

Cowbridge with Llanblethian Town Council
Minutes of the Town Council Meeting
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 20th March 2007 at 7.00pm.

Present: Mayor – Councillor Mrs L Adams
Deputy Mayor – Councillor H LI Morgan
Councillors: Mrs M Arnold, A E Banks, Mrs G Baty (*arrived Item 5*),
Mrs A Burges, G A Cox, Mrs S M Cox, W H Evans, J R Harris, D W Morris,
L E Taylor, A Thomas and Mrs M Y Williams MBE.

In Attendance:

Town Clerk - Mr Andrew Davies
Administrative Assistant - Mrs Jackie Griffin
Inspector Patterson
Reverend Canon D Belcher
Treasurer – Mrs J Tyre

Reverend Canon Belcher opened the meeting with a prayer.

Item 1: **Apologies for Absence.**
31/07 Councillor A Williams.

Item 2: **Declarations of Interest.**
32/07 Councillor G A Cox – All Planning Matters and Leisure and Amenities
Report, Item 7.2.
Councillor Mrs S M Cox – Leisure and Amenities Report, Item 7.2
Councillor Mrs L Adams – Planning Report, Items 5.2 and 5.4.

Item 3: **The Treasurer's Report.**
33/07 The Report was presented by the Treasurer, Mrs J Tyre. The Receipts and
Payments Account for the period 1st April 2006 to 28th February 2007 and
statement of bank balance as at 28th February 2007 had previously been
circulated.

Balances as at the 28th February 2007.

Current Account:	£ 1,500.00
Investment Gold Account:	£ 50,826.25
Money Market	<u>£ 50,000.00</u>
Total	£102,326.25
Less Outstanding Cheques	<u>£ 3,393.99</u>
	<u>£ 98,932.26</u>

Proposed by Councillor J R Harris, seconded by Councillor L E Taylor,
that these reports be accepted and adopted.

Resolved: This report be adopted.

- Item 4:** **To confirm the minutes of the Town Council Meeting held on**
34/07 **20th February 2007.**
It was **noted** that item 12.6 should read as “*Members arranged a provisional date of Tuesday 13th March...*”
- Proposed** by Councillor H LI Morgan, seconded by Councillor W H Evans and **Resolved** that the amended minutes of the Town Council Meeting held on 20th February 2007 were confirmed as a correct record and duly signed.
- Item 5:** **Matters arising from Town Council Meeting held on**
35/07 **20th February 2007.**
5.1 Letter received from the Vale of Glamorgan Council in respect of the Cattle Market site. The letter advised that a future draft planning brief for the site would be subject to consultation with the Town Council.
- Noted.**
Proposed by Councillor H LI Morgan, seconded by Councillor Mrs M Arnold, that the letter is acknowledged and the Vale Council advised that this Council is looking forward to being consulted in due course.
Resolved as proposed.
- Item 6:** **Community Police Matters.**
36/07 Inspector Patterson circulated the recent crime figures for the area and gave an explanation of some of the crimes involved.
- Item 7:** **Road Safety.**
37/07 The following items were discussed:
- Buses are experiencing difficulties getting through Church Road due to vehicles double parking.
 - Enforcement of the disabled parking bay outside Tesco.
- Inspector Patterson advised that Highways will not be removing the designated parking bay at the top end of Westgate.
- Item 8:** **Nomination of Mayor and Deputy Mayor for 2007/2008.**
38/07 Councillor Mrs L Adams invited members for nominations for Mayor for the ensuing year.
Councillor W H Evans proposed Councillor H LI Morgan.
Councillor H LI Morgan accepted the proposal.
Councillor D W Morris seconded the proposal.
- Councillor Mrs L Adams asked whether there were any other nominations for Mayor.
There were no other nominations
- Resolved** that Councillor H LI Morgan is appointed Mayor for 2007/2008.
- Councillor Mrs L Adams invited members for nominations for Deputy Mayor for the ensuing year.
Councillor G A Cox proposed Councillor D W Morris.
Councillor D W Morris accepted the proposal.
Councillor L E Taylor seconded the proposal.

Page three

Item 8: Nomination of Mayor and Deputy Mayor for 2007/2008. (Continued)

Councillor Mrs G Baty proposed Councillor J R Harris.

Councillor J R Harris accepted the proposal.

Councillor Mrs M Y Williams MBE seconded the proposal.

Proposed Councillor H LI Morgan, seconded by Councillor Mrs S M Cox, that a secret ballot was held.

Resolved as proposed.

Resolved that Councillor D W Morris is appointed as Deputy Mayor for 2007/2008.

Item 9: Reports

39/07

a) Mayor

Tuesday 27 February-The Mayor attended a presentation by an Indian cotton grower at Cowbridge Comprehensive school (organised by the Fairtrade Action Group) attended by the sixth form and by years 5 & 6 from Ysgol Iolo School.

