

**Cowbridge with Llanblethian Town Council**  
**Minutes of the Town Council Meeting**  
**held in the Council Chamber, Cowbridge Town Hall,**  
**on Tuesday 17<sup>th</sup> February 2004 at 7.30pm.**

**Present:** Mayor - Councillor H W Field  
Deputy Mayor - Mrs S M Cox  
Councillors: Mrs L Adams, Mrs M Arnold, Mrs G Baty, J R Harris,  
J L Jones, H L Morgan, A Williams and Mrs J Williams.

**In Attendance:**  
Town Clerk - Mr Andrew Davies  
Administrative Assistant - Mrs Jackie Griffin  
Mrs J Tyre, The Treasurer  
Police Inspector Chris Patterson

**Item 1:**           **Apologies for Absence.**  
**19/04**           Councillors G A Cox, W H Evans and V W Eveleigh

**Item 2:**           **Declarations of Interest.**  
**20/04**           Councillor Mrs S M Cox, any matters relating to Y Bont Faen Primary School, Planning Minutes (Item 5.14) and Cowbridge Charter 750.  
Councillor Mrs L Adams, The Limes and Planning Minutes (Items 5.8 and 5.14)  
Councillor Mrs J Williams Planning Minutes (Items 5.3 and 5.14) and any matters relating to Y Bont Faen Primary School.  
Councillor Mrs M Arnold, Correspondence Item 12.6.

**Item 3:**           **The Treasurer's Report.**  
**21/04**           The report was presented by the Treasurer, Mrs J Tyre. The Receipts and Payments Account for the period 1<sup>st</sup> April 2003 to 31<sup>st</sup> January 2004 and the statement of bank balances as at 31<sup>st</sup> January 2004 had previously been circulated.

Balances as at the 31<sup>st</sup> January 2004.

Current Account:	£ 1,500.00
Investment Gold Account:	£ 79,997.10
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Total	£ 81,497.10
Less Outstanding Cheques	£ 206.43
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	£ 81,290.67
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**Proposed** by Councillor J R Harris, seconded by Councillor Mrs S M Cox, that this report be accepted and adopted.

**Resolved:** This report be adopted.

The Treasurer advised that she would review the interest rates and the accounts available to the Council and report back.

**Item 4: To confirm the minutes of the Town Council Meeting held  
22/04 20<sup>th</sup> January 2004.**

Page six of the minutes was not circulated to members and the Town Clerk apologised for his mistake and advised that the minutes will be re-circulated correctly.

Item 11.1 should read "...who do not have any direct involvement with the Charter Trust."

**Proposed** by Councillor J L Jones, seconded by Councillor H L Morgan, and **Resolved** that the amended minutes of the Town Council Meeting held on 20<sup>th</sup> January 2004, excluding page six, was confirmed as a correct record and was duly signed.

**Item 5: Matters arising from Town Council Meeting held on 20<sup>th</sup> January  
23/04 2004.**

No matters arising.

**Item 6: Community Police Matters.  
24/04**

The crime figures, which totalled 25 for January were circulated and explained by Inspector Patterson. Out of the ten reported thefts, five have been detected and related to the same persons. The remainder involved the theft of unattended items.

Councillor A Williams referred to the sign which has been placed in the "Spar" shop window warning motorists not to park on the 'zig-zags', which he thought was a good idea. Inspector Patterson advised that despite this, motorists persisted parking there and his Officers are still issuing tickets. The Inspector has submitted another report requesting barriers are placed along the pavement for the length of the 'zig-zags'.

