

Cowbridge with Llanblethian Town Council
Minutes of the Town Council Meeting
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 19th February 2008 at 7.00pm.

Present: Deputy Mayor – Councillor D W Morris
Councillors: Mrs L Adams, Mrs M Arnold, A E Banks, Mrs G Baty,
Mrs A Burges, G A Cox, Mrs S M Cox, W H Evans, J R Harris, L E Taylor,
A Thomas and Mrs M Y Williams MBE.

In Attendance:

Town Clerk - Mr Andrew Davies
Administrative Assistant - Mrs Jackie Griffin
P C M Deere

Councillor G A Cox opened the meeting with a prayer.

Item 1: **Apologies for Absence.**
16/08 Councillors: H Ll-Morgan and A Williams
Treasurer Mr J Nixon
Inspector S Clarke

Item 2: **Declarations of Interest.**
17/08 Councillor G A Cox – All Planning Matters.

Item 3: **The Treasurer's Report.**
18/08 The Report was presented by Councillor J R Harris in the absence of the
Treasurer.
The Receipts and Payments Account for the period 1st April 2007 to
31st January 2008 and statement of bank balance as at 31st January 2008 had
previously been circulated.

Balances as at the 31st January 2008.

Current Account:	£ 1,694.50
Investment Gold Account:	£ 53,118.99
Money Market	<u>£ 60,000.00</u>
Total	£ 114,813.49
Less Outstanding Cheques	<u>£ 357.20</u>
	<u>£ 114,456.29</u>

Proposed by Councillor J R Harris, seconded by Councillor Mrs G Baty,
that these reports be accepted and adopted.

Resolved: This report be adopted.

Item 4: To confirm the minutes of Town Council Meeting held on
19/08 22nd January 2008.

Proposed by Councillor L E Taylor, seconded by Councillor Mrs M Y Williams MBE and **Resolved** that the minutes of the Town Council Meeting held on 22nd January 2008 were confirmed as a correct record and duly signed.

Item 5: Matters arising from Town Council Meeting held on
20/08 22nd January 2008.

Councillor L E Taylor referred to Item 12.3 and advised that he would be unable to attend the seminar on 28th February.

Item 6: Community Police Matters.
21/08

Crime figures were circulated to all members.

PC Deere advised that three persons have been arrested in connection with recent dwelling burglaries of isolated properties in the Vale and are presently in custody.

There has been an increase in distraction burglaries across South Wales and vigilance is needed.

Two recent incidents were mentioned, one of which has been reported to the Police.

Item 7: Road Safety.
22/08

As a result of the recent work to Ddawen Bridge, the double yellow lines require reinstatement to discourage parking. PC Deere will bring the matter to the attention of Inspector Clarke, although this is a highways issue.

Item 8: Reports
23/08

Thursday 24th January 2008 – The Mayor attended the Annual Schools Council Presentation, organised by South Wales Police and attended by a number of local primary schools.

The Mayor attended the Holocaust Memorial Evening and the opening of the Holocaust Memorial Exhibition at The Gallery, Town Hall, Barry.

Friday 25th January 2008 – The Deputy Mayor attended the Official Launch of the Boulder Climbing Wall at Cowbridge Youth Centre.

Thursday 7th February 2008 – The Deputy Mayor and Deputy Mayoress attended the Town Mayor's Charity Dinner at Barry College (Glamorgan Suite) in support of Barry Hospital League of Friends.

b) Town Clerk's Report

The Town Clerk confirmed that Mayor Making would take place on Tuesday, 13th May 2008 in order to comply with statutory time limits.

All Councillors have been invited to the Licensing of Reverend Canon Belcher as Area Dean of The Vale of Glamorgan to be held on Tuesday, 4th March 2008. This coincides with committee meetings of Finance and General Purposes and Town Hall.

Proposed by Councillor J R Harris, seconded by Councillor G A Cox, that the meetings on Tuesday 4th March will change to Wednesday 5 March 2008. **Resolved** as proposed.

Item 8: Reports

b) Town Clerk's Report (Continued)

Dates for your diaries

Thursday 21st February 2008 – Big Screen – The Painted Veil.

Thursday 28th February 2008 at 7.00pm - PACT meeting – Vale of Glamorgan Office, Eastgate.

Thursday, 1st May 2008 – Local Elections

Tuesday 6th May 2008 – Meeting to sign Declarations of Acceptance of Office and Nominations for Mayor and Deputy Mayor.

Tuesday 13th May 2008 – Mayor Making.

Wednesday 14th May 2008 – Adjourned AGM.

Sunday, 13th July 2008 - Civic Sunday.