Wednesday 28th February- the Mayor attended the AGM of the Charter Trust in the Council chamber.

Saturday 3rd March – The Mayor and Consort held a Fairtrade Market in conjunction with the Fairtrade Action Group in the Main Hall. The Market promoted Fairtrade awareness.

The Mayor and Consort hosted a Dinner in celebration of Fairtrade Fortnight in the Duke of Wellington.

The day raised £200 for the Amelia Trust.

Tuesday 6th March – The Mayor attended Cardiff County and Vale of Glamorgan Music Services', Junior Schools' Music Festival – 'Celebration of Age' Concert, hosted by the Lord Mayor of Cardiff, Councillor Gareth Neale, CBE, BA, LLB, at St Davids Hall, Cardiff. The concert was preceded by a drinks reception in the St Asaph Room.

Wednesday 7th March – The Mayor attended Cardiff County and Vale of Glamorgan Music Services', 'Spring Showcase' at St Davids Hall, Cardiff.

Monday 12th March – The Mayor attended the 29th Annual Dinner of the Monday Club in the St Quentin's Room, at the Bear Hotel.

Thursday 15th March - The Mayor attended the Private View of an exhibition of photographs and ceramics at Old Hall

Friday 16th March – The Mayor and Consort attended a Dinner for Town Mayors in the Vale of Glamorgan hosted by the Mayor of the Vale of Glamorgan, Councillor Nic Hodges at the Town Hall, Barry.

Saturday 17th March – The Mayor attended Cowbridge U3A's Open Day and Coffee morning in the Lesser Hall, Cowbridge.

b) Town Clerk's Report

The Town Clerk advised members that a previous Mayor of the former Borough Council, Mrs Mary Hall has died and the funeral will be held on Saturday 24th March at Holy Cross church at 10.30am

Dates for your diaries:

Thursday 3rd May 2007: 'Casino Royale'

Tuesday 22nd May 2007 – Mayor Making

Wednesday 23rd May – Adjourned AGM

Monday 11th June 2007 – Vale of Glamorgan Council – 'State of Area Debate'

Item 9: Reports

b) Town Clerk's Report (Continued)

Payment of the accounts to be ratified
Expenses totalling £11, 075.34 to be paid.

Proposed by Councillor D W Morris, seconded by Councillor L E Taylor, that the payments of the accounts be ratified.

Resolved as proposed.

Item 10: Reports of Committees.
40/07 a. Leisure & Amenities.

Councillor D W Morris reported on the meeting held 5th March 2007 and advised on the following:

Item 7.1(2) – Councillor Morris reported on the meeting held with officers from the Vale of Glamorgan Council to discuss the sewer, which passes diagonally across the extension of the Cemetery. At some stage in the future, remedial work will be required on the existing sewer and there is a requirement of a three-metre area to be left each side of it. This will have a direct implication upon the number of grave spaces, which will be available for future use. The Town Council is not responsible for the existing sewer. The Officers from the Vale Council are to submit a report to Cabinet in relation to the sewer in order to bring the matter to their attention and progress any actions to be taken.

Proposed by Councillor D W Morris, seconded by Councillor H Ll Morgan, that a survey is obtained by the Town Council in order to establish whether it is feasible for the sewer to be diverted at all and, if it can be, would the number of grave spaces available be increased. An area plan of the extension will be required to enable an accurate comparison to be made.

Resolved as proposed.

Proposed by Councillor J R Harris, seconded by Councillor Mrs M Arnold, that the Vale of Glamorgan officers are asked to provide confirmation of the content of the meeting.

Resolved as proposed.

Proposed by Councillor L E Taylor, seconded by Councillor J R Harris, that a letter is sent to Welsh Water to ascertain whether they are in ownership of and responsible for the sewer.

Resolved as proposed.

Councillors G A Cox and Mrs S M Cox left the meeting whilst this item was discussed.

To consider a letter received from Cowbridge Charter Trust in respect of the Floodlighting for Holy Cross Church, enclosing an amended agreement. The letter suggests that the Town Council undertakes the installation of the floodlighting the full cost of which will be paid for by the Trust. This concurs with the legal advice received from One Voice Wales, which will not require an easement to be entered into.

Councillor H Ll Morgan made observations regarding the revised agreement

- Paragraph vi be redrafted to clarify that the Representative Body will be recharged for any costs to the Town Council.

Item 10: Reports of Committees.

a. Leisure & Amenities (Continued)

- Paragraph vii - allows the Rectorial Benefice time to terminate the agreement, but does not give similar opportunity to the Town Council. The Town Council should be given a similar opportunity.
- The agreement should be made by deed under the seal of the Town Council.

