68</u>

**Proposed** by Councillor J R Harris seconded by Councillor L E Taylor  
that these reports be accepted and adopted.

**Resolved:** This report be adopted.

**Item 4: 4/08 To confirm the minutes of Town Council Meeting held on 18<sup>th</sup> December 2007.**

Item 7 – amended to read “*Inspector Clarke advised that his officers vigorously enforce the illegal use of hand held mobile ‘phones by drivers’.*”.

**Proposed** by Councillor D W Morris, seconded by Councillor A Thomas and **Resolved** that the amended minutes of the Town Council Meeting held on 18<sup>th</sup> December 2007 were confirmed as a correct record and duly signed.

**Item 5: 5/08 Matters arising from Town Council Meeting held on 18<sup>th</sup> December 2007.**

Item 9 - Town Clerk advised that he is awaiting a response regarding the trees at the Police Station.

**Item 6: 6/08 Community Police Matters.**

Inspector Clarke gave members details of crime in the area since the last meeting. High visibility policing over the Christmas and New Year period resulted in little or no problems occurring. Dwelling house burglaries have increased this month with outlying houses being targeted and Inspector Clarke urged that any suspicious activity be reported.

- Inspector Clarke was asked about the benefit of locking the Holy Cross church gates overnight and he advised that it would be a prudent measure to take if there were problems.

**Item 7: 7/08 Road Safety.**

Members discussed the problems that have occurred with the temporary traffic lights on Ddawan Bridge. Inspector Clarke advised that his officers have attended on a number of occasions when the lights have failed due to battery failure.

**Item 8: 8/08 Reports**  
**a) Mayor**

**Wednesday 19<sup>th</sup> December 2007** – The Deputy Mayor and Deputy Mayoress attended the VCVS ‘Launch of 19<sup>th</sup> Anniversary’ Celebration Booklet with Drinks and Nibbles at their premise in Barry.

**Sunday 23<sup>rd</sup> December 2007** – The Mayor and Mayoress attended a Candlelight Carol Service at St Mary’s Church, Barry hosted by Barry Town Council. The Service was followed by a Sherry Reception in the Town Mayor’s Parlour.

**Tuesday 25<sup>th</sup> December 2007** – The Mayor and Mayoress visited Residents at Southways, Cowbridge.

**Saturday 5<sup>th</sup> January 2008** – The Mayor and Mayoress attended a concert performed by the Cardiff Council and Vale of Glamorgan Music Service’ Youth Orchestra at Llandaff Cathedral, Cardiff.

**Item 8: Reports (Continued)**

**b) Town Clerk's Report**

The Town Clerk advised that local elections would be held on Thursday, 1<sup>st</sup> May 2008, which would result in a meeting being held on Tuesday, 6<sup>th</sup> May for nominations for Mayor and Deputy Mayor, Mayor Making will take place on Tuesday, 20<sup>th</sup> May and the adjourned AGM on Wednesday, 21<sup>st</sup> May 2008.

There will be a no committee meetings in May and should any planning applications require consideration, an additional planning meeting will be held on Monday 28<sup>th</sup> April 2008.

Due to difficulties with the film supplier, the screening scheduled for this week has been cancelled.

Dates for your diaries

Civic Sunday - Sunday, 13<sup>th</sup> July 2008.

Payment of the accounts to be ratified

Expenses totalling £15,852.35 to be paid.

**Proposed** by Councillor Mrs L Adams, seconded by Councillor Mrs S M Cox, that the payments of the accounts be ratified.

**Resolved** as proposed.

**Item 9: Reports of Committees.**  
**9/08 a. Leisure & Amenities.**

Councillor Mrs L Adams reported on the meeting held 7<sup>th</sup> January 2008 and referred to Item 6 and advised that reorganisation at Parc Prison had delayed the bench being completed. In connection with work in Holy Cross Churchyard, prisoners are undergoing training in the use of lime mortar at Ty Mawr.

**Proposed** by Councillor A Thomas, seconded by Councillor J R Harris, that the report be accepted and adopted.

**Resolved** as proposed.

*Councillor G A Cox left the meeting during the following report.*

**b. Planning.**

Councillor A E Banks reported on the meeting held 7<sup>th</sup> January 2008.

**Proposed** by Councillor D W Morris, seconded by Councillor Mrs L Adams, that the report be accepted and adopted.

**Resolved** as proposed.

**c. Finance and General Purposes Committee**

Councillor J R Harris reported on the meeting held on 8<sup>th</sup> January 2008 and explained the budget recommendation made by the Committee for an increase of 3% which will equate to an increase of 2.8 pence per week for a 'band D property.

