

Cowbridge with Llanblethian Town Council
Minutes of the Town Council Meeting
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 18th April 2006 at 7.00pm.

Present: Mayor - Mrs G Baty
Deputy Mayor – Councillor Mrs L Adams
Councillors: Mrs M Arnold, Mrs A Burges, G A Cox, Mrs S M Cox,
J R Harris, D W Morris, L E Taylor, A Thomas
and Mrs M Y Williams M.B.E. .

In Attendance:
Town Clerk - Mr Andrew Davies
Administrative Assistant - Mrs Jackie Griffin
Revd Canon D Belcher
Acting Sergeant Mark Allen
PC Mark Goulding

Revd Canon Belcher opened the meeting with a prayer.

Item 1: **Apologies for Absence.**
45/06 Councillors: W H Evans, R G Jones, H Ll Morgan and A Williams
Treasurer Mrs J Tyre
Inspector C Patterson.

Item 2: **Declarations of Interest.**
46/06 Councillor G A Cox – All planning matters.
Councillor Mrs S M Cox – Any matters relating to Y Bont Faen School,
Cowbridge Charter Trust, Cowbridge Charter Trust Ltd and the Valuation
Service.

Item 3: **The Treasurer's Report.**
47/06 In the absence of the Treasurer the Report was presented by
Councillor J R Harris. The Receipts and Payments Account for the period
1st April 2005 to 31st March 2006 and statement of bank balance as at
31st March 2006 had previously been circulated.

Balances as at the 31st March 2006.

Current Account:	£ 1,500.00
Investment Gold Account:	£ 38,285.34
Money Market	£ 50,000.00

Total	£ 89,785.34
Less Outstanding Cheques	£ 20,133.86

	£ 69,651.48

Proposed by Councillor Mrs S M Cox seconded by Councillor A Thomas
that these reports be accepted and adopted.

Resolved: This report be adopted.

Page two

- Item 4:** **To confirm the minutes of the Town Council Meeting held on 21st March 2006.**
48/06 **Proposed** by Councillor D W Morris, seconded by Councillor G A Cox and **Resolved** that the minutes of the Town Council Meeting held on 21st March 2006 are confirmed as a correct record and duly signed.
- Item 5:** **Matters arising from Town Council Meeting held on 21st March 2006.**
49/06 Councillor J R Harris referred to item 7 in respect of the disabled bay outside the proposed Tesco Express Store and the number of skips and vans parked there.
Councillor G A Cox confirmed that the parking bay is part of the highway and the Vale Council will be re-marking the bay.
Councillor Mrs M Arnold referred to item 13.3 concerning the 'State of Area' debates being held this year and was of the opinion that however few members of the public attended, one should still be held in Cowbridge.
- Item 6:** **Community Police Matters.**
50/06 Acting Sergeant Allen referred to the parking bay on the junction of Westgate and the Llantwit Major Road which, after consultation with the Vale of Glamorgan Council, is to be moved sometime in the future.
In relation to the stretched limos parked at the rear of the Horse and Groom, there are currently no conditions attached to the licensing of such vehicles however legislation is presently under review. Officers will continue to monitor the parking situation.

PC Goulding advised of the crime figures for March 2006, which totalled 24, of which 12 have been detected.
- Item 7:** **Road Safety.**
51/06
- 7.1 Letter received from Mr T B Richards in which he referred to the problems of entering The Broadshoard from Westgate, because of traffic blocking the entrance. He suggests that 'Keep Clear' should be marked on the road to eliminate the problem. Members considered this to be a sensible suggestion.
Noted.
The Town Clerk confirmed that a copy of the letter has been sent the Highways Department at the Vale of Glamorgan Council and the Police Station.
- 7.2 Letter received from Vale of Glamorgan Council in respect of the footpath at the former bridge garage site leading from High Street into The Limes. The letter advised that at the time of writing, the footpath in question is not a public highway but a private footway and the Council is unable to insist that its use is opened up to the general public. However whilst the Vale Council as Highway Authority have not been in favour of utilisation of the footway for general public use, they have been requested to reconsider their position given the representations received. **Noted.**
Councillor G A Cox advised that he and his two other Vale Councillors for the Cowbridge area have pressed for many months for the footpath to be brought into public use.

Item 8:
52/06

Reports

a) Mayor

Friday 24th March - The Mayor and Consort attended a Dinner hosted by Councillor Margaret Alexander, Mayor of the Vale of Glamorgan Council, in the Mayor's Parlour, Civic Offices, Barry.