Proposed by Councillor D W Morris, seconded by Councillor H Ll Morgan, that the floodlighting of Holy Cross Church proceeds and the agreement between the Town Council and the Representative Body of the Church in Wales be amended to incorporate the points raised and that it be executed by way of a Deed and by affixing the seal of the Town Council.

Resolved as proposed.

At the request of Councillor Mrs M Arnold, it is recorded that she voted against the proposal.

Item 7.3 – the proposed Tree Preservation Order made in respect of the two willow trees in Southgate Park is defective and a new order has been issued.

Proposed by Councillor W H Evans, seconded by Councillor A Thomas, that the report be accepted and adopted.

Resolved as proposed.

b. Planning.

Councillor Mrs S M Cox reported on the meeting held 5th March 2007.

Proposed by Councillor D W Morris, seconded by Councillor L E Taylor, that the report be accepted and adopted.

Resolved as proposed.

c. Finance and General Purposes Committee

Councillor J R Harris reported on the meeting held on 6th March 2007.

Item 11.2 – Mulligans. Councillor G A Cox advised that the Vale of Glamorgan Council is already pursuing this matter.

Proposed by Councillor D W Morris, seconded by Councillor Mrs G Baty, that the report be accepted and adopted.

Resolved as proposed.

d. Town Hall

Councillor W H Evans reported on the meeting held 6th March 2007

Proposed by Councillor L E Taylor, seconded by Councillor G A Cox, that the report be accepted and adopted.

Resolved as proposed.

Item 11: **Report of the Meeting held with Phil Chappell to discuss Axis 3 Funding**
41/07 Councillor Mrs L Adams reported on the meeting held with Phil Chappell, Creative Rural Communities at which the suggestions made by the Town Council for possible Axis 3 funding were put forward. The majority of the ideas are not deemed suitable for Axis 3 funding either because they are not within the guidelines or they are not of substantial cost (projects should be an innovative way of promoting tourism or involving young people or women and should have a cost in the region of £20K+). It was clear from the meeting that such large projects would be achieved as the result of ‘partnerships’ rather than through individual bodies.

Two suggestions were seen to be possible projects that may achieve Axis 3 funding:

- Provision of a cycle way adjoining a footpath to link various parts of Cowbridge, including the graveyard at Holy Cross Church and the town walls, which would involve tree work and improvements to existing paths and signage. This could be a way of promoting tourism and include a leaflet/brochure.
- To establish a meeting place for young people possibly through the provision of ‘Teen Shelters’.

Proposed by Councillor H Ll Morgan, seconded by Councillor L E Taylor that a declaration of interest form is submitted to incorporate these two projects.

At the meeting with Phil Chappell it was indicated that a Forum will be set up comprising of representatives from various organisations throughout the rural Vale, including the Town Council and officers from the Vale of Glamorgan Council.

Proposed by Councillor Mrs G Baty, seconded by Councillor W H Evans, that a letter is sent to Phil Chappell in order to establish the composition/membership of the Forum.

Resolved as proposed.

Item 12: **Reports of Representatives.**

42/07

12.1 **Cowbridge and Llanblethian United Charities.**

No meeting.

12.2 **Evan Jenkins Charity.**

No meeting.

12.3 **Cowbridge Institute Charity.**

No meeting.

12.4 **One Voice Wales.**

No meeting.

12.5 **Conservation Area Advisory Sub-Group.**

Councillor Mrs L Adams reported that at the last meeting held on 21st February, there were no objections raised in respect of the planning application relating to ‘Greenfields’, Llanblethian, Cowbridge

Page seven

- Item 12: Reports of Representatives (Continued)**
- 12.6 Cowbridge and District Museum Trust.**
Councillor Mrs S M Cox reported that at the last meeting, new Trustees and a new Treasurer were appointed. The next meeting is 21st June 2007 and on 21st September a meeting of the 'Friends of the museum will be held in the Lesser Hall.
- 12.7 Cowbridge Town Twinning Association.**
Councillor Mrs G Baty advised that at the last meeting held on 14th March, a programme was discussed for a visit to Clisson when there would be a meeting with other Twinning Groups. The possibility of twinning with another place was also discussed.
- 12.8 Joint Liaison Association on Footpaths.**
Next meeting 22nd March 2007
- 12.9 Governing Body of Y Bont Faen Primary School.**
Minutes of the meeting held on 1st February 2007 are held by the Town Clerk. The last meeting was held on 15th March 2007.
- 12.10 Governing Body of Ysgol Iolo Morganwg.**
Councillor Mrs L Adams reported that National Book Day was held on 2nd March 2007 and the school is currently undergoing an Estyn inspection.
- 12.11 Cowbridge Chamber of Trade.**
No meeting.
- 12.12 Cowbridge in Bloom.**
No meeting.
- 12.13 Rural Vale Police/Community Consultative Group.**
No meeting.
- 12.14 Best Kept Village.**
No meeting.
- 12.15 Ystradowen Recreation Ground and Allotments Charity.**
No meeting.
- 12.16 Community Liaison Committee.**
Councillor Mrs M Y Williams reported on the meeting held 14th March at which there were two presentations, one on the new No Smoking Law which comes into effect on 2nd April and the other on the new arrangements for garden waste kerbside collections.
The new proposed Charter between the Vale of Glamorgan Council and Town and Community Councils was also discussed.
- 12.17 Walled Towns Friendship Circle.**
No meeting.

