

Cowbridge with Llanblethian Town Council
Minutes of the Town Council Meeting
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 22nd April 2008 at 7.00pm.

Present: Mayor – Councillor H Ll Morgan
Deputy Mayor – Councillor D W Morris
Councillors: Mrs L Adams, Mrs A Burges, G A Cox, Mrs S M Cox,
W H Evans, J R Harris, L E Taylor, A Thomas and Mrs M Y Williams MBE.

In Attendance:

Town Clerk - Mr Andrew Davies
Administrative Assistant - Mrs Jackie Griffin
PC M Deere

Item 1: **Apologies for Absence.**
49/08 Councillors Mrs M Arnold, A E Banks, Mrs G Baty and A Williams
Treasurer Mr J Nixon
Inspector S Clarke

Item 2: **Declarations of Interest.**
50/08 Councillor G A Cox – All Planning items, Cowbridge Museum and
Licensing.
Councillor A Thomas – Items relating to Cowbridge Grammar School.
Councillor Mrs S M Cox – Cowbridge Museum.

Item 3: **The Treasurer's Report.**
51/08 The Report was presented by Councillor J R Harris in the absence of the
Treasurer.
The Receipts and Payments Account for the period 1st April 2007 to
31st March 2008 and statement of bank balance as at 31st March 2008 had
previously been circulated.
Proposed by Councillor J R Harris, seconded by Councillor D W Morris and
resolved that when the investment on money market matures on 28th April, it
should be reinvested for a further three months, providing terms are
favourable.

Balances as at the 31st March 2008.

Current Account:	£ 1,500.00
Investment Gold Account:	£ 38,928.83
Money Market	<u>£ 60,000.00</u>
Total	£100,428.83
Less Outstanding Cheques	<u>£ 8,882.35</u>
	<u>£ 91,546.48</u>

Proposed by Councillor J R Harris, seconded by Councillor L E Taylor,
that these reports be accepted and adopted.

Resolved: This report be adopted.

- Item 4:** **To confirm the minutes of Town Council Meeting held on**
52/08 **18th March 2008.**
Proposed by Councillor Mrs L Adams, seconded by Councillor Mrs S M Cox and **Resolved** that the minutes of the Town Council Meeting held on 18th March 2008 were confirmed as a correct record and duly signed.
- Item 5:** **Matters arising from Town Council Meeting held on**
53/08 **18th March 2008.**
No matters arising.
- Item 6:** **Community Police Matters.**
54/08 PC M Deere gave brief details of crime figures for March, which totalled ten in number. A PACT meeting was held on 28th February, at which matters raised mainly concerned traffic and in particular the speed of traffic along Broadway, the parking around schools at the start and end of the school day and parking from Eastgate through to Westgate.
- Item 7:** **Road Safety.**
55/08 Concerns were raised about the obstruction as a result of the damage caused to the Edmondes Arms and the period of time it is taking for the matter to be addressed. PC Deere will speak to Inspector Clarke regarding this situation.
- Item 8:** **Reports**
56/08 **a) Mayor**
Friday 28th March 2008 – The Mayor attended Llantwit Major Town Council’s 3rd Annual Citizens Awards Ceremony at the Llantonian Hall.
Saturday 5th April 2008 – The Mayor and Mayoress attended the Mayor of the Vale of Glamorgan Council’s Charity Ball at the Mount Sorrel, Barry.
Wednesday 16th April 2008 – The Deputy Mayor and Deputy Mayoress attended Cardiff County and Vale of Glamorgan Music Services’ Wind Band Festival featuring the Band of the Welsh Guards at City Hall, Cardiff.
Friday 18th April 2008 – The Mayor and Mayoress attended Cowbridge Amateur Operatic Society’s ‘Old Time Music Hall’ at the Town Hall.
Saturday 19th April 2008 – The Mayor attended the Freedom March by the Merchant Navy Association (Wales) exercising their right following the granting of the Freedom of the County in 2005, hosted by the Vale of Glamorgan Council in Barry. The Freedom March was followed by refreshments in the Memorial Hall.
The Mayor attended a Spring Fayre hosted by the League of Friends of the Barry Hospital.
- b) Town Clerk’s Report**
i) Code of Conduct.
A new model Code of Conduct for members has been received via the Vale of Glamorgan Council, which came into force on 18th April 2008 and must be adopted by all councils within six months.
Proposed by Councillor Mrs S M Cox, seconded by Councillor Mrs L Adams that this matter is deferred for consideration by the new Council and until such time that further information is received.
Resolved as proposed.