Friday 31st March - The Mayor and Consort attended the final performance of 'Little Shop of Horrors' preceded by a short reception at the Sixth Form Centre at Cowbridge Comprehensive School.

Saturday 1st April - The Mayor and Consort attended a Coffee Morning hosted by the Mayor of Penarth in the Paget Rooms, Penarth. Proceeds were in aid of The Dogs Trust, Penarth Sea Cadets and Marie Curie Cancer.

Tuesday 4th April - The Mayor and Consort attended Year 11 Progress File Presentation and Certificate Ceremony of Cowbridge Comprehensive School at Cowbridge Leisure Centre with Guest of Honour, Mr Wayne Jenner.

Saturday 8th April - The Mayor and Consort hosted a Charity Dinner in the Main Hall of the Town Hall. Proceeds were in aid of Cardiff and the Vale of Glamorgan Young Carers.

Monday 10th April - The Mayor met with a student from Germany, Tobias Schnur, who is studying Public Administration and discussed the work of Town and Community Councils.

The Mayor hosted the Annual General Meeting of the Monday Club in the Council Chamber. Followed by a quiz and refreshments in the Mayor's Parlour.

Wednesday 12th April - The Mayor and Consort attended a Reception to congratulate David Davies on his success at the Commonwealth Games. The Reception was hosted by Councillor Stenstrom, Mayor of Barry in The Mayor's Parlour, Barry.

The Mayor and Consort attended a small get together hosted by Councillor Stenstrom, Mayor of Barry, in the Mayor's Parlour, Barry.

The Mayor thanked those Councillors who had attended the Charity Dinner and those who had given their support. The evening raised approximately £1,450.

Councillor D W Morris congratulated the Mayor on a very successful and enjoyable evening.

b) Town Clerk's Report

The Town Clerk was invited to a Cowbridge Trader's Evening organised by the Vale of Glamorgan Council's, Town Centre Manager, Emma Smith, which was held on Tuesday 4th April at the Bear Hotel. The evening was split into two sessions, the first comprising of four presentations given by: Laing O'Rourke – "Cowbridge Town Water Network Refurbishment Programme".

Miles Punter, Head of Visible Services, Vale of Glamorgan Council – "Viaduct Improvement Works".

Nicola Williams – Waste Development Manager, Vale of Glamorgan Council - "What's in your Bin – Vale Commercial Recycling Service"

Alan Crossley - "Cowbridge Food & Drink Festival"

The second session took the form of groups which discussed the topics of the presentations. Each individual group of traders then fed back their thoughts via a nominated spokesperson through an individual facilitator.

Item 8: Reports

b) Town Clerk's Report (Continued).

Although not strictly set down for discussion, the subject of car parking in the town was raised under the umbrella of Visible Services and a number of viewpoints were put forward. The main thrust of the discussion was strong opposition to any charges being introduced for the Town Hall Car park, the need for an increase in the number of car parking spaces, through greater utilisation of the cattle market. It was emphasised by representatives that no decision has been made in respect of car park charges and that the report of the officers has not yet been submitted for consideration.

Councillor J R Harris expressed disappointment that none of the Town Council were invited to the event. The Town Clerk informed Members that he had queried this fact but was advised that no such invitation was extended to other Town Councils for similar events held in Barry, Penarth and Llantwit Major.

Proposed by Councillor J R Harris, seconded by Councillor Mrs M Arnold, that Emma Smith, the Town Centres Manager is invited to talk to the Town Council at 6.45pm prior to the commencement of the next Town Council meeting which will start at 7.30pm, about her role and that minutes should be taken.

Resolved as proposed.

Good Citizens Award 2006 – the Town Clerk confirmed that an article had appeared in last week's edition of the Gem Newspaper and that Councillors should advise any members of the public who show an interest. Closing date for nominations is 2nd May 2006.

Mayoral Chain – a repair is necessary to the chain involving the replacement of one of the two securing pins, which has snapped. Claire Goulden carried out a similar repair last year and is willing to do this again but enquiries should be made to find out if a better remedy maybe available. The Town Clerk advised that he will make enquiries with Toye, Kenning and Spencer in London. Members agreed that in view of Mayor Making next month, the pin should be replaced and that the matter should be referred to the Finance and General Purposes Committee for their consideration.

