

Cowbridge with Llanblethian Town Council
Minutes of the Town Council Meeting
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 19th April 2005 at 7.00pm.

Present: Mayor - Councillor Mrs S M Cox
Deputy Mayor - Councillor Mrs G Baty
Councillors: Mrs L Adams, Mrs M Arnold, Mrs A Burges,
G A Cox (*arrived at item 8b*), W H Evans, H W Field, J R Harris,
H L Morgan (*arrived during item6*), D W Morris, R G Jones,
A Thomas and Mrs M Williams MBE

In Attendance:

Town Clerk - Mr Andrew Davies
Administrative Assistant - Mrs Jackie Griffin
The Treasurer – Mrs J Tyre
Inspector Chris Patterson

The Mayor opened the meeting with a prayer.

Item 1: **Apologies for Absence.**
43/05 Councillor A Williams.

Item 2: **Declarations of Interest.**
44/05 Councillor Mrs S M Cox, items relating to Cowbridge Charter Trust and Y
Bont Faen Primary School.
Councillor G A Cox – all matters relating to planning.

Item 3: **The Treasurer's Report.**
45/05 The Report was presented by the Treasurer, Mrs J Tyre. The Receipts and
Payments Account for the period 1st April 2004 to 31st March 2005 and
statement of bank balances as at 31st March 2005 had previously been
circulated.

Balances as at the 31st March 2005.

Current Account:	£ 1,500.00
Investment Gold Account:	£80,442.17

Total	£81,942.61
Less Outstanding Cheques	£ 8,819.14

	£73,123.03

Proposed by Councillor J R Harris, seconded by Councillor H W Field,
that these reports be accepted and adopted.

Resolved: This report be adopted.

Item 4: **To confirm the minutes of the Town Council Meeting held on**
46/05 **22nd March 2005.**

Proposed by Councillor Mrs G Baty, seconded by Councillor D W Morris, and **Resolved** that the minutes of the Town Council Meeting held on 22nd March 2005 were confirmed as a correct record and were duly signed.

Item 5: **Matters arising from Town Council Meeting held on**
47/05 **22nd March 2005.**

No matters arising.

Item 6: **Community Police Matters.**
48/05

The Crime figures for Cowbridge for the month of March were circulated and Inspector Patterson advised members of the details. Eleven of the twenty-one offences were vehicle related.

Councillor J R Harris enquired about the outcome of the case involving the person responsible for the spate of graffiti in the town but Inspector Patterson did not have that information.

Councillor H W Field brought the following matters to Inspector Patterson's attention.

- Parking of vehicles on the Downs – Inspector Patterson confirmed that he is aware of this and that the Community Police Officer visits the area when possible.
- The number of youngsters congregating outside the Spar supermarket particularly on Friday evenings and who appear to be drinking – Inspector Patterson has spoken to all of the licensees of the premises that have 'off' sales and re-emphasised the illegality of selling to persons under the age of eighteen.

Item 7: **Road Safety.**
49/05

Details of the speed camera activity for March 2005 were circulated to all members.

Councillor J R Harris referred to the temporary traffic lights in the town and queried whether they were synchronised to prevent a large build up of traffic. Inspector Patterson confirmed that as far as he was aware the lights operated to ensure that there was no excessive build up of traffic up Primrose Hill and onto the A48.

Item 8: **Reports**
50/05 **a) Mayor**

Thursday 24th March

The Mayor and Consort attended performance of 'Godspell' by Cowbridge Comprehensive School at the Sixth form centre. The show was preceded by a short Reception.

The Deputy Mayor and Consort attended a Concert entitled 'The Magic of Musicals and Movies' given by Cardiff County and Vale of Glamorgan Youth Orchestra at the City Hall, Cardiff.

Sunday 17th April

The Deputy Mayor and Consort attended Penarth Town Council's Civic Service, led by The Mayor, Council J Penn at Trinity Methodist Church, Penarth. Light refreshments in The Trinity Hall followed the service.

Item 8: Reports. Continued

b) Town Clerk's Report

Invitations to Mayor Making will be distributed at this meeting and the running programme will be sent out with the agendas.