Payment of the accounts to be ratified

Expenses totalling £12,367.17 to be paid.

Proposed by Councillor Mrs S M Cox, seconded by Councillor J R Harris, that the payments of the accounts be ratified.

Resolved as proposed.

Item 9: Reports of Committees.

24/08

a. Leisure & Amenities.

Councillor D W Morris reported on the meeting held 4th February 2008.

Item 6.1 – agreed amendment to the minutes to include ‘...*that the hours are continued and the area cleared by 10am,*...

Item 7.4 – Letter to Centre Great should include a request for an indication when work will be completed on the Grammar School site.

Proposed by Councillor Mrs L Adams, seconded by Councillor A E Banks, that the amended report be accepted and adopted.

Resolved as proposed.

Councillor G A Cox left the meeting during the following report.

b. Planning.

Councillor Mrs S M Cox reported on the meeting held 4th February 2008.

The draft preferred strategy consultation document was discussed at a separate meeting held on Monday, 11th February and the response from the Town Council has been circulated at this meeting.

Proposed by Councillor Mrs L Adams, seconded by Councillor Mrs G Baty, that the report be accepted and adopted.

Resolved as proposed.

c. Finance and General Purposes Committee

Councillor J R Harris reported on the meeting held on 5th February 2008

Proposed by Councillor Mrs S M Cox, seconded by Councillor L E Taylor, that the minutes are amended to read ‘...*transfer of property such as housing stock and sewers etc.*

Resolved as proposed.

Councillor Mrs S M Cox referred to item 6 and advised that Section 181, Local Government Act 1972 refers to transfer of functions in relation to water and sewerage and specifies “the local authority shall for any district, be the district council and for any London borough, be the borough council.”

- Item 9: Reports of Committees.**
- c. Finance and General Purposes Committee (Continued)**
Item 10.1 – Ystradowen Allotment and Recreational Ground Charity – invitations for applications for financial assistance (*closing date 29th February*).
- Proposed** by Councillor Mrs S M Cox, seconded by Councillor Mrs M Y Williams MBE that a meeting is held to comprise of Councillors J R Harris, Mrs G Baty, W H Evans and Mrs S M Cox to discuss the possibility of submitting an application to the Charity for play equipment at Aberthin and/or Llanblethian.
- Resolved** as proposed.
- Proposed** by Councillor Mrs G Baty, seconded by Councillor L E Taylor, that the amended report be accepted and adopted.
- Resolved** as proposed.
- d. Town Hall**
Councillor W H Evans reported on the meeting held 5th February 2008 and advised that the steps with handrails for the stage in the Main Hall have been ordered and that the problem with the loop system in the Chamber is being addressed.
- Proposed** by Councillor Mrs M Y Williams, seconded by Councillor J R Harris, that the report be accepted and adopted.
- Resolved** as proposed.
- Item 10: Reports of Representatives.**
25/08
- 10.1 Cowbridge and Llanblethian United Charities.**
Councillor D W Morris reported on a meeting held on 12th February at which a new Trustee, Mr Peter John, was appointed.
- 10.2 Evan Jenkins Charity.**
No meeting.
- 10.3 Cowbridge Institute Charity.**
Next meeting 27th February 2008.
- 10.4 One Voice Wales.**
Councillor Mrs S M Cox reported on a meeting held on 28th January at which training packages were discussed, the new Website and information relating to forthcoming elections. The venue for the next AGM is being considered as well as future translation facilities.
- 10.5 Conservation Area Advisory Sub-Group.**
No meeting.
- 10.6 Cowbridge and District Museum Trust.**
Next meeting 20th March 2008.
- 10.7 Cowbridge Town Twinning Association.**
No meeting.

- Item 10: Reports of Representatives. (Continued)**
- 10.8 Joint Liaison Association on Footpaths.**
Next meeting 20th March 2008.
- 10.9 Governing Body of Y Bont Faen Primary School.**
No meeting.
- 10.10 Governing Body of Ysgol Iolo Morganwg.**
No representative.
- 10.11 Cowbridge Chamber of Trade.**
Councillor A E Banks reported on a meeting held 4th February 2008 at which the new town 'logo' was discussed. Meetings are now being held very regularly on a monthly basis.
- 10.12 Cowbridge in Bloom.**
Councillor G A Cox reported on a meeting held 31st January at which the summer floral displays were discussed.
- 10.13 Rural Vale Police/Community Consultative Group.**
Next meeting 28th April 2008.
- 10.14 Best Kept Village.**
No meeting.
- 10.15 Ystradowen Recreation Ground and Allotments Charity.**
No meeting.
- 10.16 Community Liaison Committee.**
Councillor J R Harris reported on a meeting held on 29th January at which there was a presentation given by South Wales Police in relation to drugs enforcement in the Vale.
- 10.17 Walled Towns Friendship Circle.**
No meeting.
- 10.18 Vale of Glamorgan Buildings Preservation Trust.**
No meeting.
- 10.19 Age Concern 'Good Neighbour Scheme'.**
Next meeting first week of March.
- 10.20 Vale of Glamorgan Community Safety Partnership.**
No meeting.
- 10.21 Cowbridge Charter Trust.**
Councillor Mrs S M Cox reported on the last meeting at which restoration of the town walls was discussed.
Primroses have recently been planted on Primrose Hill with the assistance of HM Parc Prison.