Dates for your diary.

Thursday 27th April 2006 – 'Big Screen' is showing 'The Producers' (certificate 12A) in the Main Hall starting at 7.30 - £3.00 (*Please spread the word!*)

Tuesday 16th May – Mayor Making

Wednesday 17th May – Adjourned AGM.

Payment of the accounts to be ratified
Expenses totalling £35,143.83 to be paid.

Proposed by Councillor Mrs L Adams, seconded by Councillor Mrs M Arnold, that the payments of the accounts be ratified.

Resolved as proposed.

**Item 9:
53/06**

Reports of Committees.

a. Leisure & Amenities.

Councillor Mrs M Arnold reported on the meeting held 3rd April 2006.

Councillor J R Harris referred to item 7.1(ii) in respect of the sewer running through the extension of the Limes Cemetery and in particular the recommended distance of three metres which should be left either side.

Councillor Mrs M Arnold confirmed that this was the distance stipulated which would result in a considerable number of grave spaces being lost and the only alternative to prevent this would be for the sewer to be diverted.

Proposed by Councillor D W Morris, seconded by Councillor Mrs L Adams, that the report be accepted and adopted.

Resolved as proposed.

Councillor G A Cox left the meeting whilst the following report was discussed.

b. Planning.

Councillor Mrs G Baty reported on the meetings held on 3rd April 2006 and 21st March 2006.

Proposed by Councillor A Thomas, seconded by Councillor Mrs L Adams, that the report of 3rd April 2006 be accepted and adopted.

Resolved as proposed

Proposed by Councillor D W Morris, seconded by Councillor Mrs L Adams, that the report of 21st March 2006 be accepted and adopted.

Resolved as proposed.

Councillor J R Harris queried the apparent entrance leading from the Old Depot Site into Old Hall Gardens and whether this was originally shown in the Planning Application submitted. It was agreed that this would be looked at by the Planning Committee at their next meeting.

c. Finance and General Purposes Committee

Councillor J R Harris reported on the meeting held 4th April 2006 and referred to item 8.1 regarding the lack of NHS dentists in Cowbridge.

Councillor L E Taylor suggested that in the letter sent to the Health Board it is suggested that a suitable venue for a new NHS practice might either be the Health Centre should it be vacated, or its incorporated as part of a new purpose built Health Centre.

Proposed by Councillor D W Morris, seconded by Councillor L E Taylor, that the report be accepted and adopted.

Resolved as proposed.

d. Town Hall

Councillor A Thomas reported on the meeting held 4th April 2006.

Councillor G A Cox referred to item 6 and advised that the recycling bins located at the rear of the Town Hall are not available for commercial use and that the minutes should be amended to reflect this.

- Item 9: Reports of Committees.**
d. Town Hall (Continued).
Councillor Mrs S M Cox referred to the re-decoration of the Town Clerk's Office and commented on how good it looks and congratulated the Town Hall Committee. Councillor Mrs G Baty went on to thank the Town Clerk and Staff for the minimal disruption caused during the period of re-decoration.
- Proposed** by Councillor Mrs S M Cox, seconded by Councillor Mrs L Adams, that the amended report be accepted and adopted.
Resolved as proposed.
- Item 10: Reports of Representatives.**
54/06
- 10.1 Cowbridge and Llanblethian United Charities.**
No meeting.
- 10.2 Evan Jenkins Charity.**
Next meeting 27th April 2006
- 10.3 Cowbridge Institute Charity.**
Councillor Mrs S M Cox advised that at the last meeting grant applications were discussed and awards made to individuals
- 10.4 One Voice Wales.**
Councillor Mrs S M Cox advised that she was unable to attend the last meeting held on 10th April. The Town Clerk reported that he had been advised that the Chief Executive is to be replaced by way of 'secondment'
- 10.5 Conservation Area Advisory Sub-Group.**
Councillor Mrs L Adams advised that she was unable to attend the last meeting of the group on 11 April but that the only relevant matter to Cowbridge was a written report regarding the state of the land at 'Greenfields', which is currently the subject of a court case.
- 10.6 Cowbridge and District Museum Trust.**
No meeting.
- (i) Verbal report of the sub-committee comprising of Councillor Mrs L Adams, Councillor L E Taylor and Councillor A Thomas, who met with members of the Museum Trust and History Society.
Councillor Mrs L Adams reported that at a preliminary 'brainstorming' meeting held on 6th April an agreed date of 16th September will mark the occasion of the celebration of the 200th Anniversary of the 'House of Correction'. This will also coincide with one of the 'Heritage Weekends' as well as the 'Farmers Market', which should help with attendance. Suggested ways to celebrate the event is an exhibition to be stage by the Museum in conjunction with the Record and History Societies, a coffee morning in the Lesser Hall and possibly a performance of 'Trial by Jury' by Cowbridge Amateur Operatic Society. A further meeting has been arranged for May.
- 10.7 Cowbridge Town Twinning Association.**
No meeting.