**Item 7: Road Safety.  
25/04**

Inspector Patterson referred to the following matters raised at the last meeting:

- The Highways Department have been contacted with regard to the flooding problem on the Aberthin Road close to the traffic calming measures.
- Parking in the proximity of Basils Restaurant (double yellow lines) no offending vehicles were seen when Officers patrolled the area.
- Parking on Llantwit Major Road, close to the junction – Inspector Patterson has spoken to the Contractor and as a result the situation has improved.
- Inspector Patterson has spoken to the Contractors involved with construction of the new houses at The Limes. Members advised that congestion still appears to be a problem there.
- The Contractors on Church Road have been spoken to by Inspector Patterson regarding the problems that their vehicles are causing, especially to buses. Councillor Mrs Baty confirmed that the problem is still occurring and Inspector Patterson requested that details should be passed to the Police at the time to enable Officers to attend.

Members of the Council raised further points:

- Councillor A Williams referred to the sharp bend on Geraints Way where a "drum" and sand bags have been left on the pavement for a considerable period causing an obstruction.
- Councillor Mrs G Baty referred to the safety side of vehicles being washed at the rear of the Horse and Groom where lying water was freezing in the cold weather.

**Item 7: Road Safety. (Continued).**

The Town Clerk advised members that he had written to the Vale of Glamorgan Council to request consideration be given for street lighting at Church Hill Close, Llanblethian, the Aberthin Road between the school and the village and additional lighting along the footpath running from the High Street to the Twt Park. The response from the Vale confirmed that Church Hill Close is already included within the Vale's list of proposed schemes and that the Aberthin Road and the footpath from the High Street will now be added.

In relation to the lighting on the Aberthin Road, the Town Clerk queried whether this might be considered under the "Safer Routes to School" scheme and upon advice contained in the letter, has written to the appropriate department.

Inspector Patterson referred to the Parade being held on Saturday, 13<sup>th</sup> March 2004 to mark the Charter celebrations. He advised that, for security reasons, there will be no parking on either side of the road for the length of the march i.e. from the Broad Shoard to Druids Green.

**Item 8:  
26/04**

**Reports:**

**a) Mayors Report :**

**Friday 23<sup>rd</sup> January** - The Mayor and Mayoress attended a 'Burns Night' Charity Dinner at The Corporate Suite, Civic Offices, Barry, hosted by the Chairman of the Vale of Glamorgan Council, Councillor A G Powell. Proceeds in aid of Motor Neurone Disease Association.

**Wednesday 4<sup>th</sup> February** - The Mayor attended 'The Gathering' in support of KRUF at the Institute for Nephrology, University of Wales College of Medicine, Cardiff.

**Thursday 5<sup>th</sup> February** - The Mayor attended 'Young Consumers of the Year' Competition 2004 at the Council Chamber, Civic Offices, Barry with 4 teams from schools across the Vale of Glamorgan Council.

**Tuesday 10<sup>th</sup> February** - The Mayor attended a meeting at RAF St Athan to discuss the arrangements for the Charter Day Parade.

**b) Town Clerk's Report**

Monday, 1<sup>st</sup> March 2004 - Holy Cross Church - Visit by Prince of Wales.

Saturday, 13<sup>th</sup> March 2004 Charter Day – Military Parade and other events. Members of the Town Council are invited to join the Mayor for a sherry reception at 9.30am.

Payment of the accounts to be ratified.

Expenses totalling £9,029.45 to be paid.

**Proposed** by Councillor S M Cox, seconded by Councillor J L Jones, that the payments of the accounts be ratified.

**Resolved** as proposed.

**Item 9:  
27/04**

**Reports of Committees.**

**a. Leisure & Amenities.**

Councillor Mrs M Arnold reported on the meeting held on 2<sup>nd</sup> February 2004. Councillor J R Harris referred to item 7.7 in respect of the quotation received from Mr Colin Anstee for a five-year maintenance programme for Southgate. The committee have recommended that quarterly rather than a monthly maintenance contract should be tried initially. The Town Clerk confirmed that he was waiting for a revised figure on that basis.

**Item 9: Reports of Committees**

**a. Leisure & Amenities. (continued)**

With regard to the quotation received from Colin Anstee in respect of the Twt Park (£1,083), this included removal of ivy and saplings on the boundary wall leading into the Park from Town Mill Road. The wall is part of the Old Grammar School and is not in the Town Council's ownership, therefore a revised figure is to be obtained to exclude this work.

