

Cowbridge with Llanblethian Town Council
Minutes of the Town Council Meeting
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 22nd February 2005 at 7.00pm.

Present: Mayor - Councillor Mrs S M Cox
Deputy Mayor - Councillor Mrs G Baty (*arrived at start of Item 5*).
Councillors: Mrs L Adams, Mrs M Arnold, Mrs A Burges, W H Evans,
H W Field, J R Harris, R G Jones, H L Morgan (*arrived at start of Item 7*),
D W Morris and A Thomas.

In Attendance:

Town Clerk - Mr Andrew Davies
Administrative Assistant - Mrs Jackie Griffin
Sergeant Nick Kihlberg
The Treasurer – Mrs J Tyre

The Mayor opened the meeting with a prayer.

Item 1: **Apologies for Absence.**
14/05 Councillors : G A Cox, A Williams and Mrs M Y Williams MBE.

Item 2: **Declarations of Interest.**
15/05 Councillor Mrs L Adams – Planning – Any items relating to The Limes.

Item 3: **The Treasurer's Report.**
16/05 The report was presented by Councillor J R Harris in the initial absence of the Treasurer, Mrs J Tyre. The Receipts and Payments Account for the period 1st April 2004 to 31st January 2005 and statement of bank balances as at 31st January 2005 had previously been circulated.

Balances as at the 31st January 2005.

Current Account:	£ 1,500.00
Investment Gold Account:	£33,291.32
Treasury A/c)Money Mrkt	£50,000.00

Total	£84,791.32
Less Outstanding Cheques	£ 438.67

	£84,352.65

Proposed by Councillor H W Field, seconded by Councillor Mrs M Arnold, that these reports be accepted and adopted.

Resolved: This report be adopted.

Page two

Item 4: To confirm the minutes of the Town Council Meeting held on 17/05 25th January 2005.

Councillor J R Harris referred to Item 9c which should read:

“which equated to an increase of 3.8p per week for a ‘Band D’ property”.

Proposed by Councillor A Thomas, seconded by Councillor R Jones, and **Resolved** that the amended minutes of the Town Council Meeting held on 25th January 2005 were confirmed as a correct record and were duly signed.

Item 5: Matters arising from Town Council Meeting held on 18/05 25th January 2005.

Councillor J R Harris referred to Item 5, in respect of the Downs Filling Station. The Town Clerk confirmed that he has written requesting that the Town Council is kept up-to-date with the progress of the prosecution.

Item 6: Community Police Matters. 19/05

Sergeant Kihlberg gave details of the monthly crime figures, which totalled 15 and included 3 offences of public order, 2 attempted burglaries, 2 thefts from motor vehicles and criminal damage.

Sergeant Kihlberg confirmed that traffic wardens are currently present in Cowbridge during weekends as well as weekdays.

Reference was made to the recent fatal accident on Five Mile Lane which involved an off duty police officer who had spent two years based at Cowbridge.

Councillor Mrs Arnold advised that she had been contacted about an incident at the Limes and Sergeant Kihlberg confirmed that the persons involved had been spoken to and he would arrange for an officer to visit residents.

Item 7: Road Safety. 20/05

Sergeant Kihlberg advised that the speed camera had been in operation recently and two-hour sessions at three locations had produced the following results, St Nicholas – 0 offences; Bonvilston – 19 offences; Aberthin – 12 offences.

Members discussed the following matters:-

- Parking problems on Broadway where building work is being carried out to a property and vans are being parked with effect that buses and vehicles are having difficulty passing.
- Road markings at the speed reduction chicane on Broadway have faded and require re-painting and also the lines outside the school.
- An overgrown hedge on Constitution Hill causing traffic to veer into the road.

Sergeant Kihlberg advised that he would investigate all the items discussed.

Item 8: Reports: 21/05 a) Mayor

Monday 31st January - The Mayor and Consort attended a preview of an exhibition of patchwork and quilts made by Glamorgan Quilters at the Old Hall, Cowbridge with refreshments.

Item 8:

Reports:

a) Mayor (Continued).

Thursday 3rd February - The Mayor attended School Watch hosted by South Wales Police in the Main Hall, Cowbridge. The Mayor sat on the Panel of Judges.

Friday 4th February - The Mayor and Consort attended a Charity Dinner hosted by Mayor of the Vale of Glamorgan Council, Councillor E T Williams at the Corporate Suite, Civic Office, Barry with the proceeds to Parkinson's disease Clinic at Rookwood Hospital.

Thursday 10th February - The Mayor hosted a Cheese and Wine Evening held in the Lesser Hall, proceeds to the Vale of Glamorgan Show. The event included a private viewing of the Museum. The event was a great success and raised almost £800.00.

b) Town Clerk's Report

The Town Clerk referred to the Good Citizens Award for 2005, publicity for which should be started shortly, if it is the intention of the Town Council to continue.