The Town Clerk reported that he has been contacted by the Vale of Glamorgan Council about the wooden planter, the prize for winning the Christmas tree recycling competition. They apologised for the delay but problems were encountered with the supplier however, the planter is now ready to be delivered. It has already been planted up with a Cordyline (a palm like tree), summer bedding plants and ivy.

Members are asked to consider a suitable where it might be placed bearing in mind that the Town Council will have to maintain it.

Proposed by Councillor Mrs M Arnold, seconded by Councillor H W Field, that the planter is placed to the left of the entrance to the Limes Cemetery to replace the shrub, which is in a poor state.

Resolved as proposed.

The Town Clerk will discuss the matter with the Amenities Supervisor and advise the Vale Council of the location.

Dates for your diaries:

Saturday 14th May - Mayor's Ball.

Tuesday 17th May - Mayor Making Ceremony. (7.30pm)

Wednesday 18th May - Adjourned Annual General Meeting. (7.00pm)

Sunday 26th June – Civic Sunday.

Payment of the accounts to be ratified

Expenses totalling £22,792.12 to be paid.

Proposed by Councillor H L Morgan, seconded by Councillor R G Jones, that the payments of the accounts be ratified.

Resolved as proposed.

**Item9: Reports of Committees.
51/05 a. Leisure & Amenities.**

Councillor Mrs M Arnold reported on the meeting held 4th April 2005 and drew members attention to the following matters.

Item 7.5 – some members of the Committee had visited Llanblethian Playing Fields and will report back at the next Committee meeting.

Item 7.7 – trees on the boundary of Cae Rex Allotments – work is scheduled for the forthcoming weekend.

Item 7.8 – Masonry walls – the Town Clerk advised that there have been difficulties with the original contractor but a new contractor has now been engaged to carry out the work.

Proposed by Councillor R G Jones, seconded by Councillor Mrs L Adams, that the report be accepted and adopted.

Resolved as proposed.

Item 9: Reports of Committees. Continued

b. Planning.

Councillor Mrs L Adams reported on the meeting held 4th April 2005
Councillor Mrs S M Cox referred to the first matter under Item 7 in respect of 'Greenfield' Llanblethian and advised that permission has been granted by the Vale of Glamorgan Council for works to be carried out and as the result of the many complaints received, what action to be taken about the site and its maintenance is being considered.

(Councillor G A Cox arrived at the meeting but left the Chamber for the duration of the remainder of the Planning Report).

Councillor J R Harris referred to the second matter of Item 7.

(Councillors Mrs S M Cox and D W Morris left the meeting whilst this item was discussed and Councillor Mrs G Baty took the Chair).

Councillor J R Harris was of the opinion that whilst the banners for the Food and Wine Festival were 'out-of-date' it was better than having no banners displayed at all and rather than contacting the Enforcement Officer, at the Vale of Glamorgan Planning Department, a direct approach from the Town Council is made to The Charter Trust, by way of a letter from the Town Clerk, in the first instance to establish exactly what their intentions are in respect of the banners.

Councillor Mrs M Arnold stated that she had first made reference to the banners last November without receiving a satisfactory outcome and as a consequence has contacted the Vale Council direct. Numerous approaches have been made directly to Councillor Mrs Arnold by members of the local community about the banners. Councillor Mrs A Burges supported Councillor Mrs Arnold's view that the banners should be removed.

Councillor J R Harris asked whether this was done as a individual or as a member of the Town Council?

Councillor Mrs M Arnold advised that whilst she referred to herself as a Town Councillor, she made it quite clear that she was acting as an individual. Councillor J R Harris reminded Members that recommendations to the Town Council could only be acted upon by members once they had been ratified and not before. This ensures that should a recommendation be overturned or amended the Town Council is not already committed.

(Councillors Mrs S M Cox and D W Morris rejoined the meeting and Councillor Mrs Cox took the Chair).

Councillor A Thomas referred to Item 3 in respect of the wooden portico on the Institute Building and whether any progress has been made.