Councillor Mrs S M Cox reported to members that at a visit made by officers of the Vale of Glamorgan Council to Holy Cross Churchyard, compliments were paid to how good the grounds to the front of the church are looking.

**Proposed** by Councillor Mrs G Baty, seconded by Councillor Mrs J Williams that the report be accepted and adopted.

**Resolved** as proposed.

**b. Planning.**

Councillor Mrs G Baty reported on the meeting held 2<sup>nd</sup> February 2004.

**Proposed** by Councillor J R Harris, seconded by Councillor J L Jones that the report be accepted and adopted.

**Resolved** as proposed.

Councillors Mrs S M Cox, Mrs J Williams and Mrs L Adams abstained.

**c. Finance and General Purposes Committee**

Councillor J R Harris reported on the meeting held 3<sup>rd</sup> February 2004 and drew members attention to item 7 – the increase to the Town Hall Hiring fees and Cemetery fees.

Councillor Harris then referred to item 12.1 in respect of the Town Flag. A quotation has been received for two styles of the flag, the first to contain the content of the shield only (£230.00) and the second for the entire coat of arms (£436.00).

The Town Clerk advised members that neither style of flag could be produced in time for St David's Day on March 1<sup>st</sup> but the flag of St David's (£33) would be available.

**Proposed** by Councillor H L Morgan seconded by Councillor Mrs M Arnold, that the flag of St David's be purchased by the Town Council at a cost of £33.00, for the purpose of flying it on the Town Hall on St David's Day.

**Resolved** as proposed.

With regard to a 'Town' Flag, it was agreed that the cost of either style of flag was too much for the Town Council to consider. However the Council is agreeable for one to be purchased if funding can be obtained from elsewhere.

**Proposed** by Councillor Mrs G Baty seconded by Councillor Mrs J Williams that the report be accepted and adopted.

**Resolved** as proposed.

**d. Town Hall**

Councillor J L Jones reported on the meeting held 3<sup>rd</sup> February 2004 and drew member's attention to item 7.1 and the need to clarify the use of the Town Hall to display banners.

Councillor Mrs S M Cox advised members of a recent brochure produced by Vale Council of Voluntary Services in which reference was made to grant availability for the provision of disabled facilities. Councillor Mrs S M Cox will pass details to the Town Clerk.

**Item 9:**

**Reports of Committees**

**d. Town Hall (continued)**

**Proposed** by Councillor H L Morgan, seconded by Councillor Mrs J Williams, that the report be accepted and adopted.

**Resolved** as proposed.

**10.  
28/04**

**Charter Weekend**

Councillor Mrs S M Cox advised members that a programme of events is to be produced shortly and highlighted the following items.

- Thursday 11 February – Concert at Holy Cross Church – Welsh College of Music.
- Friday 12 February – Firework display – Cowbridge Rugby Club – start time to be confirmed.
- Saturday 13 February – Starting off at 9am Bridge FM with entertainment outside the Town Hall plus the Knights of Aramis, Community Procession, Military Parade, speech from the Mayor, Following the parade, there will be a delivery of specially brewed ‘Cowbridge Ale’. An exhibition is being held in the Town Hall including exhibits from the Glamorgan Records Office, History and Record Societies and Family History Society. At Old Hall there will be a medieval encampment.
- On Saturday night a medieval banquet is being held at the Duke of Wellington.
- Sunday 14 February – Rotary are organising two children’s treasure hunts.

Throughout the weekend there will be various types of street entertainment taking place. There will be a Road Closure in operation for Church Street during the whole weekend.

**Item 11:  
29/04**

**Reports of Representatives.**

**11.1**

**Cowbridge and Llanblethian United Charities.**

No meeting.

**11.2**

**Evan Jenkins Charity.**

No meeting.