**Proposed** by Councillor G A Cox, seconded by Councillor W H Evans, that the report be accepted and adopted.

**Resolved** as proposed.

**Item 9: Reports of Committees. (Continued)**

**d. Town Hall**

Councillor W H Evans reported on the meeting held 8<sup>th</sup> January 2008

**Proposed** by Councillor Mrs M Y Williams MBE, seconded by Councillor Mrs L Adams that the report be accepted and adopted.

**Resolved** as proposed.

**Item 10: Reports of Representatives.**

**10/08**

**10.1**

**Cowbridge and Llanblethian United Charities.**

No meeting.

**10.2**

**Evan Jenkins Charity.**

Next meeting 24<sup>th</sup> January.

**10.3**

**Cowbridge Institute Charity.**

No meeting.

**10.4**

**One Voice Wales.**

Next meeting 28<sup>th</sup> January.

**10.5**

**Conservation Area Advisory Sub-Group.**

No meeting.

**10.6**

**Cowbridge and District Museum Trust.**

No meeting.

**10.7**

**Cowbridge Town Twinning Association.**

Councillor Mrs S M Cox advised that at a recent meeting future events were planned and trip from Clisson in May was discussed.

**10.8**

**Joint Liaison Association on Footpaths.**

No meeting.

**10.9**

**Governing Body of Y Bont Faen Primary School.**

The Clerk had a copy of the minutes for 22<sup>nd</sup> November and the next meeting is to be held on 31<sup>st</sup> January.

**10.10**

**Governing Body of Ysgol Iolo Morganwg.**

No meeting.

**10.11**

**Cowbridge Chamber of Trade.**

Councillor A E Banks advised that there was a well-attended meeting held on 7<sup>th</sup> December. Matters discussed included Fair Trade items and an initiative to make Cowbridge a 'plastic bag free' town.

**10.12**

**Cowbridge in Bloom.**

Next meeting 31<sup>st</sup> January.

- Item 10: Reports of Representatives. (Continued)**
- 10.13 Rural Vale Police/Community Consultative Group.**  
Councillor Mrs M Y Williams MBE reported on the meeting held 21<sup>st</sup> January, at which Inspector Clarke gave an outline of the crime for the rural Vale. A letter had been received from Barbara Wilding, Chief Constable, in respect of the closure of St Nicholas and Wenvoe Police Stations. The Chief Constable advised there were sufficient facilities at Barry Police and the University Hospital of Wales for the purposes that the police stations were used.
- 10.14 Best Kept Village.**  
Councillor L E Taylor reported on a meeting held 21<sup>st</sup> January and it was hoped that extra villages would participate in the competition. Judging will take place between 23<sup>rd</sup> June and 3 July.
- 10.15 Ystradowen Recreation Ground and Allotments Charity.**  
No meeting.
- 10.16 Community Liaison Committee.**  
Next meeting 29<sup>th</sup> January.
- 10.17 Walled Towns Friendship Circle.**  
No meeting.
- 10.18 Vale of Glamorgan Buildings Preservation Trust.**  
No meeting.
- 10.19 Age Concern 'Good Neighbour Scheme'.**  
Next meeting 28<sup>th</sup> January.
- 10.20 Vale of Glamorgan Community Safety Partnership.**  
No meeting.
- 10.21 Cowbridge Charter Trust.**  
Next meeting.
- 10.22 Fair Trade Group**  
Councillor Mrs Adams reported that a leaflet is in the process of being prepared which will contain details of all those businesses who have agreed to promote Fair Trade. A 'Fair Trade' Fair and coffee morning is going to be held at the Town Hall on 1<sup>st</sup> March and it is hoped to use the event to announce that Fair Trade Status has been awarded to Cowbridge. The Group is working with the Chamber of Trade on a design for a re-useable bag.
- 10.23 Creative Rural Communities.**  
No meeting,