Item 10: Reports of Representatives. (Continued)

10.22 Fair Trade Group

Councillor Mrs L Adams advised that there will be a 'Fair Trade' Market in the Main Hall on Saturday 1st March. The town has now achieved 'Fair Trade' status and will receive a certificate. It was agreed that the Town Hall Committee should discuss the best place for this to be displayed.

10.23 Creative Rural Communities.

Next meeting 21st February 2008.

Item 11: Youth Council.

26/08

No matters arising.

Item 12: Cowbridge Grammar School 400th Anniversary.

27/08

Councillor Mrs L Adams reported on a meeting she had attended with Creative Rural Communities, Head and Deputy Head of Cowbridge Comprehensive School and Old Boys Association. Amongst the topics discussed were the following:-

- 'Cowbridge 400' – Website;
- Church Service at Holy Cross Church followed by Reception at the Leisure Centre;
- 'Time Line' at the Comprehensive School;
- Dinner;
- Exhibition in Old Hall and involvement of Cowbridge and District Museum Trust.

Item 13: Correspondence

28/07

13.1

Response received from the Vale of Glamorgan Council in relation to Work to Trees in the Parking Area adjacent to the Police Station.

Members considered the content of the letter and agreed that a further letter should be sent from the Town Council.

Proposed by Councillor J R Harris, seconded by Councillor Mrs G Baty, that the letter expresses the strong displeasure of the Town Council on the way the matter was handled and that it is not accepted that the Town Council is expected to discuss replanting of any trees with the Youth Centre Manager. **Resolved** as proposed.

Councillor G A Cox advised that in his capacity as a Vale of Glamorgan Councillor he has been in contact with the Planning Department and requested that the trees be replaced with a similar mature specimens.

13.2

Various responses to the letter sent to Mr Ieuan Wyn Jones AM and the Town Clerk confirmed these to be from Welsh Assembly Government, The Vale of Glamorgan Council, David Melding AM, Chris Franks AM and John Smith MP.

Members agreed that the purpose of the exercise to draw attention to their concerns regarding future transport schemes in the Rural Vale has been achieved. It was decided that confirmation be sought from the Welsh Assembly Government that a copy of their letter has been sent to all those individuals originally written to by the Town Council.

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- Item 13: Correspondence (Continued)**
- 13.3 Letter received from Welsh Assembly Government in respect of ‘Stakeholder Survey 2008’ that is being carried out by Sir Jon Shortridge, Permanent Secretary. The survey runs until 3rd March 2008 and is for the purposes of obtaining feedback on ways in which Welsh Assembly Government Officials can build on and improve stakeholder relationships. Members agreed to hold a meeting on Tuesday 26th February 2008 at 10am for anyone interested in order to discuss and complete the survey. The Town Clerk will obtain further details.
- 13.4 Letter received from Welsh Assembly Government in respect of Member Code of Conduct, Section 183, Local Government and Public Involvement in Health Act 2007. The letter advises of what action is required to be taken by all elected members and those co-opted members with voting rights by 1st May 2008. A proforma had been provided and this was circulated to all members at the meeting, for them to sign.
- Item 14: Publications (All held by the Town Clerk unless otherwise stated).**
29/08
- 14.1 Received from SEWTA – Annual Report 2006/7.
Noted.
- 14.2 One Voice Wales – ‘The Voice’ - January 2008.
Noted.
- 14.3 Local Democracy Week (15th/19th October 2007) Report.
Noted.
- 14.4 CPRW Publication – Winter 2008.
Noted.
- Item 15: Documents for sealing.**
30/07
- Exclusive Right of Burial for Grave N164 in The Limes Cemetery purchased by Mrs Mellisa Powell, 39 Hillside Drive, Cowbridge.
Document sealed.
- Item 16: Date and time of next Meeting.**
31/08
- Tuesday 18th March 2008 at 7.00pm.

Councillor H L. Morgan
Mayor.

Date minutes signed