Page seven

- Item 10: Reports of Representatives.**
- 10.8 Joint Liaison Association on Footpaths.**
No meeting.
- 10.9 Governing Body of Y Bont Faen Primary School.**
Minutes of the meeting on 15th March are held by the Town Clerk.
- 10.10 Governing Body of Ysgol Iolo Morganwg.**
Councillor Mrs L Adams advised that the last meeting held on 3rd April and coincided with Committees and she was therefore unable to attend.
- 10.11 Cowbridge Chamber of Trade.**
Councillor J R Harris was not aware of any meetings being held.
- 10.12 Cowbridge in Bloom.**
No representative.
- 10.13 Rural Vale Police/Community Consultative Group.**
Next meeting Monday 24th April 2006.
- 10.14 Best Kept Village.**
No representative.
- 10.15 Ystradowen Recreation Ground and Allotments Charity.**
No representative.
- 10.16 Community Liaison Committee.**
No meeting.
- 10.17 Walled Towns Friendship Circle.**
No meeting.
- 10.18 Vale of Glamorgan Buildings Preservation Trust.**
No meeting.
- 10.19 Age Concern 'Good Neighbour Scheme'.**
No meeting – next meeting in May.
- 10.20 Vale of Glamorgan Safety Partnership.**
No meeting.
- 10.21 Food and Drink Committee**
Next meeting 25th April 2006
- 10.22 Cowbridge Charter Trust.**
Councillor Mrs S M Cox advised that there had been no meeting although tickets are now available for the Jazz Festival at the beginning of July.
- Item 11: Correspondence.**
- 55/06**
- 11.1 Received from the Welsh Assembly Government – Risk Reduction Planning (RRP) Guidance for the Fire and Rescue Authorities – Wales a Safer Country. .
Noted.

- Item 11: Correspondence.(continued)**
- 11.2 Received from Vale of Glamorgan Council – application for a Premises Licence in respect Tesco 44 High Street, Cowbridge. The application relates to the supply of alcohol between the hours of 06.00 to 23.00. Any representations by ‘interested parties’ should be lodged by Monday 24 April 2006.
Noted.
- Members discussed the application and considered the hours applied for excessive, particularly the 6.00am start and that an objection should be raised to the application on that basis. Councillor L E Taylor agreed to represent the views of the Town Council when the application for the licence is considered, should it be necessary.
- 11.3 Letter received from the Vale of Glamorgan Council detailing the application to vary the Premises Licence in respect of the – Market Place (formerly Ye Old Masons Arms).
The application consists of the variation of hours for:
(i) live music (Mon-Sat. 11.00am until midnight and Sun. 12 noon until midnight)
(ii) recorded music (Mon – Sat 11am until 01.00 and Sun. 12noon until 01.00)
(iii) for the sale of alcohol. (Mon – Sat. additional 2 hrs until 01.00 and an additional 1½ hours on Sunday 01.00)
Noted.
- 11.4 Letter received from Llantwit Major and Cowbridge Lions Club in respect of the ‘Message in a bottle’ scheme. The launch is to take place on Wednesday 26th April at 7.00pm and Members are invited to attend.
Noted.
- Item 12: Publications (All held by the Town Clerk)**
56/06
12.1 CPRW – Spring2006.
- Item 13: Documents for sealing.**
57/06
13.1 Grant of Exclusive Right of Burial for Cremation Plot B17 in The Limes Cemetery to Mr D Burt, The Brambles, Salmons Wood, Craig Penllyn, Cowbridge.
Documents Sealed.
- Item 14: Date and time of next Meeting.**
58/06
Mayor Making Tuesday 16th May 2006 at 7.30pm.
Adjourned AGM Wednesday 17th May at 7.00pm.

Councillor Mrs L Adams
Mayor

Date minutes signed.