Members were unanimous that the award should continue and the necessary action taken.

Dates for your diaries:

Monday 14th March – Monday Club Annual Dinner

Tuesday 22nd March (6pm Council Chamber) – Talk by Regional Co-ordinator National Assembly.

Saturday 14th May – Mayor's Ball

Payment of the accounts to be ratified
Expenses totalling £17,067.27 to be paid.

Proposed by Councillor H W Field, seconded by Councillor W H Evans, that the payments of the accounts be ratified.

Resolved as proposed.

**Item 9:
22/05**

Reports of Committees.

a. Leisure & Amenities.

Councillor Mrs M Arnold reported on the meeting held 7th February 2005
Councillor Mrs Arnold expressed disappointment that the work to the trees at Cae Rex Allotments has not yet been carried out.

Proposed by Councillor Mrs G Baty, seconded by Councillor R Jones, that the report be accepted and adopted.

Resolved as proposed.

b. Planning.

Councillor Mrs L Adams reported on the meeting held 7th February 2005.
Members discussed concerns regarding the Planning Application relating to the development on the Bridge Garage Site and resolved that the Town Clerk should contact the Vale of Glamorgan Council, Planning Department without delay. The items were:

- The line of the footings of the wall, which will front the property onto the High Street, these appear to be encroaching onto the footpath.

Item 9: Reports of Committees.

b. Planning. (Continued)

- The space allowed on the riverside of the development for a 'river walk'.
- Holes at the base of the original wall running down through The Limes, which appear to be for drainage of surface water.
- Reassurance that the footpath along the High Street is made good and pavio blocked to match existing.

Proposed by Councillor R Jones, seconded by Councillor H W Field, that the report be accepted and adopted.

Resolved as proposed.

c. Finance and General Purposes Committee

Councillor J R Harris reported on the meeting held 8th February 2005

Councillor J R Harris highlighted that the fees had been reviewed for the Cemetery and hire of the Town Hall

Proposed by Councillor D Morris, seconded by Councillor H L Morgan, that the report be accepted and adopted.

Resolved as proposed.

d. Town Hall

Councillor W H Evans reported on the meeting held 8th February 2005

- Item 9 - Councillor Evans has contacted 'Aztec Joinery about a quotation to replace to replace the existing notice boards outside the Town Hall.
- Item 8a - The disabled toilet has been completed all bar a few minor details.
- Item 5a – The Town Clerk advised that repair work has been carried out but not to the required standard and the matter is still ongoing.

Councillor Mrs G Baty congratulated the Committee on the installation of the disabled toilet and Councillor J R Harris suggested that the facility should be inserted into the terms and conditions on the booking form so that hirers are aware of its existence.

Proposed by Councillor H L Morgan, seconded by Councillor Mrs L Adams, that the report be accepted and adopted.

Resolved as proposed.

Item 10. Consultation Document – providing indemnities to members and officers of relevant authorities.

Noted.

Members resolved that a letter is sent advising that the Town Council has no observations to make.

Item 11: Reports of Representatives.

23/05

11.1

Cowbridge and Llanblethian United Charities.

No meeting.

- Item 11: Reports of Representatives. (Continued)**
- 11.2 Evan Jenkins Charity.**
No meeting.
- 11.3 Cowbridge Institute Charity.**
Councillor Mrs G Baty was unable to attend the last meeting.
- 11.4 One Voice Wales.**
Next meeting 28 February, 2005
- 11.5 Conservation Area Advisory Sub-Group.**
No meeting.
- 11.6 Cowbridge and District Museum Trust.**
No meeting.
- 11.7 Cowbridge Town Twinning Association.**
No meeting. Spaces are available on the bus for the trip to Clisson should any members be interested in going.
- 11.8 Joint Liaison Association on Footpaths.**
No meeting.
- 11.9 Governing Body of Y Bont Faen Primary School.**
Next meeting 17 March 2005.
- 11.10 Governing Body of Ysgol Iolo Morganwg.**
Councillor Mrs L Adams was unable to attend the last Governors meeting but attended a recent parents meeting, when concerns over lunchtime supervision were discussed.
- 11.11 Cowbridge Chamber of Trade.**
No meeting.
- 11.12 Cowbridge in Bloom.**
No representative.
- 11.13 Rural Vale Police/Community Consultative Group.**
No representative.
- 11.14 Best Kept Village.**
No representative.
- 11.15 Ystradowen Recreation Ground and Allotments Charity.**
See correspondence – Item 12.3
- 11.16 Community Liaison Committee.**
Councillor J R Harris advised that the next meeting will be held on 19th April but the date clashes with a Council meeting. Apologies to be sent on behalf of Councillor Harris.

Item 11: Reports of Representatives. (Continued)
11.17 Walled Towns Friendship Circle.