- Item 11:**      **Youth Council.**  
**11/08**      Notification received from One Voice Wales advising that a seminar ‘Delivering a successful Youth Council’ is to be held on Saturday, 5<sup>th</sup> April 2008 at Ammanford.  
**Proposed** by Councillor W H Evans, seconded by Councillor A E Banks that Councillor Mrs L Adams should attend.  
**Resolved** as proposed.
- Item 12:**      **Correspondence**  
**12/08**
- 12.1      Letter received from the Vale of Glamorgan Council in respect of the CASH Grants 2008/2009.  
The Town Clerk advised that this would be made an agenda item for the relevant committees.
- 12.2      Letter received from ‘Valeways’ regarding its future funding and advised that there is not a complete funding package for 2008/9 and this may result in the possibility that work may not be undertaken. The letter then listed a number of projects at risk.  
Members agreed that Valeways carries out excellent work and it was **proposed** by Councillor J R Harris, seconded by Councillor Mrs M Arnold, that a letter is sent to the Vale of Glamorgan Council to express the concern of the Town Council over the fact that certain projects are at risk and request that adequate funding is provided to ‘Valeways’ for the forthcoming financial year.  
**Resolved** as proposed.
- 12.3      Notification received from the Public Services Ombudsman in association with ‘One Voice Wales’ of a seminar to be held on ‘Complaints Handling’ on 21<sup>st</sup> February 2008 at 7pm at the Miskin Hotel, Llantrisant.  
**Proposed** by Councillor Mrs S M Cox, seconded by Councillor Mrs M Arnold that Councillor L E Taylor and/or The Town Clerk should attend.  
**Resolved** as proposed.
- 12.4      Received from the Vale of Glamorgan Council, ‘Statement of Licensing Policy’. The Town Clerk holds a copy of the Policy.  
**Noted.**
- 12.5      Letter received from the Rectorial Benefice of Cowbridge in response to the letter sent from the Town Council raising a numbers of concerns. The letter referred to the area where the Holm Oak had been felled and advised that it was intended for the area to be seeded in the springtime. The church will endeavour to discourage any parking inside the gates of the churchyard and this is a shared concern with the Town Council. Any impact the proposed works to the church may have on the fabric or surrounding areas will be kept to a minimum and there will be a contractual obligation for contactors to preserve these and any damage caused made good. Marquees are only erected for community events and additionally for the benefit of the councillors at Remembrance and Civic Sunday and the locking of the gates whilst the marquee erected is to preserve its safety.

**Page seven**

- Item 12: Correspondence (continued)**  
The letter then referred in greater detail about locking the gates on a more permanent basis and sought permission from the Town Council for this to be done from 'dusk until 9.30a.m, the following morning.  
The letter emphasised the value it places on good working relationship enjoyed between the Church and the Town Council and how it should continue.  
**Proposed** by Councillor G A Cox, seconded by Councillor Mrs L Adams that the Town Clerk should reply to request that the church gives consideration for the whole area where the Holm Oak stood to be re-turfed rather than re-seeded and that the church gives consideration for the Yew trees to be trimmed. With regard to locking the gates, the letter should request additional information as to the problems being experienced.  
**Resolved** as proposed.
- 12.6 Copy letter sent from The Leader of the Vale of Glamorgan Council to the Communications Director for Llandow Newydd Partnership in relation to the Vale of Glamorgan Council's Local Development Plan Draft Preferred Strategy.  
**Noted.**
- 12.7 Letter received from the Vale of Glamorgan advising of the Local Development Plan Draft Preferred Strategy and Initial Sustainability Appraisal Report – Pre-Deposit Consultation. A response to the document is required by 27<sup>th</sup> February 2008.  
*An Exhibition will be held at Cowbridge Leisure Centre Wednesday 30<sup>th</sup> January.*  
This item will be placed on the agenda for the next Planning Committee meeting.
- 12.8 Information received from 'One Voice Wales' in respect of the sewer at the Limes Cemetery. The legal advice was based on the information, which had been forwarded and suggested that further information should be obtained before a comprehensive response could be provided.  
**Proposed** by Councillor W H Evans, seconded by Councillor Mrs L Adams that the matter is referred to Finance and General Purposes Committee and that the Chairman of the Leisure and Amenities Committee is co-opted for the purpose of discussions in connections with the sewer.  
**Resolved** as proposed.
- 12.9 Acknowledgement received from John Maitland Evans in respect of the letter sent from the Town Council regarding the sewer at the Limes Cemetery. Mr Evans advised that the matter has been passed to the Head of the Legal Department Mr Peter Evans.  
**Noted.**
- Item 13: Publications (All held by the Town Clerk unless otherwise stated).**  
**13/08**
- 13.1 The Insolvency Service News – January 2008  
**Noted.**

**Page eight**

**Item 13: Publications (continued).**

13.2 The Clerk – January 2008  
**Noted.**

13.3 Clerks and Councils Direct – January 2008  
**Noted.**

**Item 14: Documents for sealing.**

**14/08**

14.1 Exclusive Right of Burial for Cremation Plot D7 in The Limes Cemetery purchased by Mr L Hurley, White Lodge, St Quentins Close, Cowbridge.

**Item 15: Date and time of next Meeting.**

**15/08** Tuesday 19<sup>th</sup> February 2008 at 7.00pm.

Councillor D W Morris  
**Deputy Mayor.**

Date minutes signed