Page eight

- Item 12:** **Reports of Representatives (Continued).**
12.18 **Vale of Glamorgan Buildings Preservation Trust.**
No meeting.
- 12.19** **Age Concern ‘Good Neighbour Scheme’.**
Councillor Mrs A Burges advised that a coffee morning is being held at the Pensioner’s Centre Llantwit Major on 7th June.
- 12.20** **Vale of Glamorgan Safety Partnership.**
No meeting.
- 12.21** **Cowbridge Charter Trust.**
Councillor J R Harris reported that he had attended the AGM held on 28th February 2007 when a report of the Trusts activities was given. Councillor Mrs S M Cox confirmed that arrangements are in hand for this year’s Jazz Festival, which is being held 28th June – 1st July. A preliminary report has been received by the Town Walls Restoration Committee on the walls in Old Hall which show Georgian as well as Medieval origin.
- 12.22** **Fair Trade Group**
Councillor Mrs Adams reported that a committee meeting was held on 13th March. Nearly all the local businesses have been canvassed and once completed, ‘Fair Trade status’ will be applied for.
- Item 13:** **Information Day.**
43/07 Members agreed that the Information Day should be held on Saturday 15th September 2007 when the Main Hall will be available for use.
- ** **Proposed** by Councillor Mrs S M Cox, seconded by Councillor W H Evans, that Standing Orders be suspended to allow the meeting to continue after 9 o’clock.
 Resolved as proposed. **
- Item 14:** **Correspondence**
44/07
14.1 To consider the Letter received from Wales Audit Office advising that the appointed external Auditor for the Town Council will be Mazars LLP and will act as the appointed auditor for the the next audit, 2006/2007 and for the foreseeable future. The work will be carried out by a dedicated Public services audit team, which has eighteen offices, based in the United Kingdom. An objection to this proposal should be notified to the Wales Audit Office by 30th March.
 Proposed by Councillor H L Morgan, seconded by Councillor L E Taylor that the Town Clerk send a letter expressing disappointment of the Council that the appointed auditor is not based in Wales.
 Resolved as proposed.

Page nine

- Item 14: Correspondence (Continued).**
- 14.2 To consider a letter received from The Vale of Glamorgan Council in which details were given of Grass cutting arrangements for the Parks and Grounds maintenance Division and included the Rural Community Contract and the Strategic and non-strategic verge flailing.
Noted.
Proposed by Councillor Mrs M Arnold, seconded by Councillor Mrs A Burges, that a letter is sent from the Town Council to Visible Services at the Vale of Glamorgan to complain about the state of the verges in Cowbridge, specifically those in Broadway and Cae Rex, which have not been returned to an acceptable condition after water refurbishment work was carried out by Laing O'Rourke and that their present condition will prevent them from being properly cut.
Resolved as proposed.
- 14.3 To note a letter received from the Vale of Glamorgan Council in respect of the revised Garden Waste collection. Collections are to commence on 2nd April 2007 and involve a fortnightly kerbside collection between April and October either in new reusable fabric bags or biodegradable sacks both of which can be purchased from the Vale of Glamorgan Council office in Eastgate, Cowbridge from 26th March.
Noted.
- 14.4 To note a letter received from Penarth Town Council inviting teams to enter the Town Mayor's Pentanque competition to be held on 7th April 2007 in aid of Crossroads in the Vale and Athritis Research Council. Teams should consist of two players at £5 per team and should be notified direct to Penarth Town Council.
Noted.
- Item 15: Publications (All held by the Town Clerk unless stated).**
45/07
- 15.1 Clerks and Councils Direct – March 2007.
Noted.
- 15.2 The Clerk – March 2007.
Noted.
- 15.3 WAG – Strategy for Social Services in Wales
Noted.
- 15.4 WAG – Strategy for Older People in Wales
Noted.
- Item 16: Documents for sealing.**
46/07
- Grant of Exclusive Right of Burial for grave no N156 in the Limes Cemetery purchased by Mr D Powell, Maes-yr-Haf, Llangan, Bridgend.
Document Sealed.

Item 17:
47/07

Date and time of next Meeting.
Tuesday 17th April 2007 at 7.00pm.

Councillor Mrs L Adams
Mayor

Date minutes signed