Item 8: Reports

b) Town Clerk's Report (Continued).

ii) Citizen of the Year Award

The Town Clerk confirmed that a letter would be sent to the Gem for publication next week to advise that application forms would be available.

iii) Bollards at The Market Place.

The Bollards removed from outside the Market Place, whilst the pavement was being altered, are to be refurbished and will then be reinstated.

iv) An invitation has been received for any interested members of the

Council to attend the 'Time Capsule' burial at the Physic Garden on Saturday, 7th June, starting at 12.30pm from the Scout Hall.

Names of those wishing to attend should advise the Town Clerk at the next meeting (Tuesday, 6th May).

Dates for your diaries

Saturday 26th April 2008 – Mayor's Charity Ball

Thursday, 1st May 2008 – Local Elections

Thursday 1st May 2008 – Big Screen – 'The Kite Runner'.

Tuesday 6th May 2008 – Meeting to sign Declarations of Acceptance of Office and Nominations for Mayor and Deputy Mayor.

Tuesday 13th May 2008 – Mayor Making.

Wednesday 14th May 2008 – Adjourned AGM.

Sunday 13th July 2008 - Civic Sunday

Payment of the accounts to be ratified

Expenses totalling £30,411.10 to be paid.

Proposed by Councillor A Thomas, seconded by Councillor Mrs L Adams, that the payments of the accounts be ratified.

Resolved as proposed.

**Item 9:
57/08**

Reports of Committees.

a. Leisure & Amenities.

Councillor Mrs L Adams reported on the meeting held 7th April 2008 and referred to item 9.2 in respect of the litterbin on Ddawan Bridge.

Councillor Mrs S M Cox advised that an additional seat might be provided and the bin in its present position would allow for this.

Proposed by Councillor D W Morris, seconded by Councillor W H Evans, that the report be accepted and adopted.

Resolved as proposed.

b. Planning.

Councillor Mrs S M Cox reported on the meeting held 7th April 2008.

Proposed by Councillor L E Taylor, seconded by Councillor Mrs L Adams, that the report be accepted and adopted.

Resolved as proposed.

Item 9: Reports of Committees. (Continued)

c. Finance and General Purposes Committee

Councillor J R Harris reported on the meeting held on 8th April 2008 and referred to Item 6 in respect of a meeting held at The Alps Complex with Mr Punter and Mr Bosley, attended by Councillor J R Harris, Councillor A Williams and the Town Clerk. The conclusion of the meeting was that the Vale of Glamorgan Council would provide costings of a feasibility study to be carried out and the Town Council would be advised of these in due course, for consideration.

Proposed by Councillor Mrs M Y Williams MBE, seconded by Councillor A Thomas, that the report be accepted and adopted.

Resolved as proposed.

d. Town Hall

Councillor W H Evans reported on the meeting held 8th April 2008.

Proposed by Councillor L E Taylor, seconded by Councillor Mrs M Y Williams MBE that the report be accepted and adopted.

Resolved as proposed.

Item 10: Reports of Representatives.

58/08

10.1

Cowbridge and Llanblethian United Charities.

No meeting.

10.2

Evan Jenkins Charity.

Councillor J R Harris advised that at a meeting held 17th April, a new Chairman was elected and a visit by the stockbroker was arranged.

10.3

Cowbridge Institute Charity.

No meeting.

10.4

One Voice Wales.

Next meeting 28th April.

10.5

Conservation Area Advisory Sub-Group.

Councillor H Ll-Morgan reported on a meeting held on 20th March 2008 at which planning application No. 2008/00184/FUL was discussed and objected to in part.

Councillor Mrs L Adams reported a meeting held 16th April 2008, at which the draft supplementary planning guidance (County Treasures) was due to be discussed but was deferred due to time constraints.

The group considered the report and recommendations by the consultants, The Conservation Studio. One of the recommendations is the formation of a conservation and urban design forum, which would not include representatives from Town and Community Councils. The group disagreed with a number of the recommendations and further discussions are to take place with a view to a possible compromise.