The Town Clerk advised that an Enforcement Officer from the Vale of Glamorgan Council has visited the property and spoke with the Owner and is to make a further visit in relation to the blinds, which have been placed above the windows.

Proposed by Councillor H W Field, seconded by Councillor D W Morris, that the report be accepted and adopted.

Resolved as proposed.

Item 9: Reports of Committees. Continued

c. Finance and General Purposes Committee

Councillor J R Harris reported on the meeting held 5th April 2005 and drew Members attention to the following matters.

- Item 7.5 – The Town Guide – members of the Committee had considered it unnecessary to purchase additional copies of the guide for delivery to each household in the community especially as this would incur additional costs to cover delivery charges. Information has since been received from Kenrich Publications confirming that the Town Council will receive 2,000 free copies and the advertisers 1,000 free copies to distribute to visitors.
- Item 8.1 – Councillor Harris confirmed that he had spoken with the Treasurer and advised that the current Money Market rate is now 3.79%, an increase from the previous term.

Proposed by Councillor W H Evans, seconded by Councillor Mrs M Y Williams MBE, that the report be accepted and adopted.
Resolved as proposed.

d. Town Hall

Councillor W H Evans reported on the meeting held 5th April 2005 and highlighted various aspects of the report.

Proposed by Councillor H W Field, seconded by Councillor J R Harris, that the report be accepted and adopted.

Resolved as proposed.

Item 10: Reports of Representatives.

52/05

10.1

Cowbridge and Llanblethian United Charities.

No meeting.

10.2

Evan Jenkins Charity.

Appointment of 2 new representatives

Proposed by Councillor H W Field, seconded by Councillor D W Morris, that Councillors Mrs M Arnold and J R Harris serve as Trustees for a further four year term as representatives of the Town Council.

Resolved as proposed.

10.3

Cowbridge Institute Charity.

No meeting.

10.4

One Voice Wales.

Councillor Mrs M Y Williams MBE, reported on the last meeting that she attended. Twenty-five members were in attendance and amongst the matters discussed was the budget for this year and the that the Welsh Assembly has agreed payment of the sum of £100K

The next meeting is to be held at the Town Hall in Cowbridge in June.

- Item 10: Reports of Representatives. Continued**
- 10.5 Conservation Area Advisory Sub-Group.**
Councillor Mrs L Adams reported on the last meeting of the group at which the planning application submitted by the Bear Hotel was discussed. This involved the replacement of the temporary marquee with a permanent structure and the group raised no objections to the application.
- 10.6 Cowbridge and District Museum Trust.**
No meeting.
- 10.7 Cowbridge Town Twinning Association.**
Councillor H W Field attended the last meeting when new officers were appointed, these being, Graham Phillips, Chairman and Bob Morgan, Vice Chairman.
Places are available for the forthcoming trip to Clisson during 1st – 5th June. There is to be a Twmpath in the Town Hall on Saturday, 23rd April 2005.
- 10.8 Joint Liaison Association on Footpaths.**
No meeting.
- 10.9 Governing Body of Y Bont Faen Primary School.**
Next meeting 9th June.
- 10.10 Governing Body of Ysgol Iolo Morganwg.**
Next meeting 26 April 2005
- 10.11 Cowbridge Chamber of Trade.**
No meeting.
- 10.12 Cowbridge in Bloom.**
Councillor G A Cox reported that at the last meeting details of the summer planting were discussed and arrangements for the collection of the monies from those who contributed.
- 10.13 Rural Vale Police/Community Consultative Group.**
Next meeting Monday 25 April 2005.
- 10.14 Best Kept Village.**
No representative.
- 10.15 Ystradowen Recreation Ground and Allotments Charity.**
No meeting.
- 10.16 Community Liaison Committee.**
The meeting clashes with tonight's Full Council meeting and apologies have been sent.
- 10.17 Walled Towns Friendship Circle.**
Councillor A Thomas advised that he has received a questionnaire for completion.
- 10.18 Vale of Glamorgan Buildings Preservation Trust.**
No meeting.

Item 10: **Reports of Representatives. Continued**
10.19 **Age Concern 'Good Neighbour Scheme'**

No meeting.