**11.3**

**Cowbridge Institute Charity.**

Councillor Mrs S M Cox confirmed that at a recent meeting, a small number of grant applications were dealt with and as a result of a review of the accounts, revised funding arrangements has been set up, to maximise and protect the Trust’s investments.

**11.4**

**Cardiff and Vale Association of Local Councils.**

Next meeting 11 March 2004. Councillor Jones advised that he would be unable to attend.

**11.5**

**Conservation Area Advisory Sub-Group.**

Councillor Mrs Adams advised that she was present at the meeting for two of the planning matters in the Cowbridge area, ‘The Sweetings’ at Aberthin and Vale Forge in North Road and put forward the views of the Town Council. The group had no objections to both applications.

Councillor Mrs J Williams was also present at the meeting and gave the views of the Town Council in relation to the planning application for the land at The Limes which was subsequently refused by the group.

Councillor Mrs Adams declared an interest in this matter and left the meeting during its discussion.

- Item 11: Reports of Representatives.(continued)**
- 11.6 Cowbridge and District Museum Trust.**  
No meeting.
- 11.7 Cowbridge Town Twinning Association.**  
No meeting has been held but a social event, 'Poems and Pints' is being held on 28<sup>th</sup> February in the Lesser Hall.  
Councillor Mrs S M Cox confirmed that M Gilles Renoul would be visiting from Clisson on 13<sup>th</sup> March for the Charter weekend.
- 11.8 Joint Liaison Association on Footpaths.**  
Councillor Mrs M Arnold reported on a meeting held on 4<sup>th</sup> February. At the meeting it was confirmed the circular walk around the Town is now passable. The footpaths officer, Chris Jones-Jenkins confirmed that an objection in relation to the planning application for Hill House will be made because of loss of footpath 51.  
Councillor Mrs S M Cox congratulated the group in relation to the Circular route now being fully open.
- 11.9 Governing Body of Y Bont Faen Primary School.**  
A copy of the minutes of the meeting held 22<sup>nd</sup> January are held in the town Clerk's Office.
- 11.10 Governing Body of Ysgol Iolo Morganwg.**  
Councillor Mrs Adams advised that a meeting was held on 10<sup>th</sup> February when the proposed sports pitch, blue railings on the perimeter of the nursery school and use of hand held videos for school events were discussed.
- 11.11 Cowbridge Chamber of Trade.**  
Councillor Mrs Williams was aware that a meeting had been held but she had not been invited to attend.  
Councillor Mrs Cox had attended the meeting though not as a Town Council representative. She confirmed that the Chamber of Trade is looking to fully support the Cowbridge 750 celebrations.
- 11.12 Cowbridge in Bloom.**  
No meeting.
- 11.13 Rural Vale Police/Community Consultative Group.**  
Councillor Mrs G Baty confirmed that a meeting was held on 26<sup>th</sup> January when a police officer spoke to the group about speeding in the Vale and the use of cameras by members of the local community at St Brides Major.
- 11.14 Best Kept Village.**  
No meeting.
- 11.15 Ystradowen Recreation Ground and Allotments Charity.**  
No representative.
- 11.16 Community Liaison Committee.**  
Councillor Harris advised that at a meeting held on 27<sup>th</sup> January a presentation was given by Mr Neville Simms from 'Postwatch', which is the watchdog for postal services. Also discussed was the allocation of 'Christmas grants by the Vale of Glamorgan Council. The total grant available is £18,000, which is distributed to Barry (£11,000), Penarth (£3,000), Cowbridge and Llantwit Major (£2,000 each)

**Item 11: Reports of Representatives.(continued)**

**11.17 Walled Towns Friendship Circle.**

No meeting.

**11.18 Vale of Glamorgan Buildings Preservation Trust.**

No meeting.

**11.19 Cowbridge Charter Trust.**

See agenda item 10.