- Item 10:** **Reports of Representatives. (Continued)**
- 10.6** **Cowbridge and District Museum Trust.**
No meeting.
- 10.7** **Cowbridge Town Twinning Association.**
No meeting.
- 10.8** **Joint Liaison Association on Footpaths.**
No representative.
- 10.9** **Governing Body of Y Bont Faen Primary School.**
Minutes of the meeting held on 13th March are held by the Town Clerk.
- 10.10** **Governing Body of Ysgol Iolo Morganwg.**
Councillor H Ll-Morgan attended a meeting held 15th April, at which the 'Early Years phase', an initiative by the Welsh Assembly Government, was discussed.
- 10.11** **Cowbridge Chamber of Trade.**
No representative.
- 10.12** **Cowbridge in Bloom.**
No meeting.
- 10.13** **Rural Vale Police/Community Consultative Group.**
Next meeting 28th April.
- 10.14** **Best Kept Village.**
Next meeting, June.
- 10.15** **Ystradowen Recreation Ground and Allotments Charity.**
Councillor W H Evans advised that he was unable to attend the last meeting held.
- 10.16** **Community Liaison Committee.**
No meeting.
- 10.17** **Walled Towns Friendship Circle.**
No meeting.
- 10.18** **Vale of Glamorgan Buildings Preservation Trust.**
No meeting.
- 10.19** **Age Concern 'Good Neighbour Scheme'.**
Next meeting 12th May.
- 10.20** **Vale of Glamorgan Community Safety Partnership.**
No meeting.
- 10.21** **Cowbridge Charter Trust.**
No meeting.

- Item 10: Reports of Representatives. (Continued)**
- 10.22 Fair Trade Group**
Next meeting 23rd April.
Wales is due to be declared the first Fair Trade Country on 7th June.
- 10.23 Creative Rural Communities.**
The Welsh Assembly Government has made no funding decision yet.
- Item 11: Youth Council.**
59/08 Councillor Mrs L Adams reported on an all day seminar held at Ammanford on 5th April, which was organised by One Voice Wales. The Youth Council at Ammanford comprises of twelve members and covers the Town Council area. It has an annual budget of £500 and its meetings are attended by one or two of the Town Councillors. Among some of its projects are a skateboard park, and resurfacing of a footpath. Members of the Youth Council have offered to come and talk to this council.
- Item 12: Cowbridge Grammar School 400th Anniversary.**
60/08 Councillor Mrs L Adams reported on the last meeting held at which the interviews with 'Old Boys' were discussed and to seek technical, professional help at a minimal cost in relation to the project.
An application has been submitted for funding of the Website.
- Item 13: Correspondence**
61/08
- 13.1 Letter received from Creative Rural Communities in respect of Axis 3 Funding. The decision by the Welsh Assembly Government on the business plan submitted has been delayed until the end of May 2008.
Noted.
- 13.2 To consider Consultation document received from the Welsh Assembly Government (Draft Fire and Rescue National Framework for Wales) which requires a response by 20th June 2008.
Referred to Finance and General Purposes Committee.
- 13.3 Letter received from Vale of Glamorgan Council in respect of grass cutting contract 2008, which advised that there would be eight cuts in rural communities commencing on 24th March 2008 with the last cut being 18th August 2008.
Proposed by Councillor Mrs L Adams, seconded Councillor L E Taylor, that a letter is sent to the Vale of Glamorgan Council asking why the last cut is so early and whether spacing the cuts out would achieve a later and more acceptable last cut.
Resolved as proposed.
- 13.4 Letter received from Keith Jones, Operational Manager Highway Maintenance advising that he is leaving the Vale of Glamorgan Council on 30th April 2008 to take up a new post.
Proposed by Councillor Mrs S M Cox, seconded by Councillor A Thomas, and **resolved** that a letter is sent from the Town Council to Keith Jones to thank him for his assistance during his time at the Vale of Glamorgan Council and wishing him best wishes for the future.

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- Item 13: Correspondence (Continued).**
13.5 Letter from CYMRAWD inviting the Town Council to join a new local government association representing Town and Community Councils in Wales as a new alternative to One Voice Wales.
Members discussed the services of One Voice Wales and agreed that they have improved. Membership has recently been renewed and it was resolved that present arrangements should remain unchanged.
- 13.6 Letter received from Dr & Mrs Prosser regarding the padlock on the gate of the footpath in and out of the Limes.
The letter was referred to the Town Council's Planning Committee.
- Item 14: Publications (All held by the Town Clerk unless otherwise stated).**
62/08
14.1 'Local Vision' - Statutory Guidance on developing and delivering community strategies issued by the Welsh Assembly Government and replaces statutory guidance issued in 2001.
Noted.
- Item 15: Documents for sealing.**
63/08
15.1 Grant of Exclusive Right of Burial for Cremation Plot D9 in The Limes Cemetery purchased by Mr R M McCulloch, 21 St Johns Close, Cowbridge
All documents sealed.
- Item 16: Date and time of next Meeting.**
64/08 Tuesday 6th May 2008 at 7.00pm.

Mayor

Date minutes signed.