Councillor A Thomas advised there has been no meeting. There is a to a Symposium in Holland. Enclosed with the details of the Symposium was information about an Exchange for an 18-23 year old, with all expenses paid apart from the fare. It was agreed that the information could be given to the Comprehensive School to find a possible candidate and for a copy to be placed on the Town Council's Notice Board.

11.18 Vale of Glamorgan Buildings Preservation Trust.

No meeting,

11.19 Age Concern 'Good Neighbour Scheme'

No meeting.

11.20 Charter 750 Trust.

The AGM is to be held on 28th February 2005.

Councillor J R Harris gave a brief report on the last meeting of the Food and Wine Festival Committee.

Item 12: Correspondence.

24/05

12.1

Letter received from 'One voice Wales', which referred to the Research Study into the Role Functions and Future of Community and Town Councils in Wales when training was identified as a key issue. One measure set up by the Welsh Assembly Government to address and identify this, is the formation of a National Training Advisory Group. (NTAG) As part of the consultation exercise, it is proposed to hold a series of 'focus group' meetings in each of the 16 regional areas of 'One Voice Wales' and for each group to comprise of 15/16 elected Councillors with a diverse range of experience. Attached with the letter is an 'Expression of Interest Form' for completion by any interested Councillor.

Noted.

The Town Clerk confirmed that each member has received a copy of the letter and an 'Expression of Interest Form' which members should complete and return direct should they wish to be considered for the 'focus group.'

12.2

Received from the Vale of Glamorgan Council a copy of the renewal notice for the Public Entertainment Licence in respect of the Duke of Wellington Hotel, Cowbridge.

Noted.

12.3

Letter received from Llanharry Community Council in respect of The Allotment and Recreation Ground Charity, Ystradowen Allotment Charity and concerns raised by that Council regarding current action being taken by the majority of the Trustees.

Members considered the letter and its content at length.

Proposed by Councillor H L Morgan, seconded by Councillor H W Field that a letter of acknowledgement is sent to the Clerk of Llanharry Community Council advising that the Town Council are not in a position to make any comment on the matter and rely upon the integrity of the Trustees.

Resolved as proposed.

Page seven

Item 12: Correspondence. (Continued)

- 12.4 Letter received from National Assembly for Wales advising of a Public Meeting of the National Assembly Regional Committee to be held at the Rhydycar Leisure Centre, Merthyr Tydfil on Friday 4 March between 9.30am and 12.30am. The theme of the meeting is "Coast to Valleys Regeneration"
Noted.
- 12.5 Received from the Vale of Glamorgan Council a copy of the renewal notice for the Public Entertainment Licence in respect of Aberthin Village Hall.
Noted.
- 12.6 Letter received from Wenallt Licensing Services enclosing a copy of the application for the Transfer of Justices Licence in respect of Ye Olde Masons Arms, Cowbridge. The application is due to be heard before the Barry Magistrates' Court on 7 April, 2005.
Noted.
- 12.7 Letter received from the Vale of Glamorgan Council in respect of the 'Rights of Way' Improvement Plan. The letter advised that at a recent workshop of the Vale of Glamorgan Local Access Forum, members felt that an effective means of assessing the current condition of public rights of way and establishing user needs is to engage local Town and Community Councils as well as other user groups. A briefing note setting out how the Council can help in the assessment is attached. The letter also offered a presentation by the Forum's members to the Council to explain the process more fully.
Noted.
Members agreed that the offer of the Presentation should be taken up and that a convenient date and time would be Monday 7th March at 6.00pm prior to the Leisure and Amenities Committee meeting. This would be open to all members, not solely those on that Committee.
- 12.8 Letter received from Mr David Jones in respect of two new road signs directing traffic for the M4 into Cowbridge. One sign is outside Nash Manor and the other is at the crossroads where the road from Sigingstone and the Vale Business Park.
Members considered the points raised in the letter and fully supported them and agreed the Vale Council should be advised of their support by the Town Clerk.
The Town Clerk confirmed that he has already sent Mr Jones' letter to the Operational Manager of the Highways Department at the Vale Council and advised Mr Jones of this action.

Item 13: Publications Received (All held by Town Clerk unless stated).

25/05 None.

Item 14: Documents for sealing.

26/05

- 14.1 Exclusive Right of Burial for Cremation Plot No.B6 purchased by Mr and Mrs M D Porter, 18 Geraints Way, Cowbridge.
- 14.2 Exclusive Right of Burial for Cremation Plot No.B8 purchased by Mr and Mrs D R Jones, 12 Porth y Green Close, Llanblethian, Cowbridge.
All documents sealed.

Item 15
27/05

Date and time of next Meeting.
Tuesday 22nd March 2005 at 7.00pm.

Councillor Mrs S M Cox
Mayor

Date minutes signed.