**Item 12: Correspondence.**

**30/04**

12.1

Copy letter to Vale Councillor A J Williams from the Vale of Glamorgan Council in respect of Public Transport Improvements. The letter referred to improvements being made to named bus stops within the Vale of Glamorgan and included the one at the rear of the Town Hall.

**Noted**

12.2

Letter received from the Vale of Glamorgan Council advising members of Equality & Diversity Training being held by the Vale of Glamorgan Council on 18 February, 2<sup>nd</sup> March and 11 March.

The letter was circulated to all members of the Council and anyone wishing to attend had to respond by 5 February.

**Noted**

12.3

Letter received from the Vale of Glamorgan Council in respect of 'Creative Rural Communities – Inspiring the Vale' The letter is inviting bids for the next round of Article 33 Funding and details of the support tem are contained in the letter. The Vale Council is looking for Communities to come forward with projects that specifically cover the promotion of the adaptation and development of rural areas under three basic headings:

- Basic services for the rural economy and population.
- Renovation and development of villages, and protection and conservation of the rural heritage
- Encouragement for tourist and craft activities.

In addition, the projects need to demonstrate that they meet the needs of the local community; involve or have the support of the local community; form part of a local community based strategy; provide added benefits to the area.

The grant rate is 80% with 20% match funding required.

Closing dates for any applications is 16 April 2004.

**Noted**

Members agreed that anyone wishing to form part of a sub-committee should meeting in the Council; Chamber on Tuesday 2<sup>nd</sup> March at 6pm

12.4

Letter received from the Vale of Glamorgan Council enclosing a recently produced leaflet about the services provided by the Vale of Glamorgan Highway Maintenance Division. The leaflet explains what is done to manage and maintain the lights and street signs for which the Council is responsible and advises on inspections and how street lighting emergencies are dealt with. Details of the telephone number to ring are also given if you spot a lighting problem as well as the information you will be required to give.

**Noted.**

Members referred to the lighting along the Llantwit Major Road, which is currently not functioning.

**Page eight**

12.5 Letter received from the Vale of Glamorgan Council containing the response for the request to mount two 'blue plaques' one on the Town Walls and one on Old Hall. The letter enclosed details of a 'licence agreement', which has been drawn up and involves costs of £110 per blue plaque, (surveyors fees £50.00, legal fees £50.00 and annual licence fee £10.00)  
The licence is valid for 12 months only and full public liability insurance must be taken out.  
Members discussed the matter and expressed their opposition to the proposed fees and that the agreement is renewable on an annual basis and will therefore attract further fees. Members also queried the cost of the surveyors as the Conservation Officer has already determined where the plaques should be sited.  
**Proposed** by Councillor J L Jones, seconded by Councillor Mrs J Williams that the Town Council, through the Town Clerk, respond to the effect that the Council does not agree with the terms of the licence or with the fees being levied.

12.6 Letter received from Mr T N Arnold in respect of planning applications made in relation to 17 Cae Rex, Llanblethian Cowbridge. The letter referred to the decision taken by the members of the Planning Committee and complained about the way that planning matters were dealt with by the Committee.  
**Noted.**  
Members agreed that the matter be adjourned until the next Town Council meeting for legal advice to be taken

**13. Publications Received (All held by Town Clerk unless stated).**

**31/04**

13.1 The Clerk – February 2004.  
**Noted.**

13.2

One Voice Wales – Prospectus  
**Proposed** by Councillor J L Jones, seconded by Councillor J R Harris, that the Town Council take out membership for an initial period of one year.  
**Resolved** as proposed.

**Proposed** by Councillor Mrs J Williams, seconded by Councillor Mrs G Baty, that Councillor J L Jones represents the Town Council at the Inaugural General Meeting to be held in April 2004, when One Voice Wales will be formally constituted as an organisation.  
**Resolved** as proposed.

**14. Documents for sealing.**  
**32/04**

None.

**15. Date and time of next Meeting.**  
**33/04**

Tuesday 16<sup>th</sup> March 2004 at 7.30pm.

Councillor H W Field  
**Mayor**