Councillor Mrs Burges advised members that she has been invited to attend a 'day out' with carers and volunteers.

10.20 **Charter 750 Trust.**

Councillor D W Morris reported on a meeting of the Food and Wine Festival committee held on 24th March.

Despite problems with funding, the Festival will proceed and a festival manager has been appointed through interview although confirmation of appointment has been held in abeyance until funding is sorted out. A Chairman of the Committee is still being sought.

Item 11: **Correspondence.**
53/05

11.1 Letter received from Creative Rural Communities in respect of an Article 33 Project Planning Session to be held at the Duke of Wellington Hotel on Friday 6 May at 10.a.m. The letter invited organisations to send up to two representatives to attend. The session is expected to last a couple of hours and lunch is provided.

Neither the Mayor or Deputy are able to attend and Councillor Mrs M Y Williams advised that she is already going to represent Wick Community Council and is willing to report back to the Town Council at the next meeting.

11.2 Letter received from Edwards Geldard, Solicitors, enclosing Notice of application for transfer of Justices' Licence in respect of Valentino's. The application is due to be heard at The Vale of Glamorgan Magistrates' Court on 5 May 2005

Noted.

11.3 Letter received from the Vale of Glamorgan Council in respect of an application for Renewal of Public Entertainment Licence relating to Cowbridge Leisure Centre.

Noted.

11.4 Letter received from the Vale of Glamorgan Council in respect of the grass cutting contract for the Rural Communities and gave details of when the cuts were due to take place.

Noted.

Councillor Mrs Arnold mentioned her concern about the first and last cuts being at the end of March and mid September and whether resources would allow for the period to be extended.

Councillor G A Cox will mention the matter to the appropriate Department.

11.5 Letter received from the Vale of Glamorgan Council in respect of an application for Renewal of Public Entertainment Licence relating to The Bear Hotel.

Noted.

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- Item 11: Correspondence. Continued.**
- 11.6 Letter received from Everett Tomlin Lloyd & Pratt, Solicitors enclosing notice of Application for Transfer of Justices' Licence Off-Licence in respect of Spar, 57 High Street, Cowbridge.
Noted.
- 11.7 Letter received from the Welsh Assembly Government enclosing the Draft Bill - Commissioner for Older People (Wales) to seek the views of the Town Council. This is part of the Public Consultation Process and related documents are being sent to key stakeholders for their response and a response is required by Tuesday 14 June.
Noted.
Members agreed to arrange a meeting for Monday 23rd May at 6pm in the Council Chamber when any Members wishing to contribute should attend. Members wishing to receive a copy of the Bill should contact the Welsh Assembly Government direct.
- 11.8 Letter received from Senedd 04, a voluntary organisation set up in 2004 to mark the 600th Anniversary of the Machynlleth Parliament, 1404. The association is non-party with a single aim of reopening the Machynlleth Parliament as a permanent democratic forum. The letter enclosed a document, which summarises the main elements and the key role envisaged for community councils throughout Wales.
An approach is to be made to One Voice Wales in the middle of 2005 and the association would appreciate an initial reaction of the Town Council and any queries that they may have.
Noted.
Members agreed to reserve judgment on the matter pending the outcome of the approach being made to 'One Voice Wales'.
- 11.9 Letter received from Welsh Water in respect of the current and forthcoming water mains refurbishment throughout Cowbridge.
Noted.
- Item 12: Publications Received (All held by Town Clerk unless stated).**
54/05 None.
- Item 13: Documents for sealing.**
55/05
- 13.1 Exclusive Right of Burial for Cremation Plot B9 purchased by Mrs E Hill, Brynteg Cottage, Treoes, Bridgend.
- 13.2 Exclusive Right of Burial for Cremation Plot B10 purchased by Mrs P Rees, 5 Grove Road, Llandow.
- Item 14**
56/05 **Date and time of next Meeting.**
Mayor Making Tuesday 17th May 2005 at 7.30pm.
Adjourned AGM Wednesday 18th May, 2005 at 7.00pm

Councillor Mrs G Baty
Mayor

Date minutes signed.